Northwood Academy Charter School

Board of Trustees Monthly Meeting

Date and Time

Wednesday November 20, 2019 at 5:30 PM EST

Location

Northwood Academy Charter School (4621 Castor Avenue)

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Jacqueline Williams	
B.	Record Attendance and Guests		Kristie Dugan	1 m
C.	Resolution 112019.001: Approval of Agenda	Vote	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the November 20, 2019 Agenda.			
D.	Resolution 112019.002: Approval of Minutes	Approve Minutes	Jacqueline Williams	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the October 16, 2019 meeting of the Northwood Academy Charter School Board of Trustees.			

		Purpose	Presenter	Time
E.	Community Comment		Kristie Dugan	3 m

II. Finance — 5:44 PM

Finance

A.	Resolution 112019.003: Approval of Financials	Vote	Tom Taylor	10 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the Financial Report and all douments submitted by the Business Controller, which shall be incorporated in the record of this meeting.

III. Committee Reports — 5:54 PM

A.	Finance Committee	Discuss	Jim Marshall	1 m
B.	Governance Committee	Discuss	Michael Bly	1 m
C.	Human Resource Committee	Discuss	Jacqueline Williams	1 m
D.	Strategic Planning Committee	Discuss	Amy Hollister	1 m
E.	Student Achievement Committee	Discuss	Katrina Maddox	1 m

IV. Staff Reports — 5:59 PM

A.	CEO	Discuss	Amy Hollister	10 m
B.	Principal	Discuss	Cindy Carey	5 m
C.	Student Services	Discuss	Amy Hollister	5 m
D.	Operations	Discuss	Kristie Dugan	5 m
E.	Human Resources	Discuss	Tracee Hunt	10 m

V. Unfinished Business — 6:34 PM

A.	Resolution 112019.004:Job Description	Vote	Tracee Hunt	5 m

RESOLVED, that the Board of Trustees of Northwood Academy Charter School adopts the Special Education Secretary Job Description as presented.

VI. New Business — 6:39 PM

		Purpose	Presenter	Time
A.	Resolution 112019.005: Personnel	Vote	Tracee Hunt	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School accepts the personnel changes, modifications and additions as presented in the attached Key Performance Indicator (KPI).			
B.	Resolution 112019.006: Holiday Bonus and Winter Luncheon	Vote	Amy Hollister	5 m
	RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the net worth Holiday Bonus of $100 and Winter Luncheon at $35pp not to exceed a combined amount of $20,000.			
C.	Board Assessment Results	Discuss	Jacqueline Williams	10 m
VII.	**Closing Items**			**6:59 PM**
A.	Adjourn Meeting	Vote	Jacqueline Williams	1 m