Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday March 17, 2021 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/88397359517

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement			1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 031721.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the March 17, 2021 Agenda.			
E.	Resolution 031721.002: Approval February 17, 2021 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the February 17, 2021 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment			30 m
II.	**Finance**			**6:13 PM**
A.	Resolution 031721.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the February 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
III.	**Committee Reports**			**6:18 PM**
A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Jacqueline Williams	3 m

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C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Michael Bly	3 m
E.	Human Resource Committee (Ad Hoc)	Discuss	Jacqueline Williams	3 m
F.	Strategic Planning Committee (Ad Hoc)	Discuss	Amy Hollister	3 m

IV. Staff Reports — 6:36 PM

A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m

V. New Business — 6:51 PM

A.	Resolution 031721.004: Personnel (Key Performance Indicator) RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).	Vote	Tracee Hunt	5 m
B.	Resolution 031721.005: Academic Calendar 2021-2022 School Year RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the Academic Calendar for the 2021-22 school year, as presented	Vote	Amy Hollister	5 m
C.	Resolution 031721.006: COVID Staff Individual Fund RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the COVID Staff Individual Funds in an amount of $500 for all full-time staff members at a cost not to exceed, $47,300.	Vote	Amy Hollister	5 m
D.	Resolution 031721.007: CIC Health COVID-19 Testing	Vote	Kristie Dugan	5 m

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RESOLVED, that the Board of Trustees of Northwood Academy Charter School accepts the partnership with CIC Health for weekly employee COVID-19 testing in an amount not to exceed $4,200 a week, through June 2021.

E.	Resolution 031721.008: RUVNA School Safety App	Vote	Kristie Dugan	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the purchase of the RUVNA School Safety App for COVID-19 health screening data and contact tracing with a set-up fee of $3,400 and annual cost of $5,000.

VI.	**ANNOUNCEMENTS**			**7:16 PM**
A.	PCE Virtual Conference	Discuss	Amy Hollister	10 m
VII.	**Closing Items**			**7:26 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: April 21, 2021 (5:30pm)