

APPROVED



MOT Charter School

Minutes

Board of Directors Meeting

Date and Time

Wednesday October 15, 2025 at 7:00 PM

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19709

Directors Present

B. Pace, B. Reiling, C. Slater, D. Mower-Wade (remote), D. Whitaker, K. Swab, M. Ali Khan, M. Hewitt, S. Doan, S. Sullivan

Directors Absent

K. Gaines

Ex Officio Members Present

N. Southworth

Non Voting Members Present

N. Southworth

Guests Present

R. Dallas

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

K. Swab called a meeting of the board of directors of MOT Charter School to order on Wednesday Oct 15, 2025 at 7:16 PM.

K. Swab made a motion to start the meeting.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Minutes

K. Swab made a motion to approve the minutes from Board of Directors Meeting on 09-24-25.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public comment

III. Governance Committee

A. Committee Report

Kelly Swab reported updating the information to add the new board members during the next meeting.

IV. Staff Experience Committee

A. Committee Report

Don Whitaker discussed:

- Food truck is scheduled to be at the school
- Coffee truck is scheduled to be at the school on several occasions

V. Student Experience Committee

A. Committee Report

- Bernadette Reiling discussed:
- The students participating in the pink out games. This is a fundraising event.
- Bernadette discussed having more sporting events that promote cross campus events

VI. Capital Improvement Committee

A.

Committee Report

Stephen Doan discussed:

- Needs to have a list of expenses to address during this fiscal year
- Preliminary looking at expanding the High School building

VII. Finance & Operations Committee

A. Committee Report

Stephen Doan discussed:

- Most of the meeting was on the amended budget
- The increase in salary expense was discussed
- Rachael Dallas was thanked for obtaining new Insurance policy with a decreased expense
- A USDA loan was paid off with a savings of interest over the life of the loan: \$87,915.04

B. Approval of amended 2025-2026 budget

S. Doan made a motion to approve the amended 2025-2026 that was presented during the Finance committee meeting.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

VIII. Other Business

A. Title I Parent Involvement Policy

The updated Parent Involvement Policy was reviewed.

- No major changes were made to the document

D. Whitaker made a motion to approve the updated General Policy Statement.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Determine if Executive Session is needed

Nothing to discuss

B. Adjourn Meeting

K. Swab made a motion to adjourn the meeting.

S. Doan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
S. Sullivan