



MOT Charter School

Minutes

Finance Committee Meeting - VIRTUAL MEETING ONLY. See meeting info below.

Date and Time

Thursday December 18, 2025 at 6:00 PM

Location

Meeting via Zoom. Please use the link below.

[https://motcharter.zoom.us/j/87995211655?
pwd=AYJT9whJ4HDQPFuHXjy9yFQoDEJQQP.1](https://motcharter.zoom.us/j/87995211655?pwd=AYJT9whJ4HDQPFuHXjy9yFQoDEJQQP.1)

Committee Members Present

B. Pace (remote), D. Whitaker (remote), K. Swab (remote), S. Doan (remote)

Committee Members Absent

M. Ali Khan, M. Hewitt, S. Sullivan

Guests Present

N. Southworth (remote), R. Dallas (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. Doan called a meeting of the Finance & Operations Committee of MOT Charter School to order on Thursday Dec 18, 2025 at 6:00 PM.

C.

Approve Minutes

S. Doan made a motion to approve the minutes from Finance Committee Meeting on 11-19-25.

K. Swab seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Review JP Morgan Statements

Rachael led a review of JP Morgan statements. No issues or concerns were noted.

B. Review WSFS Accounts

Rachael led a review of WFSF account statements. No issues or concerns were noted.

C. Review Monthly Board Financials

Rachael led a review of monthly financials.

- State revenue is basically finalized as of December 1st.
- All initial local billing has been received.
- No tuition tax revenue has been received yet - this typically comes in during December or January.
- Variance in November is due to timing issues: receipt of enhanced MCI funds and lunch payment processing.

III. Other Business

A. Paid Family Medical Leave Policy

Rachael provided an overview of our plan for implementation of the Paid Medical Leave Policy, beginning January 1st. We will have a policy for review and approval at the January board meeting.

B. Senior early-out proposal

Ned provided an overview of a trial "senior early-out" program that the high school will roll out in January. Students must be in good academic and social standing, and may only leave during 10th period when they have a scheduled, non-academic study hall. Parents will have to provide their approval and this benefit can be taken back if students fail to maintain eligibility.

C. SpecEd issue update

Ned provided an update on the status of a SpecEd issue.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
N. Southworth