

APPROVED



# MOT Charter School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday March 20, 2024 at 7:00 PM

#### Location

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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#### Directors Present

C. Slater, D. Mower-Wade, D. Whitaker, J. Taylor, K. Swab, L. Latan, M. Ali Khan, S. Doan, S. Sullivan

#### Directors Absent

L. Savino

#### Guests Present

Bernadette Reiling, Brian Pace, Jennifer DiBartolomeo, Kia Gaines, Mike Hewitt, R. Dallas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday Mar 20, 2024 at 7:08 PM.

#### C. Approve Minutes

K. Swab made a motion to approve the minutes from Board of Directors Meeting on 02-28-24.

C. Slater seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes**

M. Ali Khan made a motion to approve the minutes from Board of Directors Meeting on 01-17-24.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Public Comment**

#### **A. Public Comment**

No public present at this meeting.

### **III. Marketing Committee**

#### **A. Committee Report**

Mailers for open house were successful.

### **IV. Safety and Security Committee**

#### **A. Committee Report**

Carina Slater discussed on working on the Go Buckets for all the classrooms at the K-8 and High School campuses.

The K-8 has a second building site for a Bug Out location.

### **V. Teacher Retention Committee**

#### **A. Committee Report**

Lillian Latan discussed how to recognize staff for years of service.

### **VI. Finance & Operations Committee**

#### **A. Committee Report**

Kelly Swab discussed the review of all the financial information. No issues or concerns were discussed.

#### **B. Extension of the Current Audit Contract**

The finance committee is making a recommendation to extend the current Audit Contract for 1 year.

K. Swab made a motion to extend the current audit contract for 1 year.

D. Whitaker seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Head of School Report**

### **A. Head of School Monthly Report**

Jennifer Taylor reviewed the Head of School report. Questions regarding enrollment were answered.

The proposal for calendar 2024/2025 was reviewed

The upcoming events were presented.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

M. Ali Khan made a motion to adjourn the meeting.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:22 PM.

Respectfully Submitted,  
S. Sullivan