



# MOT Charter School

## Board of Directors Meeting

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### Date and Time

Wednesday January 21, 2026 at 7:00 PM EST

### Location

High School Campus  
1275 Cedar Lane Road  
Middletown, DE 19709

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
Opening Items			
A. Record Attendance and Guests		Sam Sullivan	
B. Call the Meeting to Order		Kelly Swab	5 m
C. Approve Minutes	Approve Minutes	Kelly Swab	5 m
	Approve minutes for Board of Directors Meeting on November 19, 2025		
<b>II. Public Comment</b>			<b>7:10 PM</b>
A. Public Comment	FYI		15 m
	<i>Individuals desiring to address the board (<b>both in-person and virtually</b>) must read, complete and sign the <b>Request Form</b>. A link can be found at <a href="https://forms.gle/Xjr29eccX58Bq5C86">https://forms.gle/Xjr29eccX58Bq5C86</a>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes.</i>		

	Purpose	Presenter	Time
<p><i>In-person comments will go first, followed by members of the public who are participating virtually. Once they have joined the meeting using the link below, those wishing to provide comment <b>must</b> use the meeting chat function to <b>list their name, the topic of their comment, and the time they joined the meeting</b>.</i></p>			

*Virtual Link for Board of Directors Meeting:*

<https://motcharter.zoom.us/j/87207658263?pwd=6MtClvIfmatl2Vqit4F5lV5aMjduKy.1>

*Once the public comment portion of the meeting has passed and the board has moved on to the next item on the agenda, there will be no further opportunity for members of the public to speak at this meeting.*

<b>III. Leadership Team Presentation</b>			<b>7:25 PM</b>
<p>At each board meeting, a group from the K12 leadership team will present on a topic of interest to the board.</p>			
<b>A. Middle School Leadership Presentation</b>	FYI	Kelly Green	10 m
<p>Members of the 6-8 leadership team will share an update on recent efforts in the middle school</p>			
<b>IV. Governance Committee</b>			<b>7:35 PM</b>
<b>A. Committee Report</b>	FYI	Kelly Swab	5 m
<p>Committee Report</p>			
<b>V. Staff Experience Committee</b>			<b>7:40 PM</b>
<b>A. Committee Report</b>	FYI	Don Whitaker	5 m
<p>Committee Report</p>			
<b>VI. Student Experience Committee</b>			<b>7:45 PM</b>
<b>A. Committee Report</b>	FYI	Bernadette Reiling	5 m
<p>Committee Report</p>			
<b>VII. Capital Improvement Committee</b>			<b>7:50 PM</b>
<b>A. Committee Report</b>	FYI	Stephen Doan	5 m
<p>Committee Report</p>			
<b>VIII. Finance &amp; Operations Committee</b>			<b>7:55 PM</b>

		Purpose	Presenter	Time
	Finance			
	<b>A. Committee Report</b>	FYI	Stephen Doan	10 m
<b>IX.</b>	<b>Head of School Report</b>			<b>8:05 PM</b>
	<b>A. Head of School Monthly Report</b>	Discuss	Ned Southworth	10 m
<b>X.</b>	<b>Other Business</b>			<b>8:15 PM</b>
	<b>A. Paid Family Medical Leave Policy</b>	Vote	Ned Southworth	5 m
	Discussion and approval of paid family medical leave policy			
<b>XI.</b>	<b>Closing Items</b>			<b>8:20 PM</b>
	<b>A. Adjourn Meeting</b>	Vote	Kelly Swab	