



# MOT Charter School

## Minutes

### CBOC Committee Meeting

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#### **Date and Time**

Wednesday June 21, 2017 at 7:30 PM

#### **Location**

1156 Levels Road, Middletown, DE 19709

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#### **Committee Members Present**

D. Watlington, J. Taylor, J. Ulizio, M. Hewett, M. Shearon, N. Southworth, S. Sullivan

#### **Committee Members Absent**

L. Jennings, L. Savino, S. Stallone

#### **Committee Members who arrived after the meeting opened**

D. Watlington

#### **Guests Present**

Richard Riggs

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Taylor called a meeting of the CBOC Committee of MOT Charter School to order on Wednesday Jun 21, 2017 at 7:37 PM.

#### **C. Approve Minutes**

S. Sullivan made a motion to approve minutes from the CBOC Committee Meeting on 03-22-17 CBOC Committee Meeting on 03-22-17.

J. Taylor seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Watlington arrived.

## II. CBOC

### A. Review Monthly Board Financial Statements

Meryl reviewed the cumulative board notes and the projections for the end of year board operating report.

### B. Review PCARD Transactions & JP Morgan Statements

This was reviewed from the uploaded information.

### C. Review WSFS Accounts

This was reviewed and questions were answered by Meryl Hewett.

## III. Closing Items

### A. Adjourn Meeting

D. Watlington made a motion to adjourn the meeting.

J. Taylor seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

D. Watlington