# MOT Charter School

# Minutes

## Board of Directors Meeting

---

**Date and Time**
Wednesday August 19, 2026 at 7:00 PM

**Location**
High School Campus
1275 Cedar Lane Road
Middletown, DE 19709

---

**Directors Present**
A. Bigesby, B. Pace, B. Reiling, C. Dallas, C. Slater, D. Mower-Wade, D. Whitaker, K. Gaines, K. Swab, M. Ali Khan, M. Hewitt, S. Doan, S. Sullivan

**Directors Absent**
*None*

**Ex Officio Members Present**
J. Elston, N. Southworth

**Non Voting Members Present**
J. Elston, N. Southworth

---

### I. Opening Items

**A. Record Attendance and Guests**

Error with system attendance - the following members were absent:
Bigesby, Reiling, Swab, Gaines, Sullivan

**B.**

### Call the Meeting to Order

D. Whitaker called a meeting of the board of directors of MOT Charter School to order on Wednesday Aug 19, 2026 at 7:10 PM.

### C. Approve Minutes

M. Ali Khan made a motion to approve the minutes from Board of Directors Meeting on 05-20-26.
C. Dallas seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Public Comment

There were no members of the public attending in person or online wishing to offer public comment.

## III. Governance Committee

### A. Committee Report

Applications for open board positions have been received. Next step will be to review applications and schedule interviews as appropriate.

Reviewed mandatory trainings for board members. Ned will email the list of completed trainings to all members.

### B. Annual Conflict of Interest Disclosure and Required Trainings

Conflict of Interest policy was reviewed and all members present signed and returned copies.

## IV. Staff Experience Committee

### A. Committee Report

No updates at this time.

## V. Student Experience Committee

### A. Committee Report

No updates at this time.

## VI. Capital Improvement Committee

### A.

### Committee Report

Moving forward this committee will be rolled into the Finance & Operations Committee.

## VII. Finance & Operations Committee

### A. Committee Report

Finance committee meet earlier to review PCard transations, WSFS account statements, and JP Morgan statements. All appear to be in order. Business office will review our PCard usage policy and bring update to next finance meeting. HS enrollment is at it's highest level since the opening. Discussion about classroom supply lists at the K8 - should we consider supplementing or covering those costs for families? Or reducing/eliminating the ask altogether? Annual audit is in progress, and everything looks good so far.

## VIII. Head of School Report

### A. Head of School Monthly Report

Ned shared an update on school opening. Expected overall enrollment is 1407, K-12. All full-time teaching and staff positions are filled. One part-time paraprofessional position is still open. Have hired a new constable for the K8. Completion of two new one-on-one meeting spaces in the counseling suite is almost complete. Reviewed state and school achievement data as included in the recent DDOE press release. MOT was recognized for achievement in ELA and Math.

## IX. Other Business

### A. Family Handbook updates

M. Ali Khan made a motion to Approved updated handbooks.
C. Slater seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Employment policy updates

M. Hewitt made a motion to approved the policy updates as presented.
C. Dallas seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| A. Bigesby | Aye |
| K. Gaines | Aye |
| K. Swab | Aye |
| D. Whitaker | Aye |
| S. Doan | Aye |
| M. Hewitt | Aye |

**Roll Call**

| | |
|---|---|
| M. Ali Khan | Abstain |
| C. Slater | Aye |
| S. Sullivan | Aye |
| C. Dallas | Aye |
| B. Pace | Aye |
| D. Mower-Wade | Aye |
| B. Reiling | Aye |

Error with system attendance - the following members were absent and did not vote: Bigesby, Reiling, Swab, Gaines, Sullivan.

### C. Website accessibility statement

M. Ali Khan made a motion to adopt the policy as presented.
B. Pace seconded the motion.
The board **VOTED** unanimously to approve the motion.

### D. AUP update

M. Ali Khan made a motion to adopt the policy as presented.
M. Hewitt seconded the motion.
The board **VOTED** unanimously to approve the motion.

## X. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
M. Ali Khan