



MOT Charter School

CBOC Quarterly Meeting

Date and Time

Wednesday December 20, 2017 at 7:00 PM EST

Location

1156 Levels Road, Middletown, DE 19709

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Dave Watlington	
B. Call the Meeting to Order		Dave Watlington	
C. Approve Minutes	Approve Minutes	Dave Watlington	5 m
Approve minutes for Finance Committee Meeting on November 15, 2017			
II. CBOC			7:05 PM
CBOC			
A. Review PCard Transactions	FYI	Meryl Hewett	5 m
B. Review WSFS Accounts	FYI	Meryl Hewett	5 m
C. Review monthly board financials	Discuss	Meryl Hewett	15 m
III. Other Business			
IV. Closing Items			
A. Adjourn Meeting	Vote	Dave Watlington	