



# MOT Charter School

## Minutes

### CBOC Quarterly Meeting

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#### Date and Time

Wednesday January 16, 2019 at 7:00 PM

#### Location

1156 Levels Road

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#### Committee Members Present

D. Watlington, J. Ulizio, M. Hewett, N. Southworth, S. Sullivan

#### Committee Members Absent

J. Taylor, L. Jennings, L. Savino, M. Ali Khan, S. Stallone

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

D. Watlington called a meeting of the CBOC Committee of MOT Charter School to order on Wednesday Jan 16, 2019 at 7:04 PM.

#### C. Approve Minutes

D. Watlington made a motion to approve minutes from the Finance & Operations Committee Meeting on 11-28-18 Finance & Operations Committee Meeting on 11-28-18.

J. Ulizio seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. CBOC

#### A.

### **Review PCard Transactions**

The transactions were reviewed and no issues were discovered.

### **B. Review WSFS Accounts**

Reviewed transactions and no issues were identified.

### **C. Review monthly board financials**

Meryl Hewett reviewed the financials/budget and no concerns were identified.

## **III. Other Business**

### **A. Campus Signage**

Ned Southworth discussed the High School signage. He presented quotes for this project. The quote increase from previous approved budget for the project is \$27,050.

### **B. Draft Form 990**

This will be discussed at the Full Board meeting on 1/23/2019.

## **IV. Closing Items**

### **A. Adjourn Meeting**

D. Watlington made a motion to adjourn the meeting.

S. Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,

S. Sullivan