

APPROVED



# MOT Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday November 29, 2017 at 7:30 PM

#### **Location**

1156 Levels Road, Middletown, DE 19709

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#### **Directors Present**

B. Willis, D. Watlington, J. Vail, M. Ali Khan, S. Stallone, S. Sullivan

#### **Directors Absent**

J. Taylor, L. Jennings, L. Savino, M. Deputy, R. Carroll, Jr.

#### **Ex Officio Members Present**

N. Southworth

#### **Non Voting Members Present**

N. Southworth

#### **Guests Present**

M. Hewett, Tim Sawyer

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

D. Watlington called a meeting of the board of directors of MOT Charter School to order on Wednesday Nov 29, 2017 at 7:35 PM.

### **C. Approve Minutes**

M. Ali Khan made a motion to approve minutes from the Board Meeting on 09-27-17  
Board Meeting on 09-27-17.

J. Vail seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Administrative Team Presentation**

### **A. Approval of updates to Admissions Policy to reflect move to electronic lottery**

M. Ali Khan made a motion to Approve policy as written.

B. Willis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Academic Excellence**

### **A. Committee Report**

Committee did not meet.

The Board discussed how to combine Committees to allow for a more streamline set of committees. This is to allow the issues to be addressed in a more efficient manor.

Will discuss the next meeting about the committees.

## **IV. Facility**

### **A. Committee Report**

Committee did not meet.

## **V. Finance**

### **A. Committee Report**

Dave Watlington discussed the meeting and the confirmation of the transactions.

Discussed the future facility needs of the K-8 building secondary to age of the building.

## **VI. Strategic Planning & Development**

### **A. Committee Report**

Did not meet.

## **VII. Head of School Report**

**A. Head of School Monthly Report**

Powerpoint was reviewed by Ned Southworth.

**VIII. Other Business**

**A. Class Size Waiver**

M. Ali Khan made a motion to Vote to wave the teacher to student ratio in Grade 3 as indicated on the meeting agenda.

S. Stallone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Annual Report**

M. Ali Khan made a motion to Approve the 2016-2017 report as written.

S. Stallone seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Board meeting schedule January through June 2018**

Will hold the vote until the January meeting.

**IX. Closing Items**

**A. Adjourn Meeting**

J. Vail made a motion to adjourn the meeting.

S. Stallone seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

S. Sullivan