

APPROVED



MOT Charter School

Minutes

Board Meeting

Date and Time

Wednesday January 24, 2018 at 7:30 PM

Location

1156 Levels Road, Middletown, DE 19709

Directors Present

B. Willis, D. Watlington, J. Vail, S. Sullivan

Directors Absent

J. Taylor, L. Jennings, L. Savino, M. Ali Khan, M. Deputy, R. Carroll, Jr., S. Stallone

Ex Officio Members Present

N. Southworth

Non Voting Members Present

N. Southworth

Guests Present

M. Hewett, Shana Noll

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Watlington called a meeting of the board of directors of MOT Charter School to order on Wednesday Jan 24, 2018 at 7:33 PM.

C. Approve Minutes

B. Willis made a motion to approve minutes from the Board Meeting on 11-29-17 Board Meeting on 11-29-17.

J. Vail seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Administrative Team Presentation

A. Teacher Professional Development Update

Shana shared her efforts working with teachers reviewing NWEA student progress reports and using that data to plan for the remainder of the year.

III. Academic Excellence

A. Committee Report

This committee did not meet.

IV. Facility

A. Committee Report

Did not meet.

V. Finance

A. Committee Report

Dave Watlington discussed paying off a loan to allow us to save on the interest of the loan. This was the recommendation from the finance committee.

B. Recommendation to pay off FF&E loan

D. Watlington made a motion to To pay off the FF&E loan.

J. Vail seconded the motion.

The board **VOTED** unanimously to approve the motion.

VI. Strategic Planning & Development

A. Committee Report

Did not meet.

VII. Head of School Report

A.

Head of School Monthly Report

Ned Southworth reviewed the power point for the head of school report.

VIII. Other Business

A. Board meeting schedule January through June 2018

D. Watlington made a motion to approve an alternate month schedule for the board meetings.

B. Willis seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Update to Admissions Policy

D. Watlington made a motion to amend section 4.f.ii.c of the admissions policy to include language that would direct families to contact the school to arrange transportation to the school on the date of the placement test, should the family not be able to provide their own transportation. Additionally, section 6.g.i will be amended to include children of full time employees who are living in their household as a family unit for at least one year.

B. Willis seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Vote on Board Term Renewals

D. Watlington made a motion to continue with the board terms for all board members whose terms are ending.

J. Vail seconded the motion.

The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

D. Watlington made a motion to adjourn the meeting.

S. Sullivan seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:23 PM.

Respectfully Submitted,

S. Sullivan