Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday May 19, 2021 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/86478354906

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement		Jacqueline Williams	1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 051921.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the May 19, 2021 Agenda.			
E.	Resolution 051921.002: Approval April 21, 2021 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the April 21, 2021 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment			30 m
II.	**Finance**			**6:13 PM**
A.	Resolution 051921.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the April 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
B.	Resolution 051921.004: IRS Form 990	Vote	Tom Taylor	5 m
	RESOLVED, the Board of Trustees of Northwood Academy Charter School hereby approves the IRS Form 990, as presented.			

		Purpose	Presenter	Time
III.	**Committee Reports**			**6:23 PM**
A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Jacqueline Williams	3 m
C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Tara Caldwell	3 m
E.	Human Resource Committee (Ad Hoc)	Discuss	Jacqueline Williams	3 m
F.	Strategic Planning Committee (Ad Hoc)	Discuss	Amy Hollister	3 m
IV.	**Staff Reports**			**6:41 PM**
A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	10 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m
V.	**Old Business**			**7:03 PM**
A.	Instructional Consultant	Discuss	Jacqueline Williams	10 m
VI.	**New Business**			**7:13 PM**
A.	Resolution 051921.005: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B.	Resolution 051921.006: Revised Academic Calendar SY 2021-22	Vote	Amy Hollister	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby adopts the revised Academic Calendar for SY 2021-22, as presented.

		Purpose	Presenter	Time
C.	Resolution 051921.007:Tentative Board Meeting Calendar SY 2021-22 RESOLVED, the Board of Trustees of Northwood Academy Charter School hereby adopts the 2021-2022 Tentative Board Meeting Calendar, as presented.	FYI	Jacqueline Williams	5 m
D.	Resolution 051921.008: Classroom Libraries & Intervention Progams RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the purchase of classroom libraries and intervention programs, at a cost not exceed $136,904.17.	Vote	Cindy Carey	5 m
E.	Resolution 051921.009: Device Replacements & Bandwidth Upgrade RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the purchase of replacement Promethean Boards, Chromebooks and bandwidth upgrade to 1G, at a cost not exceed $216,400.	Vote	Kristie Dugan	5 m
F.	Resolution 051921.010: Contract Services RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the contract services with Kaleidoscope for Classroom Assistants and Cenacle Solutions for Substitute Teachers, at a cost not exceed $40,500.	Vote	Amy Hollister	5 m
G.	Resolution 051921.011: Appointment of Trustee, Katrina Maddox RESOLVED that, in accordance with the Bylaws, the Board of Trustees of Northwood Academy Charter School hereby reappoints Katrina Maddox as a Trustee, who shall serve a two-year term, effective May 1, 2021 and ending April 30, 2023.	Vote	Jacqueline Williams	5 m

VII. Discussion / Announcements — 7:48 PM

A.	Board Succession Plan OnTrack Score (boardontrack.com)	Discuss	Jacqueline Williams	10 m
B.	Dedication/Naming of Wing	Discuss	Jacqueline Williams	10 m

VIII. Closing Items — 8:08 PM

A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: June 16, 2021 (5:30pm) Remotely via Zoom