

APPROVED



MOT Charter School

Minutes

Board of Directors Meeting

Date and Time

Wednesday March 20, 2024 at 7:00 PM

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19709

Directors Present

C. Slater, D. Mower-Wade, D. Whitaker, J. Taylor, K. Swab, L. Latan, M. Ali Khan, S. Doan, S. Sullivan

Directors Absent

L. Savino

Guests Present

Bernadette Reiling, Brian Pace, Jennifer DiBartolomeo, Kia Gaines, Mike Hewitt, R. Dallas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday Mar 20, 2024 at 7:08 PM.

C. Approve Minutes

K. Swab made a motion to approve the minutes from Board of Directors Meeting on 02-28-24.

C. Slater seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

M. Ali Khan made a motion to approve the minutes from Board of Directors Meeting on 01-17-24.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

No public present at this meeting.

III. Marketing Committee

A. Committee Report

Mailers for open house were successful.

IV. Safety and Security Committee

A. Committee Report

Carina Slater discussed on working on the Go Buckets for all the classrooms at the K-8 and High School campuses.

The K-8 has a second building site for a Bug Out location.

V. Teacher Retention Committee

A. Committee Report

Lillian Latan discussed how to recognize staff for years of service.

VI. Finance & Operations Committee

A. Committee Report

Kelly Swab discussed the review of all the financial information. No issues or concerns were discussed.

B. Extension of the Current Audit Contract

The finance committee is making a recommendation to extend the current Audit Contract for 1 year.

K. Swab made a motion to extend the current audit contract for 1 year.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

VII. Head of School Report

A. Head of School Monthly Report

Jennifer Taylor reviewed the Head of School report. Questions regarding enrollment were answered.

The proposal for calendar 2024/2025 was reviewed

The upcoming events were presented.

VIII. Closing Items

A. Adjourn Meeting

M. Ali Khan made a motion to adjourn the meeting.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,
S. Sullivan