



MOT Charter School

Board of Directors Meeting

Date and Time

Wednesday November 30, 2022 at 7:00 PM EST

Location

High School Campus
1275 Cedar Lane Road
Middletown, DE 19079

Meetings will be held in the STEM Commons

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Sam Sullivan	
B. Call the Meeting to Order		Jennifer Taylor	5 m
C. Approve Minutes	Approve Minutes	Jennifer Taylor	5 m
Approve minutes for Board of Directors Meeting on September 21, 2022			
II. Public Comment			7:10 PM
A. Public Comment	FYI		15 m
<i>Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at https://forms.gle/mvtzJat1KTKShUTj8. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes</i>			

	Purpose	Presenter	Time
III. Academic Excellence Committee			7:25 PM
A. Committee Report	FYI	Ned Southworth	5 m
IV. Marketing & 20th Anniversary Committee			7:30 PM
A. Committee Report	Discuss	Jennifer Taylor	5 m
V. Governance			7:35 PM
A. Committee Report	FYI	Jennifer Taylor	5 m
VI. Finance & Operations			7:40 PM
Finance			
A. Committee Report	FYI	Dave Watlington	10 m
B. Review of Financial Statements	Discuss	Dave Watlington	10 m
VII. Head of School Report			8:00 PM
A. Head of School Monthly Report	Discuss	Ned Southworth	10 m
VIII. Other Business			8:10 PM
A. Class Size Waiver	Vote	Ned Southworth	5 m

Vote to approve class size waiver, as per Del c 1705A, in grade 3. Two of our three 3rd grade classrooms do not satisfy the 22:1 student to teacher ratio. (see attached teacher/student breakdown for all grades, K-3)

...The ratio of students to instructors in any class in kindergarten or grades 1-3 in a Delaware public school shall not exceed 22 students as of the last school day of October. In calculating such ratio, a classroom instructional aide shall count as equal to half a teacher. This subsection shall only apply to a class within which students are instructed in the core academic subjects of English/Language Arts, mathematics, science and social studies.

B. Criminal History Record Information (CHRI) Policy	Vote	Ned Southworth	10 m
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The Delaware State Police recently contacted us about the need to establish and maintain a CHRI Policy. From their initial communication - "Your agency receives

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<p>Criminal History Record Information (CHRI) in response to fingerprint-based background checks. Since you are receiving CHRI for non-criminal justice-related functions (i.e. Licensing and Employment) your agency is considered a Non-Criminal Justice Agency (NCJA). The State Bureau of Identification (SBI) is responsible for ensuring any NCJA with access to CHRI is compliant with the FBI Compact Council and FBI Criminal Justice Information Services (CJIS) Division policies and procedures. This assessment by the SBI of your organization must be performed minimally once every three years." The attached policy was created after reviewing the sample policy provided by the SBI.</p>			

IX. Closing Items

8:25 PM

A. Adjourn Meeting

Vote

Jennifer
Taylor