

APPROVED



MOT Charter School

Minutes

Board of Directors Meeting

Date and Time

Wednesday May 15, 2024 at 7:00 PM

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19709

Directors Present

B. Pace, B. Reiling, C. Slater, D. Mower-Wade, D. Whitaker, J. Taylor, K. Gaines, K. Swab, L. Latan, L. Savino, M. Ali Khan, M. Hewitt, P. Dubey, S. Doan, S. Sullivan

Directors Absent

J. DiBartolomeo

Ex Officio Members Present

N. Southworth

Non Voting Members Present

N. Southworth

Guests Present

R. Dallas

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday May 15, 2024 at 7:32 PM.

J. Taylor made a motion to move the Governance discussion to the end of the meeting.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Approve Minutes

J. Taylor made a motion to approve the minutes from Board of Directors Meeting on 03-20-24.

L. Savino seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public present to comment

III. Governance Committee

A. Committee Report

Three board members are stepping down from the board. Jennifer Taylor, Lou Savino and Lilian Latan.

B. Selection of Executive Committee Members

A ballot was performed to determine

- Chairperson: Kelly Swab
- Co-Vice Chairs: Ali Khan, Don Whitaker
- Finance Chair: Stephen Doan
- Secretary: Samuel Sullivan

IV. Marketing Committee

A. Committee Report

There is full enrollment for the K-12 grades.

V. Safety and Security Committee

A. Committee Report

The Go Buckets have been purchased. They have been distributed to the teachers in the K-8 building. The next High School teacher staff meeting, they will receive their Go Buckets.

VI. Finance & Operations Committee

A. Committee Report

No issues found with the current budget or the proposed 2024-2025 budget. Thank you, Rachael Dallas, for all your hard work in creating the proposed budget. The proposed budget has 7 new positions spread among counseling, special education, teaching and support staff, and administration across both campuses.

B. Proposed Budget for 2024-2025 Academic Year

K. Swab made a motion to approve the proposed 2024-2025 budget.

L. Savino seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Head of School Report

A. Head of School Monthly Report

Ned Southworth reviewed the Head of School report.

VIII. Other Business

A. 2024-2025 Academic Calendar Approval

M. Ali Khan made a motion to approve the 2024-2025 Academic Calendar as proposed.

D. Mower-Wade seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Adult Sexual Misconduct in Schools Policy

The new policy was reviewed.

M. Ali Khan made a motion to approve the new adult sexual misconduct policy as presented.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

L. Savino made a motion to adjourn the meeting.

L. Latan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,
S. Sullivan