

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting - January

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**Date and Time**

Thursday January 16, 2025 at 6:30 PM

**Location**

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura, CA 93001

Room 20

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education ("School") welcomes your participation at the School's Board meetings. The purpose of the public meeting of the Board of Directors ("Board") is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
  2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of "Oral Communications".
  3. "Public Comments" is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time
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allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendaized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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#### **Directors Present**

Erika Dowd, Sam Estes, Skye Stifel, Tom Mc Nerney, Tricia McClain

#### **Directors Absent**

Liz Smiley

#### **Ex Officio Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Non Voting Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Guests Present**

Isabelle Rhode, Jenny Barley, Marlo Hartsuyker, Rudy Calasin

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Tom Mc Nerney called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Jan 16, 2025 at 6:31 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Skye read the VCS Mission Statement.

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.*

**D. Approval of Minutes for the Regular Board Meeting for November 21, 2024**

Motion to approve the minutes from Regular Board Meeting - November on 11-21-24.

The board **VOTED** to approve the motion.

Skye Stifel made a motion to Approve the minutes for the Board meeting on November 21, 2024.

Sam Estes seconded the motion.

The board **VOTED** to approve the motion.

**E. Approval of the Agenda**

Tricia McClain made a motion to approve the agenda.

Erika Dowd seconded the motion.

The board **VOTED** to approve the motion.

**F. Consent Agenda**

The consent agenda was presented for approval.

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the months of November and December, 2024.

--**Gifts to School:**

\$1,000.00 Douglas

\$5,000.0 - Richard Lewis

\$10,000.00 - Steven&Jessica Thiel

\$500.00 - Shady Hakim

--**Credit Cards:**

November

LHildebrand: \$7,129.54

CSandbach: \$378.38

December

LHildebrand: \$1,818.29

CSandbach: \$3,056.15

**-Personnel:**

\*\*none

Sam Estes made a motion to approve the Consent Agenda.

Skye Stifel seconded the motion.

The board **VOTED** to approve the motion.

**G. Upcoming Events**

The Board heard about upcoming events.

--January 20 - No School - Martin Luther King Day

--January 24 - End of 1st Semester

--January 27 - Beginning of 2nd Semester

--February 3 - No School - Teacher In Service

--February 10 - No School - Board Holiday

-- February 17 - No School - President's Day

--February 20 - VCS Board Meeting

--February 21 - VCS Lottery for 25/26 Student Enrollment

**II. Communications**

**A. Public Comments**

None.

**B. President and Board Report**

Skye Stiffel spoke about the EL Education National Conference that she attended in December with four staff members.

**C. Board Committee Reports**

None.

**D. Teacher Report**

Jenny Barley talked about the third grade Steelhead Trout expedition and the 7th/8th grade expedition exploring the dangers of plastics to our environment.

**E. Directors' Report**

Chrsiti Sandbach, Assistant Director, and Lisa Hildebrand, Executive Director, presented their reports.

**F.**

### **VCOE Director of Charter School Support and Oversight Report**

Marlo Hartsuyker encouraged the Board to attend the annual VCOE Equity Conference in March at VCOE.

### **III. Items Scheduled for Information, Discussion, and/or Action**

#### **A. Coverly Pro Marketing Presentation**

Coverly Pro Marketing presented the metrics of the social media campaigns they have run for VCS over the past three years.

#### **B. Approval of the 2024-2025 Consolidation Application - Winter Release**

It was requested that the Board approve the 2024-2025 Consolidation Application - Winter Release.

Sam Estes made a motion to approve the 2024-2025 Consolidation Application - Winter Release.

Skye Stifel seconded the motion.

The board **VOTED** to approve the motion.

#### **C. VCS 2024 Audit Report**

It was requested that the Board approve the VCS 2024 Audit Report.

Tricia McClain made a motion to approve the VCS 2024 Audit Report.

Sam Estes seconded the motion.

The board **VOTED** to approve the motion.

#### **D. VCS Salary Schedule**

It was requested that the Board approve the VCS Salary Schedule which updated the teachers salary schedule to reflect the new minimum wage in California which went into effect on January 1, 2025. The schedule also updated the hourly rate for the hourly School Psychologist position.

Tricia McClain made a motion to approve the VCS Salary Schedule.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

#### **E. VCS Administration of Medication Policy**

It was requested that the Board approve the VCS Administration of Medication Policy.

Skye Stifel made a motion to approve the VCS Administration of Medication Policy.

Sam Estes seconded the motion.

The board **VOTED** to approve the motion.

#### **F. 2025/2026 VCS School Calendar**

It was requested that the Board approve the 2025/2026 VCS School Calendar.

Sam Estes made a motion to approve the 2025/2026 VCS School Calendar.

Skye Stifel seconded the motion.

The board **VOTED** to approve the motion.

#### **IV. Other Business**

##### **A. Future Topics**

--700 forms due by April 1.

--VCS Safety Plan

--LCAP Mid-Year Review

##### **B. Board Meeting Check In**

The Board discussed their 2024/2025 VCS Board Goals.

##### **VCS Board Goals for the 2024/2025 School Year:**

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, promote VCS as a leader in education in Ventura County)

The Board discussed their 2024/2025 goals.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

Erika Dowd made a motion to adjourn the meeting.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,

Skye Stifel