Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday February 19, 2020 at 5:30 PM EST

Location

Northwood Academy Charter School (4621 Castor Avenue)

This is a public meeting of the Board of Trustees of Northwood Academy Charter School that was properly advertised pursuant to the Pennsylvania Sunshine Act. The public meeting schedule is posted at the school and on the website.

Agenda

I. Opening Items

Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Resolution 021920.001: Approval of Agenda

BE IT RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the February 19, 2020 Agenda.

D. Resolution 021920.002: Approval of Minutes

BE IT RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the January 15, 2020 meeting of the Northwood Academy Charter School Board of Trustees.

E. Community Comment

II. Finance

Finance

A. Resolution 021920.003: Approval of Financials

BE IT RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Financial Report and all supporting documents submitted by the Business Manager, which shall be incorporated in the record of this meeting.

III. Committee Reports

A. Finance Committee

B. Governance Committee

C. Human Resource Committee

D. Recruitment Committee

E. Strategic Planning Committee

F. Student Achievement Committee

IV. Staff Reports

A. CEO

B. Principal

C. Student Services

D. Operations

E. Human Resources

V. Unfinished Business

A. Non-Instructional Performance Evaluation Update

B. New Position (Executive Administrative Assistant)

VI. New Business

A. Resolution 021920.004: Personnel (Key Performance Indicator)

BE IT RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby accepts the personnel changes, modifications and additions as presented in the attached Key Performance Indicator (KPI).

B. Resolution 021920.005: Board of Trustees Execution and Payment Requests

BE IT RESOLVED, that the Board of Trustees of the Northwood Academy Charter School authorizes the Officers of the Board of Trustees as such persons who are authorized to execute and request payments under the Charter for Northwood Academy Charter School.
By certification attached, the Secretary of the Board of Trustees certifies that the names, addresses, and signatures of the Officers of the Board of Trustees of Northwood Academy Charter School are correct and authentic

C. Resolution 021920.006: Board of Trustees Attestation Re: State/Federal Employment Requirements

BE IT RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby attest by signature of Board President and Board Secretary that staff hired as of the date of this resolution and all staff hired thereafter are/will be compliant with state and federal requirements sufficient to support the Charter School's educational program and that such employees have or will provide(d) complete and appropriate criminal and child abuse records checks and all necessary certifications as required by the Charter and applicable law. All employees will receive training as Mandatory Reporters as required by law.

D. Resolution 021920.007: Board of Trustees Conflict of Interest Policy and Code of Ethics

WHEREAS, the Board of Trustees of Northwood Academy Charter School recognizes its role as public officials in the Commonwealth of Pennsylvania as well as stewards of the public trust of the Northwood Academy Charter School community;

WHEREAS, the Board of Trustees of the Northwood Academy Charter School adopted a Conflicts of Interest Policy and Code of Ethics for Trustees and Officers, attached hereto, on November 21, 2016;

NOW, THEREFORE, BE IT RESOLVED, that no members of the Charter Board or their immediate family will have financial dealings with the Charter School as defined and in accordance with the Pennsylvania Public Officials and Employee Ethics Act and that the Charter Board will comply with the Pennsylvania Public Officials and Employees Ethics Act.

E. Resolution 021920.008: Execution of Charter Renewal Agreement

WHEREAS, the Board of Trustees of Northwood Academy Charter School has met the conditions set forth in Resolution granting the Charter Renewal by the School District of Philadelphia, which Charter was previously granted and amended by the School Reform Commission but is now under the authorization of the Board of School Directors of the School District of Philadelphia after the dissolution of the School Reform Commission on June 30, 2018;

WHEREAS**,** the Northwood Academy Charter School is prepared to continue operations for the term of the Charter;

WHEREAS, the Board of Trustees of Northwood Academy Charter School has the authority to sign the Charter; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Northwood Academy Charter School authorizes the execution of the Charter by the President of the Board of Trustees and the delivery of the performance of the Charter.

F. Resolution 021920.009: Appointment of Paul Kleschick, Trustee

BE IT RESOLVED that, in accordance with the Bylaws, the Board of Trustees of Northwood Academy Charter School hereby appoints Paul Kleschick to serve as a Trustee effective March 18, 2020.

VII. EXECUTIVE SESSION

A. Legal

B. Personnel

VIII. Closing Items

A. Adjourn Meeting

NEXT BOARD MEETING: March 18, 2020 (5:30pm) at 4621 Castor Avenue, Philadelphia, PA 19124