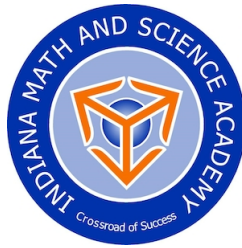


APPROVED



IMSA Governing Board

Minutes

IMSA Board Meeting

Date and Time

Saturday September 15, 2018 at 10:00 AM

Location

IMSA North, 7435 North Keystone Avenue, Indianapolis, IN 46240

Directors Present

B. Valentine-Watts, C. Frazier, D. Coats, J. Sparks, M. Gonulalan, R. Ernst, T. Miller

Directors Absent

D. Pierson

Ex Officio Members Present

H. Dulgeroglu (remote), J. Brown, M. Arslan, M. Atlihan, M. Dunn, O. Secen

Non Voting Members Present

H. Dulgeroglu (remote), J. Brown, M. Arslan, M. Atlihan, M. Dunn, O. Secen

Guests Present

H. Menendez

I. Board Committee Meetings

A. Finance Committee & Academic Excellence Committee Meet

Finance and Academic Excellence committees met, from 10 am to 11 am.

II. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Coats called a meeting of the board of directors of IMSA Governing Board to order on Saturday Sep 15, 2018 at 11:08 AM.

C. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

D. Adopt the Agenda

T. Miller made a motion to adopt the agenda.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Input

The Parent University Team from IMSA West came and gave a presentation. Parent University is a group of teachers lead by Mrs. Sheila Burlock and Candice Powell. They host many events and learning opportunities for the parents as well as the students. They shared their experiences and the difference it has made in the lives of the parents and the students.

This is their second year doing this. They will share their calendar of events with the board. D. Coats asked that they come back and give the board an update.

III. Approval of Minutes

A. Approval of August 18, 2018 Board Meeting Minutes

B. Valentine-Watts made a motion to approve minutes from the Board Meeting on 08-18-18 Board Meeting on 08-18-18.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. New Business

A. Dashboard Review

Tabled until the October meeting due to time.

V. Academic Excellence Committee

A. Academic Excellence Committee Report

M. Dunn shared that since M. Chisley had left, they needed to elect a new Chairperson. D. Coats suggested B. Valentine-Watts and she accepted. She will take over at the next meeting. M. Dunn talked about the school grading procedure and how we are working forward to charting that information. O. Secen will present at the next board meeting.

H. Menendez asked how everyone felt about the year so far? Everyone was feeling good so far.

VI. Finance Committee

A. Finance Training

H. Dulgeroglu gave a brief overview on the audit: He gave an idea of the questions that the auditors ask, like about any loans, contracts the school has. They ask for board minutes, balance sheets, payroll, bank statements, etc.

This year they focused on the Food Services area, so they looked at the CEP process and numbers. We will have the audit results in Oct or Nov.

D. Coats reminded everyone that Donovan CPA will come and give the annual report to the board members. Going forward there will be a short training on Finance at each meeting.

B. Approval of August 2018 Financial Reports for North

T. Miller, There were no big expense areas except the Teach for America, the amount was for 3 teachers at \$4,000 each. This is a one time fee. There were a few questions on reimbursement checks and they are going to look into ways for the Principals not to have to pay for those expenses and need to be reimbursed.

T. Miller made a motion to approve the financials for IMSA North.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approval of August 2018 Financial Reports for West

There were no red flags, they also had the Teach for America expenses 3 teachers \$4,000 each. Everything else looked good.

T. Miller made a motion to approve the financials for IMSA West.

J. Sparks seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Governance Committee

A. Governance Committee Report

R. Ernst shared that we have satisfied the requirement to have an attorney on the board, with the addition of Charise Frazier. If anyone has any recommendations for additional board members, please forward them to Ron and David. D. Coats suggested adding a parent from Parent University.

VIII. Development Committee

A. Development Committee Report

J. Sparks, asked that the board consider the following ideas.

1. Consider a \$2900 target, with 8 board members the breakdown would be \$125 per board member
2. Opportunities to network - bring someone to an event to introduce them to our efforts and the school.
3. Networks-Grants are a big effort, grants that may be available in our network.

H. Menendez share that there would be a Financial Roundtable on October 4th, that might be a benefit. T. Miller and J. Sparks will attend. C. Frazier, what kind of grants are we looking for?

Parent University

CYSP

Mentor's

IU - Grant challenge - environmental

O. Secen had shared a teacher wish list and will share it again.

M. Atlihan, shared about showcase and the opportunity to share that with people in the community or their networks.

J. Sparks, also shared that they are looking for Corporate Sponsors.

IX. Principals' Corner

A. School Updates

M. Atlihan, shared enrollment numbers 573 currently enrolled with a budget number of 550. 21st Century grant started it last week about 100 students participating, for 3 hours 4 days a week after school. Activities include tutoring.

R. Ernst, asked what does the school think of Parent University? We tried it about 5 years ago and it was not successful. Mrs. Burlock liked the idea and ran with it. R. Ernst,

do you see any changes, going in a positive direction. M, Atlihan, has seen changes and it is definitely a benefit to the parents as well as the students.

O. Secen, Enrollment number is currently 690 enrolled with a budget number of 690. We can now focus on the education piece. North needs Chrome Books, we are switching to online testing. We are short about 200, which would cost around \$60,000.

M. Gonululan, Does North have a Parent University? O. Secen, we have some events that are put on by other people, like ELL and the library Literacy Night, and FAFSA night. We are focusing on school culture ad education. C. Frazier, do you have a good turnout? They are not as widely attended as at West. B. Valentine-Watts, would you be willing to think about doing a Parent University? Maybe in the future. R. Ernst, you need a passionate person to lead it. M. Dunn, we will continually look at it.

X. Closing Items

A. Survey of Attendance For The Next Meeting

D. Coates, checked for availability at the next meeting:

Dr. G. - No

C. Frazier - No

B Valentine-Watts - Yes

T. Miller - Yes

D. Coats - Yes

R. Ernst - No

J. Sparks - ?

B. Adjourn Meeting

B. Valentine-Watts made a motion to adjourn the meeting.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:32 PM.

Respectfully Submitted,

J. Brown