Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday December 16, 2020 at 5:30 PM EST

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board has adjusted the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Zoom Link to join the webinar:
https://us02web.zoom.us/j/88347542300?pwd=Z2Z1Y2M3c2UzVHczTkdvK3p0UFZ1QT09
Passcode: 735730

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement			1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 121620.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the December 16, 2020 Agenda.			
E.	Resolution 121620.002: Approval November 18, 2020 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the November 18, 2020 meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Community Comment			30 m
II.	**Finance**			**6:13 PM**
A.	Resolution 121620.003: Approval of Financials	Vote	Tom Taylor	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the November 2020 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.			
B.	Resolution 121620.004: Annual Financial Audit (2019-2020)	Vote	Tom Taylor	5 m

		Purpose	Presenter	Time

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the draft Annual Financial Audit for 2019-2020, as presented by Barbacane, Thornton & Company, LLC.

III. Committee Reports — 6:23 PM

A.	Academic Excellence Committee	Discuss	Katrina Maddox	3 m
B.	CEO Support and Evaluation Committee	Discuss	Paul Kleschick	3 m
C.	Finance Committee	Discuss	Jim Marshall	3 m
D.	Governance Committee	Discuss	Michael Bly	3 m
E.	Strategic Planning Committee	Discuss	Amy Hollister	3 m

IV. Staff Reports — 6:38 PM

A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Support	Discuss	Kate Crossett	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m

V. New Business — 6:53 PM

A.	Resolution 121620.005: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).

B.	Resolution 121620.006: Revised Lottery and Enrollment Policy	Vote	Amy Hollister	5 m

RESOLVED, the Board of Trustees of Northwood Academy Charter School adopts the revised Lottery and Enrollment Policy, as presented.

C.	Resolution 121620.007: Apple MacBook Purchase	Vote	Amy Hollister	5 m

		Purpose	Presenter	Time

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the purchase of Apple Macbooks for staff use, at a cost not to exceed $57,720;

FURTHER RESOLVED, that the prior acts of Executive Administration in furtherance of this resolution are hereby ratified; and

FURTHER RESOLVED, that Amy Hollister, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution.

D.	Resolution 121620.008: Elliott Lewis Filter Replacement	Vote	Kristie Dugan	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School accepts and approves the proposal submitted by Elliott Lewis to install high rated filters within the HVAC System, at a cost not to exceed $34,000;

FURTHER RESOLVED, that the prior acts of Executive Administration in furtherance of this resolution are hereby ratified; and

FURTHER RESOLVED, that Amy Hollister, Chief Executive Officer, is directed and authorized to execute any document and delegate any task necessary to affect this resolution.

E.	Resolution 121620.009: Confidential Settlement Agreement In Re: Student KH	Vote	Amy Hollister	5 m

RESOLVED, the Board of Trustees of Northwood Academy Charter School ratifies the Confidential Settlement Agreement In Re: Student KH, as presented.

VI.	**EXECUTIVE SESSION**			**7:18 PM**
A.	Legal	Discuss	Jacqueline Williams	20 m
VII.	**Closing Items**			**7:38 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: January 20, 2020 (5:30pm) Remotely via Zoom.