

APPROVED



MOT Charter School

Minutes

Board Meeting

Date and Time

Wednesday April 2, 2025 at 7:00 PM

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19709

Directors Present

B. Pace, B. Reiling, C. Slater, D. Mower-Wade, D. Whitaker, K. Gaines, M. Ali Khan, M. Hewitt,
P. Dubey, S. Doan, S. Sullivan

Directors Absent

J. DiBartolomeo, J. Taylor, K. Swab

Ex Officio Members Present

N. Southworth

Non Voting Members Present

N. Southworth

Guests Present

E. Walter, M. Weiss, R. Dallas

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

M. Ali Khan called a meeting of the board of directors of MOT Charter School to order on Wednesday Apr 2, 2025 at 7:06 PM.

C. Approve Minutes

D. Whitaker made a motion to approve the minutes from Board Meeting on 01-15-25.

D. Mower-Wade seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

Public comment was received via online submission and was read into the recording of the meeting.

III. Governance Committee

A. Committee Report

Ali Khan discussed having a meeting and determining that several board members need to have their terms extended.

B. Membership term renewals

D. Whitaker made a motion to approve extending the current terms as indicated.

B. Reiling seconded the motion.

Board Members to extend their terms:

Samuel Sullivan: extend the term until 12-31-2027

Stephen Doan: extend the term until 12-31-2027

Mike Hewitt: extend the term until 12-31-2027

Kia Gaines: extend the term until 12-31-2027

The board **VOTED** unanimously to approve the motion.

IV. Staff Experience Committee

A. Committee Report

Don discussed establishing ring of honor/wall of honor to recognize staff and board members for their contributions

There was a suggestion to have a committee to determine the appropriate requirements for the recognition.

B. Transportation Issue Updates

Carina had a meeting with Del DOT to request having an exit onto Levels Road that would allow the K-8 buses and drivers to have a safer exit. Also discussed the idea of having school zone signs on Levels Road when the school is in session.

Ned Southworth discussed the traffic issues on Cedar Lane Road at the high school.

Mitch Weiss had a meeting with Del DOT to discuss this issue, along with representatives from the AG Waters campus next door to the high school. Topics discussed during the meeting included congestion due to similar start times at the different schools, the challenges presented by a high volume of inexperienced drivers, the future plan for installing a traffic circle at the intersection of Boyds Corner Road and Cedar Lane Road, and adding a light on Cedar Lane Road at the high school entrance once the development is finished and connects to Cedar Lane Road at

School leaders will continue to work with Del DOT to research solutions to promote safety.

V. Student Experience Committee

A. Committee Report

Bernedette discussed having a meeting to discuss what the committee will focus their attention. The committee is going to have another meeting prior to reporting out the recommendations.

VI. Capital Improvement Committee

A. Committee Report

Stephen discuss having a meeting to discuss needs of the school. He reports that follow-up meetings to promote what the priorities in this current fiscal year.

VII. Finance & Operations Committee

A. Committee Report

Stephen reported:

Increase in interest of \$20,000 due to the interest rate increase

Water damage in the K-8 building was funded internally versus by insurance

VIII. Head of School Report

A. Head of School Monthly Report

Ned Southworth reviewed the Head of School Monthly Report that is included in the meeting documents.

Enrollment for the high school was discussed. Expected enrollment for the rising 9th grade is approximately 6 students below approved enrollment, which allows for growth over the summer.

Upcoming 10th and 11th grade openings will be addressed during the summer. Mitch stated that the Arts Major has demonstrated increased enrollment.

IX. Other Business

A. 2025-2026 Academic Year Calendar

M. Hewitt made a motion to accept the 2025-2026 Academic Year Calendar as present.

C. Slater seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Federal Policy Updates

C. Slater made a motion to approve the policy for Title IX as presented.

S. Doan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Update to high school World Language requirement

B. Pace made a motion to approved the updated world language policy as presented.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

D. Whitaker made a motion to adjourn the meeting.

C. Slater seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
S. Sullivan