

APPROVED



# MOT Charter School

## Minutes

### Board of Directors Meeting

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#### Date and Time

Wednesday January 17, 2024 at 7:00 PM

#### Location

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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#### Directors Present

D. Mower-Wade, D. Whitaker, J. Taylor, K. Swab, L. Latan, M. Ali Khan, S. Doan

#### Directors Absent

C. Slater, L. Savino, S. Sullivan

#### Ex Officio Members Present

N. Southworth

#### Non Voting Members Present

N. Southworth

#### Guests Present

R. Dallas

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday Jan 17, 2024 at 7:00 PM.

**C. Approve Minutes**

M. Ali Khan made a motion to approve the minutes from Board of Directors Meeting on 11-29-23.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Public Comment**

**A. Public Comment**

no public present to speak, no submissions for comment on the google form.

**III. Governance Committee**

**A. Committee Report**

applications for open parent board member positions have been received and interviews will be conducted at the HS campus next week.

**IV. Marketing Committee**

**A. Committee Report**

focus of the marketing committee has been on advertisements for choice applications. that window has just closed and we received a record number of applications across all grades.

**V. Safety and Security Committee**

**A. Committee Report**

committee is working to finalize list of items that will comprise our emergency bags/kits that will be created and distributed to all classrooms and offices.

**VI. Teacher Retention Committee**

**A. Committee Report**

the teacher retention committee has not met since our last board meeting.

**VII. Finance & Operations Committee**

**A. Committee Report**

committee met and review monthly financials for November and December. almost all local funds have been received. trees purchased with monies raised by the "20 for 20" fundraiser have been secured and planted.

M. Ali Khan made a motion to approve the completion of the sprinkler replacement project at the K8.

K. Swab seconded the motion.

\$83,667 total cost, 30% up front. work will be completed summer of 2024.

The board **VOTED** unanimously to approve the motion.

## **VIII. Head of School Report**

### **A. Head of School Monthly Report**

HOS report is attached to this agenda. highlights include record number of applications across all grades - 2,271 total.

## **IX. Other Business**

### **A. Annual Report**

Annual report is attached to this agenda. full document was reviewed by all.

J. Taylor made a motion to approve the annual report.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:24 PM.

Respectfully Submitted,  
J. Taylor