

Ventura Charter School of Arts and Global Education

Minutes

Annual Retreat - August

Date and Time

Monday August 11, 2025 at 6:00 PM

Location

Ventura Charter School of Arts and Global Education
2060 Cameron Street
Ventura, CA 93001

Room 20

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at venturacharterschool.org
 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
 3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time
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allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at lisa.h@venturacharterschool.us
9. Board agendas for regular meetings are posted 72 hours in advance at www.venturacharterschool.org and at 2060 Cameron Street, Ventura, CA 93001.

Directors Present

Erika Dowd, Liz Smiley, Sam Estes, Tom Mc Nerney, Tricia McClain

Directors Absent

None

Ex Officio Members Present

Christi Sandbach, Lisa Hildebrand

Non Voting Members Present

Christi Sandbach, Lisa Hildebrand

I. Opening Items

A. Call the Meeting to Order

Liz Smiley called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Monday Aug 11, 2025 at 6:09 PM.

B.

Record Attendance and Guests

C. Mission Statement

Tom read the Mission Statement:

VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.

D. Approval of the Agenda

Erika Dowd made a motion to approve the agenda.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Communications

A. Public Comments

None.

III. Items Scheduled for Information, Discussion, and/or Action

A. VCS Board Crew

Lisa led the Board in a Crew activity that involved a tour of the improvements and needs for the facility.

B. Annual Review of Board Bylaws

The Board reviewed the Board Bylaws.

C. Board Officer Elections

The Board nominated the following slate for the 2025/2026 Board Officers:

Tom McNerney - President

Sam Estes - Vice President

Erika Dowd - Secretary

Liz Smiley - CFO

Tricia McClain made a motion to approve the 2025/2026 Board Officers.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Board Meeting Date Selection 2025-2026

The Board suggested the following dates for the 2025/2026 Board Meeting dates:

The 3rd Thursday of each month for the 2025/2026 school year are as follows (except June):

August 21

September 18

October 16

November 20

December 18

January 15

February 19

March 19

April 16

May 21

June 23

Sam Estes made a motion to approve the 2025/2026 Board Meeting Dates.

Erika Dowd seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Board Committee Membership for the 2024/2025 School Year

The Board nominated the following Committee Members for the 2025/2026 school year:

Governance Committee: Tom McNerney (chair) and Tricia McClain

Finance Committee: Liz Smiley (chair), Sam Estes, and Tricia McClain

CEO Support and Evaluation Committee: Tom McNerney (chair), Erika Dowd, and Sam Estes

Fundraising Liaison: Sam Estes

Tom McNerney made a motion to approve the Board Committee Membership for the 2025/2026 school year.

Erika Dowd seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Board Self Evaluation

The Board discussed the annual Board Self Evaluation.

G. Annual Board Goals

The Board discussed their annual Board Goals. Tom will write them up and they will be voted on at the regular August Board Meeting.

H. Executive Director Goals for the 2025-2026 School Year

The Executive Director Goals for the 2025-2026 School Year will be presented at the regular August Board Meeting.

IV. Closing Items

A. Adjourn Meeting

Sam Estes made a motion to adjourn the meeting.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,
Liz Smiley