



# MOT Charter School

## Board Meeting

Amended on November 29, 2017 at 7:05 PM EST

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### Date and Time

Wednesday November 29, 2017 at 7:30 PM EST

### Location

1156 Levels Road, Middletown, DE 19709

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### Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Record Attendance and Guests		Sam Sullivan	
B. Call the Meeting to Order		Jennifer Taylor	5 m
C. Approve Minutes	Approve Minutes	Jennifer Taylor	5 m
Approve minutes for Board Meeting on September 27, 2017			
<b>II. Presentation from the Auditors</b>			
A. Review of FY17 Audited Financials	Discuss	Tim Sawyer	15 m
<b>III. Administrative Team Presentation</b>			
A. Approval of updates to Admissions Policy to reflect move to electronic lottery	Vote	Ned Southworth	10 m
<b>IV. Academic Excellence</b>			
A. Committee Report	FYI	Brad Willis	10 m
<b>V. Facility</b>			
A. Committee Report	FYI	Linda Jennings	10 m

## VI. Finance

A. Committee Report	FYI	Dave Watlington	10 m
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## VII. Strategic Planning & Development

A. Committee Report	FYI	Jennifer Taylor	10 m
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## VIII. Head of School Report

A. Head of School Monthly Report	FYI	Ned Southworth	15 m
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## IX. Other Business

A. Class Size Waiver	Vote	Ned Southworth	5 m
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Vote to approve class size waiver, as per Del c 1705A, in grade 3. We currently have 1 full time teacher and a part time para-professional in each classroom, which does not satisfy the 22:1 student to teacher ratio.  
*...The ratio of students to instructors in any class in kindergarten or grades 1-3 in a Delaware public school shall not exceed 22 students as of the last school day of October. In calculating such ratio, a classroom instructional aide shall count as equal to half a teacher. This subsection shall only apply to a class within which students are instructed in the core academic subjects of English/Language Arts, mathematics, science and social studies.*

B. Annual Report	Vote	Ned Southworth	10 m
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Vote to approve the 2016-2017 annual report for submission December 1st.

C. Board meeting schedule January through June 2018	Vote	Ned Southworth	5 m
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Do we want to continue holding full board meetings every other month, as we did this fall?

## X. Closing Items

A. Adjourn Meeting	Vote	Jennifer Taylor	
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