Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday April 21, 2021 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/81924680579?pwd=ZGxJR3R5MVdRUDEwWTFTaTJQQTlEZz09
Passcode: 497353

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement		Jacqueline Williams	1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 042121.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the April 21, 2021 Agenda.			
E.	Resolution 042121.002: Approval March 17, 2021 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the March 17, 2021 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment			30 m
II.	**Finance**			**6:13 PM**
A.	Resolution 042121.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the March 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
III.	**Committee Reports**			**6:18 PM**
A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Jacqueline Williams	3 m

		Purpose	Presenter	Time
C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Michael Bly	3 m
E.	Human Resource Committee (Ad Hoc)	Discuss	Jacqueline Williams	3 m
F.	Strategic Planning Committee (Ad Hoc)	Discuss	Amy Hollister	3 m

IV. Staff Reports — 6:36 PM

A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m

V. New Business — 6:51 PM

A. Resolution 042121.004: Personnel (Key Performance Indicator) — Vote — Tracee Hunt — 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B. Resolution 042121.005: 2020-21 Employee Handbook Amendment — Vote — Kristie Dugan — 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the amendment of the 2020-21 Employee Handbook to include the follwing policies, as presented:

- Physical Contact
- One to One Interactions
- Off-Site Contact

C. Resolution 042121.006: Appointment of Trustee, Devon Madison — Vote — Jacqueline Williams — 5 m

		Purpose	Presenter	Time
	RESOLVED that, in accordance with the Bylaws, the Board of Trustees of Northwood Academy Charter School hereby reappoints Devon Madison as a Trustee, who shall serve a two-year term, effective December 1, 2020 and ending November 30, 2022.			
D.	Resolution 042121.007: Resignation of Board Secretary, Michael Bly RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the resignation of Michael Bly as Board Secretary effective April 30, 2021.	Vote	Jacqueline Williams	5 m
E.	Resolution 042121.008: Appointment of Board Secretary, Tara Caldwell RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby appoints Tara Caldwell as Board Secretary in accordance with the by-laws to be effective May 1, 2021 and ending September 16, 2022.	Vote	Jacqueline Williams	5 m
VI.	**Closing Items**			**7:16 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: May 19, 2021 (5:30pm) Remotely Via Zoom