

APPROVED



## IMSA Governing Board

### Minutes

#### Board Meeting

---

**Date and Time**

Saturday June 17, 2017 at 10:00 AM

**Location**

7435 N. Keystone Avenue, Indianapolis, IN 46240

---

**Directors Present**

B. Valentine-Watts, D. Pierson, L. Box, R. Ernst (remote), T. Miller

**Directors Absent**

B. Guler, D. Coats, M. Dunder, M. Gonulalan

**Ex Officio Members Present**

H. Dulgeroglu, M. Arslan, M. Atlihan, M. Dunn, O. Secen

**Non Voting Members Present**

H. Dulgeroglu, M. Arslan, M. Atlihan, M. Dunn, O. Secen

**Guests Present**

H. Menendez, J. Brown, K. Pattison

---

**I. Opening Items****A. Record Attendance and Guests****B.**

### **Call the Meeting to Order**

J. Brown called a meeting of the board of directors of IMSA Governing Board to order on Saturday Jun 17, 2017 at 11:06 AM.

K. Millard called a meeting of the board of directors of IMSA Governing Board to order on Saturday Jun 17, 2017 @ 11:06 AM at 7435 N. Keystone Avenue, Indianapolis, IN 46240.

### **C. Pledge of Allegiance**

"I pledge allegiance to my Flag and to the Republic, for which it stands, one nation, indivisible, with liberty and justice for all." "I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation, indivisible, with liberty and justice for all."

### **D. Adopt the Agenda**

D. Pierson made a motion to adopt the agenda.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Public Input**

K. Millard opened the floor for public input. No public input was given.

## **II. Approval of Minutes**

### **A. Approval of May 20, 2017 Board Meeting Minutes**

L. Box made a motion to approve minutes from the Board Meeting on 05-20-17. Board Meeting on 05-20-17.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Enrollment Presentation**

### **A. Enrollment Presentation - Hanno Becker**

H. Becker gave a presentation on the current enrollment for IMSA North and West. As of June 16, 2017 North and West had 33 open seats. North had 637 enrolled and West has 547 enrolled. K. Millard shared that a good portion of our new enrollments come in the month of July. Currently there are about 50% of the 8th grade students coming over from West to the high school. R. Ernst asked what we are doing to keep the first time enrollments. H. Becker shared that Mr. Secen is sending out automated calls weekly and invites to the IMSA back to school nights. West is doing similar activities, such as Kindergarten Round-ups and working with day care centers.

H. Becker said that word of mouth has been our best method of attracting new students.

B. Valentine-Watts suggested that we do things like ice cream socials, and other activities to keep them interested. T. Miller suggested using the students, they are our best billboards.

H. Becker also shared the Enrollment Team Bonus Plan as a financial incentive for the committee to get the numbers in. K. Millard stated that we only receive \$7,000 approximately for each student, The bonus would be \$25,000 divided between the enrollment team members if they reach the ADM goals in September. H. Dulgeroglu said that this money was built into the salary section of the budget.

#### **IV. Governance Committee Items**

##### **A. The Need for a Board Member in the Education Field**

K. Millard talked about the need for adding a board member with K - 12 academic experience. D. Pierson and T. Miller both have some people to recommend, they will send the information to Mrs. Brown. We need to add this member by June 30, 2017, this is a deadline given by OEI.

##### **B. The Superintendent Evaluation**

K. Millard talked about the Superintendent Evaluation, we are still awaiting the submission from two members. Once they are received we will send the results to the members.

##### **C. Election/Appointing of Committee Members for the 2017-18 School Year**

K. Millard reminded everyone that this was his last meeting and that we would have a new Board Chair starting in July. The following positions have been approved:

David Coats - Board Chair

Lauren Box - Academic Excellence Committee Chair

Bulent Guler - Finance Committee Chair

Ron Ernst - Governance Committee Chair

We will look at the committee members at the July meeting.

#### **V. Academic Excellence Committee Report**

##### **A. Academic Excellence Committee Report**

M. Dunn shared NWEA Data and that the ISTEP results were in, however, they were embargoed and he could not share the results at this time.

He then says he hoped to be able to share nice results for South.

L. Box said she thought we need to do better at drilling to what we are doing in the classrooms to make it better.

M. Arslan shared that this would be Mr. Akkaya's last board meeting. He will be joining Horizon Science Academy in Columbus as the Middle School Principal.

## **VI. Finance Committee Report**

### **A. Approval of May 2017 Financial Reports for North**

H. Dulgeroglu went over the vouchers and the budget for IMSA North - there are no major expense items. The Office of the Superintendent line items is 177% and that is because the Regional office staff are paid out of North budget then they amount is split between the three school and West and South will reimburse a portion of that amount. He also mentioned that there is no balance for the rent as we pay it in advance.

T. Miller made a motion to approve the financials for IMSA North.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Approval of May 2017 Financial Reports for South**

H. Dulgeroglu went over the vouchers and the budget for IMSA North - there are no major expense items. They want to close the school with all liabilities paid. They will pay all liabilities except the loan received from the Management. Any remaining money will be used to pay this loan.

B. Valentine-Watts made a motion to approve the financial statements for IMSA South.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approval of May 2017 Financial Reports for West**

H. Dulgeroglu went over the vouchers and the budget for IMSA West- The only major expense was for the printing. The rent amount for the year is low because when we bought the building we had a one year grace period before we had to start paying back the loan.

T. Miller made a motion to approve the financials for IMSA West.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Review/Approve Letter of Engagement for Donovan CPA**

L. Box made a motion to approve using Donovan CPA firm for our Financial annual audit.

D. Pierson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E.**

### **Review/Approval of Enrollment Bonus Policy**

D. Pierson made a motion to approve the enrollment team bonus.

T. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Review/Approval of IMSA North's Budget With 600 Students**

H. Dulgeroglu went over the budget for 600 students for IMSA North. This was just to show what the budget would look like if we did not get the 665 students.

## **VII. Presentation of Plaques**

### **A. Presentation of Retirement Plaque To Dr. Millard**

Lauren Box presented Dr. Millard with a plaque from IMSA Schools and Mr. Arslan presented a plaque from Concept Schools for his dedicated service as Board Chair from 2007 - 2017.

### **B. Presentation of Plaque to Mr. Ozdemir**

M. Arslan presented Mr. Ozdemir with a plaque from IMSA Schools for his dedicated service as a board member from 2013 - 2017.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

L. Box made a motion to adjourn the meeting.

B. Valentine-Watts seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:31 PM.

Respectfully Submitted,

J. Brown