Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday September 16, 2020 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board will adjust the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Because this is a rapidly evolving situation, the Board of Trustees may have to change the format of the meeting to comply with the latest public health guidelines regarding the COVID-19 pandemic. The public will be notified of any changes to the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement			1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 091620.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the September 16 2020 Agenda.			
E.	Resolution 091620.002: Approval of August 26, 2020 Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the August 26, 2020 emergency meeting of the Northwood Academy Charter School Board of Trustees.			
F.	Resolution 091620.003:Installation of Board Officers	Vote	Jacqueline Williams	5 m
	RESOLVED, that the following Trustees are hereby installed as Officers of Northwood Academy Charter School in accordance with the bylaws thereof for their respective Officer position. Jacqueline Williams - President Katrina Maddox - Vice President Jim Marshall - Treasurer Michael Bly - Secretary			
G.	Community Comment			30 m
II.	**Finance**			**6:18 PM**

		Purpose	Presenter	Time
A.	Resolution 091620.004: Approval of Financials (July 2020) RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the July 2020 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.	Vote	Tom Taylor	5 m
B.	Resolution 091620.005: Approval of Financials (August 2020) RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the August 2020 Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.	Vote	Tom Taylor	5 m

III. Committee Reports — 6:28 PM

A.	CEO Support and Evaluation	Discuss	Paul Kleschick	5 m
B.	Finance Committee	Discuss	Jim Marshall	5 m
C.	Governance Committee	Discuss	Michael Bly	3 m
D.	Human Resource Committee	Discuss	Jacqueline Williams	3 m
E.	Recruitment Committee	Discuss	Devon Madison	3 m
F.	Strategic Planning Committee	Discuss	Amy Hollister	3 m
G.	Student Achievement Committee	Discuss	Katrina Maddox	3 m

IV. Staff Reports — 6:53 PM

A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Special Education & Student Support	Discuss	Kate Crossett	3 m
D.	Operations	Discuss	Kristie Dugan	3 m
E.	Human Resources	Discuss	Tracee Hunt	3 m

V. New Business — 7:08 PM

		Purpose	Presenter	Time
A.	Resolution 091620.006: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
B.	Resolution 091620.007: 2020-2021 Northwood Academy Charter School Employee Handbook	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the 2020-2021 Employee Handbook, as presented.			
C.	Resolution 091620.008: 2020-2021 Northwood Academy Charter School Student/Parent Handbook	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the 2020-2021 Student/Parent Handbook, as presented.			
D.	Resolution 091620.009: Board Officer Job Descriptions	Vote	Michael Bly	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School adopts the Board Officer Job Descriptions, as presented.			
E.	Resolution 091620.010: R.M. Settlement Agreement	Vote	Amy Hollister	5 m
	RESOLVED, the Board of Trustees of Northwood Academy Charter School ratifies the Confidential Settlement Agreement In Re: Student R.M., as presented.			
VI.	**EXECUTIVE SESSION**			**7:33 PM**
A.	Legal	Discuss	Jacqueline Williams	5 m
VII.	**Closing Items**			**7:38 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: October 21, 2020 (5:30pm) Remotely via Zoom.