Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday September 15, 2021 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/86478354906

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement		Jacqueline Williams	1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 091521.001: Approval of Agenda	Vote	Jacqueline Williams	1 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the September 15, 2021 Agenda.			
E.	Resolution 091521.002: Approval August 18, 2021 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the August 18, 2021 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment		Jacqueline Williams	30 m
II.	**Finance**			**6:09 PM**
A.	Resolution 091521.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the August 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
III.	**Discussion**			**6:14 PM**
A.	Board Retreat	Discuss	Jacqueline Williams	5 m
B.	Board of Trustees Award Update	Discuss	Jacqueline Williams	5 m

		Purpose	Presenter	Time
IV.	**Committee Reports**			**6:24 PM**
A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Jacqueline Williams	3 m
C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Tara Caldwell	3 m
E.	Human Resource Committee (Ad Hoc)	Discuss	Jacqueline Williams	3 m
F.	Strategic Planning Committee (Ad Hoc)	Discuss	Amy Hollister	3 m
V.	**Staff Reports**			**6:42 PM**
A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Vote	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m
VI.	**New Business**			**6:57 PM**
A.	Resolution 091521.004: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B.	Resolution 091521.005: Personal Care Nurse Supports	Vote	Tracee Hunt	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the position of Personal Care Nurse Support for those students who require additional services. The amount should not to exceed $70,000 for the months of October 2021 to June 2022.

C.	Resolution 091521.006 Resignation of Board Treasurer	Vote		5 m

		Purpose	Presenter	Time

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the resignation of Jim Marshall as board treasurer effective September 15, 2021

VII.	**EXECUTIVE SESSION**			**7:12 PM**
A.	Legal	Discuss	Kate Crossett	10 m
VIII.	**Closing Items**			**7:22 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: October 20, 2021 (5:30pm)