

APPROVED



# MOT Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday May 18, 2022 at 7:00 PM

#### **Location**

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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#### **Directors Present**

D. Watlington, J. Taylor, K. Swab, L. Latan, M. Ali Khan, S. Stallone, S. Sullivan, T. Piser

#### **Directors Absent**

H. Johnson, L. Jennings, L. Savino

#### **Ex Officio Members Present**

N. Southworth

#### **Non Voting Members Present**

N. Southworth

#### **Guests Present**

M. Hewett, R. Dallas

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Taylor called a meeting of the board of directors of MOT Charter School to order on Wednesday May 18, 2022 at 7:09 PM.

M. Ali Khan made a motion to approve the agenda.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Approve Minutes**

M. Ali Khan made a motion to approve the minutes from Board Meeting on 03-16-22.

D. Watlington seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Academic Excellence Committee**

### **A. Possible change to HS admissions policy**

Ned Southworth discussed the proposal to allow 12th grade first time students under specific circumstances. The terms and the requirements will be conveyed to the applicant and families. A discussion was had to ensure that the student could be successful in graduating on time. A board member will be part of the review process to ensure the staff are supported in the decision process.

J. Taylor made a motion to alter the admission policy.

T. Piser seconded the motion.

The alteration is to allow for students to apply to enter the high school in the 12th grade.

The requirements and terms will be determined by the Head of School.

The board **VOTED** unanimously to approve the motion.

## **III. Diversity, Equity, Inclusion and Justice Committee**

### **A. Committee Update**

Ned Southworth discussed the committee and what the meeting have been focusing on. Shira Jackson has been moved in the roll of Director of Equity, Inclusion and Belonging.

Her role is to oversee the counselors to ensure that this is being addressed at both schools.

## **IV. Governance**

### **A. Committee Report**

Nothing to report.

## **V. Finance & Operations**

### **A. Committee Report**

Dave Watlington discussed the financials were reviewed and no issues were discovered.

Meryl Hewett discussed the proposed budget and the projected revenue and expenses.

Ned Southworth discussed staffing changes in the counseling and wellness departments.  
He also discussed the administrative staffing at both facilities.

**B. Draft Budget for 2022-2023 Academic Year**

D. Watlington made a motion to approved the proposed 2022-2023 school year budget.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. 2022-2023 Academic Calendar**

The calendar was reviewed, and discussions were had regarding the calendar requirements. There was also discussion regarding appropriate time for teachers to have time for academic planning.

T. Piser made a motion to approve the 2022-2023 academic calendar as proposed.

M. Ali Khan seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Head of School Report**

**A. Head of School Monthly Report**

Ned Southworth reviewed the report that is included in the minutes.

**VII. Closing Items**

**A. Adjourn Meeting**

J. Taylor made a motion to adjourn the meeting.

K. Swab seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:09 PM.

Respectfully Submitted,

S. Sullivan