Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday February 17, 2021 at 5:30 PM EST

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/82863086359?pwd=UjF3RDBSV3lOZXBScml5SGpHL3hwUT09
Passcode: 328423

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement			1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 021721.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the February 17, 2021 Agenda.			
E.	Resolution 021721.002: Approval January 20, 2021 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the January 20, 2021 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment			30 m
II.	**Finance**			**6:13 PM**
A.	Resolution 021721.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the January 2021 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
III.	**Committee Reports**			**6:18 PM**
A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Jacqueline Williams	3 m

		Purpose	Presenter	Time
C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Michael Bly	3 m
E.	Human Resource Committee (Ad Hoc)	Discuss	Jacqueline Williams	3 m
F.	Strategic Planning Committee (Ad Hoc)	Discuss	Amy Hollister	3 m

IV. Staff Reports — 6:36 PM

A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m

V. New Business — 6:51 PM

A. Resolution 021721.004: Personnel (Key Performance Indicator) — Vote — Tracee Hunt — 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B. Resolution 021721.005: Total HR Solutions, LLC Contract — Vote — Amy Hollister — 5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the 12-month contract with Total HR Solutions, LLC to provide Human Resource Consulting and part-time on-site Human Resource services at a cost of $104,300 effective December 26, 2020;

FURTHER RESOLVED, that the prior acts of the Human Resource Committee and Executive Administration in furtherance of this resolution are hereby ratified;

FURTHER RESOLVED, that Amy Hollister, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution; and

		Purpose	Presenter	Time
	FURTHER RESOLVED, that the executed contract shall require the submission of appropriate insurance certifications and appropriate tax related information submitted and received by the Business Manager.			
C.	Resolution 021721.006: Confidential Settlement Agreement In Re: Student AF	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School ratifies the Confidential Settlement Agreement In Re: Student AF, as presented.			
D.	Resolution 021721.007: Confidential Settlement Agreement In Re: Student KM	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School ratifies the Confidential Settlement Agreement In Re: Student KM, as presented.			
VI.	**EXECUTIVE SESSION**			**7:11 PM**
A.	Legal	Discuss	Jacqueline Williams	20 m
VII.	**Closing Items**			**7:31 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: March 17, 2021 (5:30pm) Remotely via Zoom.