



MOT Charter School

Board of Directors Meeting

Date and Time

Wednesday November 19, 2025 at 7:00 PM EST

Location

K8 Academy Campus
1156 Levels Road
Middletown, DE 19709

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Sam Sullivan	
B. Call the Meeting to Order		Kelly Swab	5 m
C. Approve Minutes	Approve Minutes	Kelly Swab	5 m
Approve minutes for Board of Directors Meeting on October 15, 2025			
II. Public Comment			7:10 PM
A. Public Comment	FYI		15 m
<i>Individuals desiring to address the board (both in-person and virtually) must read, complete and sign the Request Form. A link can be found at https://forms.gle/Xjr29eccX58Bq5C86 . Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes.</i>			

Purpose	Presenter	Time
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*In-person comments will go first, followed by members of the public who are participating virtually. Once they have joined the meeting using the link below, those wishing to provide comment **must** use the meeting chat function to **list their name, the topic of their comment, and the time they joined the meeting.***

Virtual Link for Board of Directors Meeting:

<https://motcharter.zoom.us/j/86287265493?pwd=BI6L6gPGgLjDadzrOKZFmNRaDzUrgS.1>

Once the public comment portion of the meeting has passed and the board has moved on to the next item on the agenda, there will be no further opportunity for members of the public to speak at this meeting.

III. Leadership Team Presentation	7:25 PM
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At each board meeting, a group from the K12 leadership team will present on a topic of interest to the board.

A.	Elementary Leadership Presentation	FYI	Jenna Camponelli	10 m
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Members of the K-5 leadership team will share an update on our efforts to support early literacy.

B.	Review and update to Admissions Policy	FYI	Ned Southworth	5 m
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Admissions policy was last reviewed during the fall of 2021. Review is required as part of our Title I policy. We will vote on an updated policy, which will go into effect for the 27-28 admissions cycle, at the next meeting.

IV. Governance Committee	7:40 PM
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A.	Committee Report	FYI	Kelly Swab	5 m
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V. New board members	7:45 PM
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A.	Approval of new board members	Vote	Kelly Swab	5 m
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Vote to approve new parent board members.

Chris Dallas - High School parent

Amelia Bigesby - K8 parent

	Purpose	Presenter	Time
VI. Staff Experience Committee			7:50 PM
A. Committee Report	FYI	Don Whitaker	5 m
VII. Student Experience Committee			7:55 PM
A. Committee Report	FYI	Bernadette Reiling	5 m
VIII. Capital Improvement Committee			8:00 PM
A. Committee Report	FYI	Stephen Doan	5 m
IX. Finance & Operations Committee			8:05 PM
Finance			
A. Committee Report	FYI	Stephen Doan	10 m
B. Financial Statements for the 2024-2025 academic year	Discuss	Rachael Dallas	10 m
Review and discussion of the 2024-2025 financial statements.			
X. Head of School Report			8:25 PM
A. Head of School Monthly Report	Discuss	Ned Southworth	10 m
XI. Other Business			
XII. Closing Items			
A. Adjourn Meeting	Vote	Kelly Swab	