

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting - October

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**Date and Time**

Thursday October 17, 2024 at 6:30 PM

**Location**

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura, CA 93001

Room 20

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications”.
3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time

allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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#### **Directors Present**

Erika Dowd, Liz Smiley, Sam Estes, Tom Mc Nerney, Tricia McClain

#### **Directors Absent**

Dominic Aguirre, Skye Stifel

#### **Ex Officio Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Non Voting Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Guests Present**

Isabelle Rhode, Jenny Barley, Rudy Calasin

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Liz Smiley called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Oct 17, 2024 at 6:34 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Tom McNereny read the VCS Mission Statement.

**D. Approval of Minutes for the Regular Board Meeting for September 19, 2024**

Sam Estes made a motion to approve the minutes from Regular Board Meeting - September on 09-19-24.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of the Agenda**

Tricia McClain made a motion to approve the Agenda.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Consent Agenda**

Consent Agenda

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the month of September, 2024.

--**Gifts to School:**

--**Credit Cards:** September:

LHildebrand: \$7,288.18

CSandbach: \$1,947.54

--**Personnel:**

\*\*Hiring of Michelle Landeros, Education Specialist

\*\*Hiring of Sara Papagni, mentor teacher.

\*\*Resignation of Anya Tobin.

Tricia McClain made a motion to approve the Consent Agenda.

Erika Dowd seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G.**

### **Upcoming Events**

- October 17, 18, 21, 22 - Parent/Teacher Conferences
- October 25 - Teacher In-Service
- October 28 - November 1 - Fall Break
- November 19 - VCS Annual Programmatic Audit at VCOE - 6:00 PM

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

None

### **C. Board Committee Reports**

Sam Estes reported on the fundraising meeting he attended.

### **D. Teacher Report**

Jenny Barley reported on current happenings in classrooms at VCS.

### **E. Directors' Report**

The Directors reported on Beginning of the year testing, Data Team Meetings, facility needs, and the upcoming Movie Night fundraiser.

### **F. VCOE Director of Charter School Support and Oversight Report**

None

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. Assistant Director Credentials**

A request was made for Christi Sandbach to attend the Cal Lutheran Aspiring Administrators Academy in lieu of obtaining an Administrative Service Credential. Tricia McClain made a motion to approve Christi Sandbach attending the Cal Lutheran Aspiring Administrators Academy in lieu of obtaining an Administrative Service Credential. Erika Dowd seconded the motion. The board **VOTED** unanimously to approve the motion.

### **B. Approval of the VCS Education for Homeless Children Board Policy**

Tom Mc Nerney made a motion to approve the VCS Education for Homeless Children Board Policy.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Approval of VCS Independent Study Master Agreement**

Sam Estes made a motion to approve the Independent Study Master Agreement.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**IV. Other Business**

**A. Future Topics**

Policy for administering Naloxone.

**B. Board Meeting Check In**

The Board checked in about their 24/25 goals.

**V. Closing Items**

**A. Adjourn Meeting**

Tricia McClain made a motion to adjourn the meeting at 7:39pm.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,  
Skye Stifel