

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting - May

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**Date and Time**

Thursday May 23, 2024 at 6:30 PM

**Location**

Ventura Charter School of Arts and Global Education  
2060 Cameron Street  
Ventura, CA 93001

Room 20

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
  2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications”.
  3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time
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allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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#### **Directors Present**

Dominic Aguirre, Liz Smiley, Skye Stifel, Tom Mc Nerney, Tricia McClain

#### **Directors Absent**

Cecilia Johnston

#### **Ex Officio Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Non Voting Members Present**

Christi Sandbach, Lisa Hildebrand

#### **Guests Present**

Erika Dowd, Mahika Morin, Rudy Calasin, Samuel Estes, Tony Biasotti

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Liz Smiley called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday May 23, 2024 at 6:33 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

Dominic Aguirre read the VCS Mission Statement:

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.*

**D. Approval of Minutes for the Regular Board Meeting for April 2024**

Liz Smiley made a motion to approve the minutes from Regular Board Meeting - April on 04-18-24.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approval of the Agenda**

Tricia McClain made a motion to approve the agenda.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Consent Agenda**

Skye Stifel made a motion to approve the Consent Agenda.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Upcoming Events**

Upcoming Events were discussed:

--5/21 - 5/24 - 8th Grade Naturalists at Large Trip to Morro Bay

--5/22 - Kindergarten Orientation

--5/22 - Impact II Dinner \*Congratulations Emily Noel!

--5/27 - No School - Memorial Day

--5/29 - 5/31 - 5th Grade Naturalists at Large Trip to Leo Carillo

--5/30 - Finance Committee meeting at 3:00 via Zoom

--6/6 & 6/7 - 7:00pm - Willy Wonka 6th Grade Musical - DATA Cafeteria - correction: the play is 6/5 and /6/6 at 7:00pm

--6/11 - Promotion - 11:00 - K-3rd Grade Clap Out, 4:45 - picnic, 5:30 - 4th - 8th Grade Promotion

--6/12 - Last Day of School for Students - School at San Buenaventura State Beach

--6/13 & 6/14 - Teacher Post-Service Days

--6/20 - VCS Board of Directors Meeting - 6:30pm

--7/1 - 7/31 - VCS School Office Closed for Summer Break

## II. Communications

### A. Public Comments

No Public Comments

### B. President and Board Report

Liz Smiley reported on her meeting with Marlo Hartsuyker. Marlo talked with Liz about our 27/28 renewal with the County.

### C. Board Committee Reports

The Finance Committee and the CEO Evaluation Committee will meet before the June Board Meeting.

### D. Parent Liaison Report

Tony discussed the May PAC meeting with the Board. At the PAC meeting the Youth Truth survey results were reviewed as well as the 2024 LCAP plan.

### E. Staff/Teacher Report

This slide show was shared.

<https://docs.google.com/presentation/d/1FKnsQUw0ytfi57M3tSxF0ihyTH-ZSRnV1zUDLrBqwv0/edit>

### F. Directors' Report

The Directors shared that they are busy completing all testing and evaluations of staff. Three meetings will take place in June after teachers have left. All three meetings have teachers/staff attending who will be paid an hourly rate to attend. The meetings are Special Education, the Instructional Leadership Team, and to revamp our Discipline Plan.

### G. VCOE Director of Charter School Support and Oversight Report

No report was given.

## III. Items Scheduled for Information, Discussion, and/or Action

### A. Nomination for a New Board Member

The Board Selection Committee presented Erika Dowd for nomination to the VCS Board. Voting will take place at the June 2024 meeting.

### B.

### **Board Nominating Committee**

The Board Selection Committee made a recommendation for Samuel Estes to join the VCS Board.

Skye Stifel made a motion to recommend Samuel Estes to join the Board.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. LCAP**

The Board heard a presentation of the 24/25 Local Control and Accountability Plan. The plan will be voted on at the June Board meeting.

### **D. Form 990**

Liz Smiley made a motion to approve the 990 Form.

Skye Stifel seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. MOU with Ventura County Indian Education Consortium**

Dominic Aguirre made a motion to approve the MOU with Ventura County Indian Education Consortium.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Year End Resolutions**

Board approval of the attached was requested.

1. Appropriation-Budget Transfers 24-25 Resolution #23-24-03

2. Ventura County Office of Education to make budget transfers. Resolution #23-24-04

3. Appropriation of the ending balance to a reserve. Resolution #23-24-05

Tricia McClain made a motion to approve the Year End Resolutions.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Certificate of Signatures**

Liz Smiley made a motion to approve the Certificate of Signatures.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Other Business**

### **A. Future Topics**

Closed Session

--CEO Evaluation

--possible legal action

Other

--LCAP

--Salary Schedule

--Cece sign Certificate of Signatures

--No Skye or Tom next month

--Charter Board Governance Workshop (Brown Act Training) on October 15 from 6:00 - 8:00pm

## **B. Board Meeting Check In**

### **VCS Board Goals for the 2023/2024 School Year**

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, Develop Short & Long Term Executive Director Succession Plan. CEO Evaluation Committee: Redo CEO Evaluation Survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase Home School Program enrollment and waiting list,

## **V. Closing Items**

### **A. Adjourn Meeting**

Tricia McClain made a motion to adjourn the meeting.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,

Tom Mc Nerney