Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday August 19, 2020 at 5:30 PM EDT

Location

Northwood Academy Charter School (Remote Meeting)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Please Note: In the interest of the health of our staff, board members and public and in alignment with public health guidelines regarding the COVID-19 pandemic, the Board will adjust the way in which it holds its meetings. The meetings will be accessible to the public via Zoom and recorded.

Members of the public are invited to participate by submitting written comments via email (board@northwoodcs.org). All written testimony should include the individual's name, home address and topic. During the public comment section of the meeting, board members will read into the record short summaries of comments, grouped by topic, and will note the number of individuals submitting comments.

Because this is a rapidly evolving situation, the Board of Trustees may have to change the format of the meeting to comply with the latest public health guidelines regarding the COVID-19 pandemic. The public will be notified of any changes to the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	1 m
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Reading of Mission Statement		Jacqueline Williams	1 m
	Northwood Academy Charter School is a comprehensive learning sanctuary that educates and supports the whole child. We achieve this by working as a highly qualified team, that delivers collective knowledge, creativity, and real-world learning experiences needed for students to become successful individuals.			
D.	Resolution 081920.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the August 19, 2020 Agenda.			
E.	Resolution 081920.002: Installation of Tara Caldwell, Parent Trustee	Vote	Jacqueline Williams	1 m
	RESOLVED, that Tara Caldwell is hereby installed as a Parent Trustee of Northwood Academy Charter School in accordance with the bylaws thereof; and FURTHER RESOLVED, that Tara Caldwell shall be administered the Oath of Office by Board President. Oath of Office: *" I _____, do solemnly affirm that I will support the Constitution of the United States, the constitution of this Commonwealth, and the policies of Northwood Academy Charter School. During my term, I will faithfully and impartially discharge the responsibilities of my office to the best of my ability."*			
F.	Resolution 081920.003: Approval of August 12, 2020 Emergency Board Meeting Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the August 12, 2020 emergency meeting of the Northwood Academy Charter School Board of Trustees.			
G.	Community Comment			5 m

		Purpose	Presenter	Time
II.	**Finance**			**5:49 PM**
A.	Resolution 081920.004: Approval of Financials RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.	Vote	Tony Reprice	5 m
III.	**Committee Reports**			**5:54 PM**
A.	CEO Support and Evaluation	Discuss	Paul Kleschick	3 m
B.	Finance Committee	Discuss	Jim Marshall	3 m
C.	Governance Committee	Discuss	Michael Bly	3 m
D.	Human Resource Committee	Discuss	Jacqueline Williams	3 m
E.	Recruitment Committee	Discuss	Devon Madison	3 m
F.	Strategic Planning Committee	Discuss	Amy Hollister	3 m
G.	Student Achievement Committee	Discuss	Katrina Maddox	3 m
IV.	**Staff Reports**			**6:15 PM**
A.	CEO	Discuss	Amy Hollister	3 m
B.	Principal	Discuss	Cindy Carey	3 m
C.	Operations	Discuss	Kristie Dugan	3 m
D.	Special Education & Student Supports	Discuss	Cindy Carey	3 m
E.	Community Coordinator	Discuss	Cindy Carey	3 m
F.	Human Resources	Discuss	Tracee Hunt	3 m
V.	**New Business**			**6:33 PM**
A.	Resolution 081920.005: Personnel (Key Performance Indicator)	Vote	Tracee Hunt	5 m

		Purpose	Presenter	Time
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions, as presented in the attached Key Performance Indicator (KPI).			
B.	Resolution 081920.006: Health & Safety Plan 20-21SY	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby adopts and approves the 20-21SY Health & Safety Plan, as presented.			
C.	Resolution 081920.006: Resignation of Valarie Jefferson, Trustee	Vote	Jacqueline Williams	5 m
	RESOLVED, the Board of Trustees of Northwood Academy Charter School honors Valarie Jefferson for her years of service; FURTHER RESOLVED, that Northwood Academy Charter School accepts the resignation of Valarie Jefferson from the Northwood Academy Board of Trustees effective August 19, 2020.			
D.	Board of Trustees Presentation	Discuss	Jacqueline Williams	10 m
VI.	**Closing Items**			**6:58 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m

NEXT BOARD MEETING: September 16, 2020 (5:30pm) Remotely via Zoom.