

APPROVED



# MOT Charter School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday May 15, 2024 at 7:00 PM

#### Location

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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#### Directors Present

B. Pace, B. Reiling, C. Slater, D. Mower-Wade, D. Whitaker, J. Taylor, K. Gaines, K. Swab, L. Latan, L. Savino, M. Ali Khan, M. Hewitt, P. Dubey, S. Doan, S. Sullivan

#### Directors Absent

J. DiBartolomeo

#### Ex Officio Members Present

N. Southworth

#### Non Voting Members Present

N. Southworth

#### Guests Present

R. Dallas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B.

### **Call the Meeting to Order**

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday May 15, 2024 at 7:32 PM.

J. Taylor made a motion to move the Governance discussion to the end of the meeting.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Minutes**

J. Taylor made a motion to approve the minutes from Board of Directors Meeting on 03-20-24.

L. Savino seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Public Comment**

No public present to comment

## **III. Governance Committee**

### **A. Committee Report**

Three board members are stepping down from the board. Jennifer Taylor, Lou Savino and Lilian Latan.

### **B. Selection of Executive Committee Members**

A ballot was performed to determine

- Chairperson: Kelly Swab
- Co-Vice Chairs: Ali Khan, Don Whitaker
- Finance Chair: Stephen Doan
- Secretary: Samuel Sullivan

## **IV. Marketing Committee**

### **A. Committee Report**

There is full enrollment for the K-12 grades.

## **V. Safety and Security Committee**

### **A. Committee Report**

The Go Buckets have been purchased. They have been distributed to the teachers in the K-8 building. The next High School teacher staff meeting, they will receive their Go Buckets.

## **VI. Finance & Operations Committee**

### **A. Committee Report**

No issues found with the current budget or the proposed 2024-2025 budget. Thank you, Rachael Dallas, for all your hard work in creating the proposed budget. The proposed budget has 7 new positions spread among counseling, special education, teaching and support staff, and administration across both campuses.

### **B. Proposed Budget for 2024-2025 Academic Year**

K. Swab made a motion to approve the proposed 2024-2025 budget.

L. Savino seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Head of School Report**

### **A. Head of School Monthly Report**

Ned Southworth reviewed the Head of School report.

## **VIII. Other Business**

### **A. 2024-2025 Academic Calendar Approval**

M. Ali Khan made a motion to approve the 2024-2025 Academic Calendar as proposed.

D. Mower-Wade seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Adult Sexual Misconduct in Schools Policy**

The new policy was reviewed.

M. Ali Khan made a motion to approve the new adult sexual misconduct policy as presented.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

L. Savino made a motion to adjourn the meeting.

L. Latan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,  
S. Sullivan