



IMSA Governing Board

Minutes

Board Meeting

Date and Time

Saturday November 19, 2016 at 10:00 AM

Location

7435 N. Keystone Avenue, Indianapolis, IN 46240

Directors Present

D. Coats, E. Ozdemir, K. Millard, M. Gonulalan, R. Ernst

Directors Absent

B. Guler, M. Dunder

Ex Officio Members Present

H. Akkaya, M. Arslan, M. Atlihan, O. Secen

Non Voting Members Present

H. Akkaya, M. Arslan, M. Atlihan, O. Secen

Guests Present

J. Brown, Teresa Tschaenn

I. Opening Items**A. Record Attendance and Guests**

Dr. Millard notified the board that Jeanette Moody had resigned.

B. Call the Meeting to Order

K. Millard called a meeting of the board of directors of IMSA Governing Board to order on Saturday Nov 19, 2016 at 10:11 AM.

C. Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

D. Adopt the Agenda

R. Ernst made a motion to adopt the agenda.

M. Gonulalan seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Input

K. Millard opened the floor for public input. No public input was given.

II. Approval of Minutes

A. Approval of October 2016 Board Meeting Minutes

D. Coats made a motion to approve the minutes from the Board Meeting on October 15, 2016.

R. Ernst seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. New Business Items

A. Notice of Deficiency review and updates.

K. Millard shared the deficiency letter from the Mayor's office issued for IMSA North. The main topics of the letter are Board Governance, student academic growth both in achievement and growth.

The deficiency letter needs to be part of or agenda at every meeting. M. Arslan and K. Millard are working with Sean, an educational consultant from Board on Track to develop a plan for meeting the Mayor's Office's requirements. They hope to have it finished so that it can be discussed at the next board meeting. K. Millard suggests a possible half day board retreat to work on this.

The board requested that they are copied on all monthly OEI requirement submissions.

K. Millard shared that the IMSA North charter was approved at the hearing on Nov. 9, 2016.

B. Signing assurance forms by all board members

The board members present signed the form, it will be submitted to the Mayor's office after all members have signed.

C. Contract with OEI approved non-profit consultant.

Board on Track is the consulting company that has been hired to help strengthen the governance part of the deficiency letter.

D. Presentation of the revised Board meeting schedule.

K. Millard shared that the Mayor's office would like the board to meet monthly at least for the rest of this school year. A revised monthly schedule was presented.

D. Coats made a motion to approve the monthly board meeting schedule.

R. Ernst seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Update on Recruiting new board members

K. Millard advised the board that they need to add 2 new members (deficiency item) We have two prospective members. Lauren Box and Jim Schenck. Lauren's resume was reviewed and discussed.

D. Coats made a motion to approve Lauren Box as a new member of the IMSA Board of Directors, to start the month of December.

R. Ernst seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Prospective Board Member - Jim Schenck

Jim Schenck's resume was reviewed and discussed.

D. Coats made a motion to provisionally approve Jim Schenck as a new member of the IMSA Board of Directors.

M. Gonulalan seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Review of the by-laws for attendance policy for the board directors

K. Millard went over the attendance policy of the IMSA by-laws and it states that in adequate attendance is missing 3 consecutive meetings or missing 50% of the meetings in 1 calendar year. Attendance will now be recorded on a google document and shared with the board.

H.

Transportation Proposal from Miller Transportation

M. Arslan shared the proposal from Miller Transportation. IMSA schools will be changing transportation company as of January 3, 2017.

E. Ozdemir made a motion to approve the transportation proposal from Miller Transportation.

M. Gonulalan seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Presenting Student Achievement data for Math & Reading

A. Student achievement presentation for Math & Reading for IMSA North

O. Secen shared the data from IMSA North for the testing that they have taken. He also discussed the plan for improvement in student growth in math and language arts. The goal is for math and language arts is 50% and currently it is math - 25% and language arts 37.5%.

ISTEP was also shared and what they are doing to help the students do better this year.

B. Board Approval for Gift Card Purchase by IMSA North

O. Secen asked for board approval to buy gift cards for students that were promised them for achieving pass or pass+ on the ISTEP. The cost is \$25 per student for a total of \$750.

The gift cards must be board approved, they must also be handled by an official of the school. This person must maintain an accounting or log of the cards with the following information:

Where the cards were purchased, the amounts of each card, account numbers to be charged, date card was issued, who it was issued to, proof that it was given (signature).

E. Ozdemir made a motion to approve the purchase and distribution of the \$25 gift cards.

M. Gonulalan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Student achievement presentation for Math & Reading for IMSA South

D. Student achievement presentation for Math & Reading for IMSA West

M. Atlihan and T. Tschaenn shared how West was doing and what they are doing to increase students' scores in math and language arts. ISTEP review and using the ISTEP sample questions. They will also be using monthly benchmark test with Measuring Up.

V. Closing Items

A.

Adjourn Meeting

D. Coats made a motion to adjourn the meeting.

R. Ernst seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:14 PM.

Respectfully Submitted,

K. Millard