

APPROVED



MOT Charter School

Minutes

Board of Directors Meeting

Date and Time

Wednesday November 30, 2022 at 7:00 PM

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19079

Meetings will be held in the STEM Commons

Directors Present

D. Watlington, H. Johnson, J. Taylor, K. Swab, L. Latan, M. Ali Khan, S. Sullivan

Directors Absent

L. Savino, S. Stallone

Ex Officio Members Present

N. Southworth

Non Voting Members Present

N. Southworth

Guests Present

M. Weiss, R. Dallas

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday Nov 30, 2022 at 7:06 PM.

C. Approve Minutes

M. Ali Khan made a motion to approve the minutes from Board of Directors Meeting on 09-21-22.

D. Watlington seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comment

A. Public Comment

Nobody from the public attended this meeting.

III. Academic Excellence Committee

A. Committee Report

Ned Southworth shared the committee report, including information about 3 different grants that MOT was recently awarded. The Safe and Supportive School Improvement Practices Grant will provide funding for a year-long "Building an Equitable Culture" professional development project. The School Safety Fund grant will allow for the purchase of new and upgraded security cameras at both buildings, the installation of vape/chemical/aggression/gunshot detectors in the common-area bathrooms at the high school and entry security improvements at both campuses. The CTE Innovation grant will provide funding for a large-format printer that will be used by Digital Media and Marketing students.

IV. Marketing & 20th Anniversary Committee

A. Committee Report

Kelly Swab discussed the Gala initiative. She stated that the tentative date for this fundraiser will be 2/25/2023.

Jennifer Taylor talked about the 20 for 20 fundraiser. This is to promote fundraising for the school during it's 20th anniversary.

There is an open house at the High School on 12/6/2022 to promote interest in applications for enrollment.

V. Governance

A. Committee Report

Jen Taylor shared the committee report, which included information about open board seats - 2 parent seats and 1 community member seat. Applications are being collected through an online form. Looking to fill the community member seat (or potentially one of the parent seats) with someone who has legal experience.

M. Ali Khan made a motion to offer a school board position to Don Whitaker who is a teacher in the K-8 building.

L. Latan seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. Taylor made a motion to add Ali Khan as Vice Chair of the executive committee.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Finance & Operations

A. Committee Report

Dave Watlington discussed that the committee met just prior to the Board meeting. There were no issues or concerns discovered with the financial information presented to the committee.

B. Review of Financial Statements

Rachael Dallas presented an overview of the school's finances.

VII. Head of School Report

A. Head of School Monthly Report

Ned Southworth shared his Head of School report, including information on admissions and open enrollment as well as marketing efforts.

VIII. Other Business

A. Class Size Waiver

J. Taylor made a motion to allow a waiver to the 3rd grade class size.

D. Watlington seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Criminal History Record Information (CHRI) Policy

Ned Southworth discussed that he worked with the Delaware State Police on developing a policy for handling the information that is provided when staff have a finger print check.

J. Taylor made a motion to approve the CHRI Policy as written.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

J. Taylor made a motion to adjourn the meeting at 7:55 pm.

L. Latan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
S. Sullivan