



IMSA Governing Board

Minutes

Board Meeting

Date and Time

Saturday October 12, 2019 at 10:00 AM

Location

IMSA West 4575 W. 38th Street, Indianapolis, IN 46254

Directors Present

C. Frazier, D. Coats, D. Pierson, J. McFarland, J. Sparks, M. Gonulalan, T. Miller

Directors Absent

B. Valentine-Watts, L. Orcutt

Ex Officio Members Present

J. Brown, K. Smith, M. Arslan, M. Atlihan, O. Secen

Non Voting Members Present

J. Brown, K. Smith, M. Arslan, M. Atlihan, O. Secen

Guests Present

Mary Clark

I. Board Committee Meetings

A. Finance Committee & Academic Excellence Committee Meet

Due to the Board Retreat, there were no committee meetings held.

II. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Oct 12, 2019 at 11:05 AM.

C. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

D. Adopt the Agenda

T. Miller made a motion to adopt the agenda.

J. McFarland seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Input

D. Coats opened the floor to public input. Mary Clark from the International Marketplace presented the Board with information on their group. She shared the opportunities for the schools as well as the students to participate in their events. They will be opening a new building call the Global Village where there will be an array of various cultural displays and events. There will be many things to see and do there and some things can involve the schools. She will keep the schools updated as these opportunities come available.

III. Approval of Minutes

A. Approval of September 21, 2019 Board Meeting Minutes

The wrong minutes were attached, the September minutes will be approved at the November meeting.

IV. New Business

A. Core 3 Report Review

M. Arslan shared that the team has gone through the Core 3 review and have sent the requested corrections back to the OEI. They are awaiting their reply.

B. Indianapolis Community Foundation Meeting Update

T. Miller shared an update on the ICF Meeting, we provided him with information on the schools, as well as a tour of the school. It was a great beginning to building a partnership with the foundation. The school received positive feedback from the event.

C. Digital Meetings

M. Arslan talked about going digital with the Board meetings. Everything would be uploaded into Board on Track. Members could bring their own laptops or we can provide Chromebooks to use during the meeting. Items can also be projected on the Smartboard.

All documents would be saved as word documents instead of PDFs.

M. Gonulalan made a motion to move forward with the transition to the Digital meetings.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Academic Excellence Committee

A. Academic Excellence Committee Report

K. Smith shared the ILearn scores broken down by grade level. There will probably be a Hold Harmless year in regard to the effect on the school grades. We also looked at the Fordham review on the Common Core Standards. Indiana ranked pretty high, the Standards Review committee I serve on has taken their information and used it when we meet 4 – 5 times a year. We are revising our assessments and honing in on the standards and making them more rigorous. The original form of the IMSA has included as well as the revision sample that is being done.

D. Coats – was there anything that stood out in the grade breakdown.

K. Smith -We talked about student grouping and title one and the additional items like I-excel that one school uses where the other one does not. Both schools now have good resources to make these choices.

T. Miller– wants to see what OEI is doing in reference to Paramount, and what the West 8th grade class is doing as far as best practices.

VI. Finance Committee

A. Approval of September 2019 Financial Reports for North

T. Miller went over the financials for IMSA North, there were two items that were over \$5,000 and that was for Chromebooks and Textbooks. There was nothing significant in the vouchers, Halil did do a breakdown of the other items, to better clarify them for the committee. The transition from BMO Harris bank to 5/3rd should take place at the end of 2019 or the first of 2020.

T. Miller also shared the updated and more defined budget.

The Finance Committee makes a recommendation to approve the September financials.
T. Miller made a motion to approve the September Financials for IMSA North.
J. Sparks seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Approval of September 2019 Financial Reports for West

T. Miller went over the financials for IMSA West, there was only one item that was over \$5,000 and that was the STEM kits. There was nothing significant in the vouchers, Halil did do a breakdown of the other items, to better clarify them for the committee. The transition from BMO Harris bank to 5/3rd should take place at the end of 2019 or the first of 2020.

T. Miller also shared the updated and more defined budget.

The Finance Committee makes a recommendation to approve the September financials.
T. Miller made a motion to the September Financials for IMSA West.
J. Sparks seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Governance Committee

A. Governance Committee Report

D. Coats reminded everyone that they were invited to his house for the Open House.
Brown will send out a reminder.

B. Board Retreat

D. Coats shared that Mr. Ucan is looking forward to doing the retreat, and he will do a great job. It will be from 9 am to 3 pm at IMSA North.

VIII. Development Committee

A. Development Committee Report

J. Sparks talked about the special event at last meeting – bringing in other people to the school, this is a work in progress,
also Capturing on video, “My Why”, of the board members – Keep this on the front burner. D. Coats, we will discuss this more at the retreat.

IX. Principals' Corner

A.

School Updates - Dashboard - ADM

West

A. Atlihan - the item that is lagging at West is home visits, we are focusing on this area heavily. We are encouraging the teachers more this year. J. McFarland asked if there was anything she could do to help encourage the home visits, Mr. Atlihan suggested talking to the teachers at one of their PLC's.

We are in the process of applying for our STEM certification. Also, the OEI site visits are coming up on Nov. 11th.

North

O. Secen On the Dashboard – We used NWEA before and now we use Airways - this will be the monitoring key going forward. North is closely monitoring student attendance.

D. Coats, would we be okay with suspending 23 % of our kids being suspended? – You said last year it was 34%

Frasier, one school I looked at the suspensions were from the Social Studies department and it was because of the teacher. T. Miller, that beats the suspension rate for Tindley

O. Secen, we try to encourage positive behavior. When the kids get in trouble, we do not have peer mentors as there are varied responses to that. I have 5 people that work to maintain a disciplined process. He can have Mr. Knox come in and present at one of the board meetings.

D. Coats, Mr. Ucan was going to do a deeper dive into some research and looking at teacher retention. Maybe this would be an area for him, we can send him an email regarding this.

T. Miller, suggests that Janae Hanger – Child policy CPLI – Positive school discipline – She may have data.

J. Sparks, what causes these kids to be suspended? What are the reasons, and maybe if we can find this information we can get a better idea of the causes?

O. Secen, we know the teachers that are having trouble and you have to help them

J. Sparks – Is a good place to start with the causation?

Enrollment update:

ADM for North 696/690 and West 575/565

There will be a Trunk or Treat at both schools on Wednesday, October 30th from 5 - 7 pm.

X. Closing Items

A. Survey of Attendance For The Next Meeting - 11/16/2019

A reminder that the Retreat is next month and it is important. It will be from 9 am to 3 pm with no committee meetings. We will have a short Board meeting to take care of any voting items. The general meeting will begin at 11 am.

Next meeting attendance

Fraiser - Yes

McFarland - Yes

Coats - Yes

Sparks - Yes

Dr. G - No

B. Adjourn Meeting

C. Frazier made a motion to adjourn the meeting.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:42 PM.

Respectfully Submitted,

J. Brown