

# Northwood Academy Charter School

## Board of Trustees Monthly Meeting

Amended on September 18, 2019 at 6:19 PM EDT

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### Date and Time

Wednesday September 18, 2019 at 5:30 PM EDT

### Location

Northwood Academy Charter School (4621 Castor Avenue)

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>05:30 PM</b>
A. Call the Meeting to Order		Jacqueline Williams	
B. Record Attendance and Guests		Kristie Dugan	1 m
C. Approval of Agenda	Vote	Jacqueline Williams	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the September 18, 2019 Agenda.			
D. Approval of Minutes	Approve Minutes	Jacqueline Williams	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School hereby approves the Minutes of the August 21, 2019 meeting of the Northwood Academy Charter School Board of Trustees. Approve minutes for Board of Trustees Monthly Meeting on August 21, 2019			
E. Community Comment		Kristie Dugan	3 m
<b>II. Finance</b>			<b>05:44 PM</b>
A. Approval of Financials	Vote	Jacqueline Williams	10 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School approves the Financial Report and all documents submitted by the Business Controller, which shall be incorporated in the record of this meeting.			
<b>III. Reports</b>			<b>05:54 PM</b>
A. CEO	Discuss	Amy Hollister	10 m
B. Principal	Discuss	Cindy Carey	5 m
C. Student Services	Discuss		5 m
D. Operations	Discuss	Kristie Dugan	5 m
E. Human Resources	Discuss		5 m
<b>IV. Unfinished Business</b>			<b>06:24 PM</b>
A. Total HR Solutions Contract	Discuss	Jacqueline Williams	5 m
B. Resolution 091819.001 - Adoption of Job Descriptions	Vote	Jacqueline Williams	5 m
RESOLVED, that the Board of Trustees of Northwood Academy Charter School adopts the Job Descriptions as presented.			



