



MOT Charter School

Minutes

CBOC Quarterly Meeting

Date and Time

Wednesday January 16, 2019 at 7:00 PM

Location

1156 Levels Road

Committee Members Present

D. Watlington, J. Ulizio, M. Hewett, N. Southworth, S. Sullivan

Committee Members Absent

J. Taylor, L. Jennings, L. Savino, M. Ali Khan, S. Stallone

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Watlington called a meeting of the CBOC Committee of MOT Charter School to order on Wednesday Jan 16, 2019 at 7:04 PM.

C. Approve Minutes

D. Watlington made a motion to approve minutes from the Finance & Operations Committee Meeting on 11-28-18 Finance & Operations Committee Meeting on 11-28-18.

J. Ulizio seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. CBOC

A.

Review PCard Transactions

The transactions were reviewed and no issues were discovered.

B. Review WSFS Accounts

Reviewed transactions and no issues were identified.

C. Review monthly board financials

Meryl Hewett reviewed the financials/budget and no concerns were identified.

III. Other Business

A. Campus Signage

Ned Southworth discussed the High School signage. He presented quotes for this project. The quote increase from previous approved budget for the project is \$27,050.

B. Draft Form 990

This will be discussed at the Full Board meeting on 1/23/2019.

IV. Closing Items

A. Adjourn Meeting

D. Watlington made a motion to adjourn the meeting.

S. Sullivan seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:41 PM.

Respectfully Submitted,
S. Sullivan