



# MOT Charter School

## Minutes

### Finance & Operations Committee Meeting

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#### Date and Time

Wednesday August 20, 2025 at 6:00 PM

#### Location

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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#### Committee Members Present

B. Pace, D. Whitaker, K. Swab, M. Ali Khan, M. Hewitt, S. Doan, S. Sullivan

#### Committee Members Absent

*None*

#### Guests Present

B. Reiling, N. Southworth, R. Dallas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

K. Swab called a meeting of the Finance & Operations Committee of MOT Charter School to order on Wednesday Aug 20, 2025 at 6:03 PM.

#### C. Approve Minutes

K. Swab made a motion to approve the minutes from Citizens Budget Oversight Committee Meeting on 04-16-25.

D. Whitaker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

K. Swab made a motion to approve the minutes from Finance & Operations Committee Meeting on 04-02-25.

D. Whitaker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Review JP Morgan Statements**

The statements were reviewed and no issues were discovered.

### **B. Review WSFS Accounts**

The statements were reviewed and no issues were discovered. Racheal Dallas discussed the year end report from this account.

### **C. Review Monthly Board Financials**

Racheal Dallas reviewed the School Financials that are included in the meeting minutes. This was for month ending 7/31/2025.

### **D. Amended 2025-2026 Academic Year Budget**

Racheal Dallas discussed difficulty with creating an amended budget is having an actual student and staffing numbers. The State funding is not able to be accurately determined at this time. Racheal discussed the issue with getting the Special Education funding from the State. Racheal reviewed the budget for school year 2025/2026. Racheal stated that due to State funding the earliest for a finalized budget is anticipating being completed the first week of October.

## **III. Closing Items**

### **A. Adjourn Meeting**

K. Swab made a motion to adjourn the meeting.

S. Doan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,  
S. Sullivan