



IMSA Governing Board

Minutes

Board Meeting

Date and Time

Saturday February 16, 2019 at 10:00 AM

Location

IMSA North, 7435 North Keystone Avenue, Indianapolis, IN 46240

Directors Present

C. Frazier, D. Coats, D. Pierson, J. Sparks, L. Orcutt, M. Gonulalan

Directors Absent

B. Valentine-Watts, T. Miller

Ex Officio Members Present

H. Dulgeroglu, J. Brown, M. Arslan, M. Atlihan, M. Dunn, O. Secen

Non Voting Members Present

H. Dulgeroglu, J. Brown, M. Arslan, M. Atlihan, M. Dunn, O. Secen

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Feb 16, 2019 at 11:05 AM.

C. Pledge of Allegiance

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

D. Adopt the Agenda

D. Pierson made a motion to adopt the agenda.

C. Frazier seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Input

D. Coats opened the floor to public input. No public input was given.

II. Approval of Minutes

A. Approval of December 15, 2018 Board Meeting Minutes

J. Sparks made a motion to approve minutes from the Board Meeting on 12-15-18 Board Meeting on 12-15-18.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. New Business

A. Review of Free & Reduced Breakfast & Lunch Program

J. Brown shared that both schools are participating in the CEP program – Community Eligibility Provision. This program gives all our students free breakfast and lunch. The parents do not have to fill out the free/reduced lunch form each year for this program. They do have to fill out the form for textbook waiver and this is how we document our free and reduced percentage rate of 83-85%.

IV. Academic Excellence Committee

A. Academic Excellence Committee Report

OEI – Core Question 1 Overview

C. Frazier – went over the color-coded sheet. We went through indicators 1 -7 for both schools. The highlights are that both schools have a grade “C”. West went down from a “B” and North went up to the “C”.

Both schools are progressing upward, they will continue to work on the proficiency area.

The other indicators show progress. The schools have a process on how to get the test

scores up. They are constantly working on making it better with different testing practices.

M. Dunn – Talked about the lever that can be pulled that will be used here. The lever is proficiency, how well did the kids do on that test. How do we change what happens in this room and how do we pull the lever at the schools to make this happen? We currently access the data to see where we are making progress and where we need to make changes.

D. Coats – Here at North we lag behind in attendance and we have been consistent. We do not make the 95% rate but stay steady at about 92%. The reason is the location and the transportation involved in getting the kids here. The bus company does a good job to set the routes, so they are the most efficient.

J. Sparks – if there are 10 reasons that kids don't come to school, 6 you can control. Has there been anything done to analyze this? Tests happen once a year? What do we do during the rest of the year to help prepare for that test?

M. Dunn – From day one we are looking at classroom data and making changes to what is done in the classroom. We access along the way, to see where the students are at.

V. Finance Committee

A. Approval of December 2018 & January 2019 Financial Reports for North

The finance committee met and went over the financials and the vouchers. Halil D. went over the items that were over \$5,000 and they were for curriculum materials for PLTW and items for the Fairbanks Grant.

Revenue is approx. 57% and expenses are approx. 59% The committee recommended to approve the financials for January 2019.

Halil also shared that the schools budgets are looked at about 6 times per year.

D. Pierson made a motion to approve the December & January financial reports for North.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approval of December 2018 & January 2019 Financial Reports for West

The finance committee met and went over the financials and the vouchers. Halil D. went over the item that was over \$5,000 and it was for online instructional software for NWEA.

Revenue is approx. 57% and expenses are approx. 57% The committee recommended to approve the financials for December & January 2019.

Halil also shared that the schools budget is looked at approximately 6 times a year.

D. Pierson made a motion to approve the December & January financial reports for West.
J. Sparks seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Governance Committee

A. Governance Committee Report

D. Coats the prospective Parent Board Member interview, she was not able to make it due to illness. We will try and reschedule the interview. You will be notified of the new date & time.

B. Board Retreat

D. Coats – Where do we stand with Chris M.? D. Coates, needs to talk with Chris Murphy. We need to have our retreat, we have Chris Murphy from Concept to help us. Would March or April be the better time to do it.

Daniel – March sounds better

Charise – Out of town in MArch

Dr. G. – March is okay

Laura – March is good

Jim – March is good

Bernice –

Toby –

We will look at starting at 10 am on the 16th of March and plan to go until 3 pm.

VII. Development Committee

A. Development Committee Report

J. Sparks and the committee members are still looking at updating the donor page. We have some ideas, but if you see something out there that you think would be good, please send it to myself or Mrs. Brown.

VIII. Principals' Corner

A. Dashboard Review & School Updates

M. Atlihan, on the Dashboard, we monitor several areas, see the sheet. They missed the red in some categories. No data for academics for the current month. Attendance is about 95% during the winter months it is less. During the second semester we lose a few and then gain a few.

Secen – The color coding will come back. The suspension rate is higher, and there is room for improvement. We have a strong discipline team. We have systems in place and

are working with the culture team on that. Enrolment has gone down we have lost a few and gained a few.

Enrollment Data –

Atlihan - Re- enrollment season has started. Enrollment drives everything, we get about \$7500 per student. We try to keep the numbers consistent. Capacity 570 approx.

Provide parents with forms to tell us if they are coming back.

Secen – The numbers are looking about the same this year, they have been pretty consistent. We are about 30 students away from capacity.

M. Dunn – People can write letters to the legislators and ask them to leave the count day to 1 time per year.

J. Sparks – Michael can you please email this information

M.Atlihan, Title 1 inspection – they issued the report – we passed all the indicators. We also had the lunch and breakfast audit, we had some findings, and we have corrected them. We had the Fire Marshall and they found some findings. The health department, we passed as now.

Secen – we had the health department. We are working on deep diving into the data and working with our teachers. Airways platform is the new ILearn and is the same platform. We are using this platform. The reading question for 4th grade came out as an 8th grade level.

We are still pushing for the rigor; the skill can be the same even if the text is not at the right level.

IX. Closing Items

A. Survey of Attendance For The Next Meeting - 03/16/2019

L. Danielson was able to help Mrs. Brown with the CHIRP website. Mrs. Brown could not get access to the student immunization website. Laura was able to get her connected and get the access she needed.

D. Coats, Dinner with friends – they have kids at the West/North she was raving about how great the kid's schools are. It turns out that they attend both IMSA North and West. I recently was flying on Southwest and read about a program they have called adopt a pilot. They will have a pilot come and work with 5th grade to gain interest in avionics. I talked to the flight attendant and she gave him the information so that we can contact them in late summer. To sign up for next year.

March Meeting:

Sparks – Yes

Dr. G. – Yes

Frazier – No

Pierson – Yes

Danielson – Yes

B. Adjourn Meeting

D. Pierson made a motion to adjourn the meeting.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:22 PM.

Respectfully Submitted,

J. Brown