

APPROVED

ventura charter school  
of arts and global education

Ventura Charter School of Arts and Global Education

Minutes

Regular Board Meeting - November

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**Date and Time**

Tuesday November 15, 2022 at 6:30 PM

**Location**

Lisa Hildebrand (she/her/hers) is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting Llnk

Time: Nov 17, 2022 06:00 PM Pacific Time (US and Canada)

Every month on the Third Thu, until Apr 20, 2023, 6 occurrence(s)

Nov 17, 2022 06:00 PM

Dec 15, 2022 06:00 PM

Jan 19, 2023 06:00 PM

Feb 16, 2023 06:00 PM

Mar 16, 2023 06:00 PM

Apr 20, 2023 06:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us02web.zoom.us/meeting/tZMrcuuvrzlpEtXWHVvk2BCFeNEqeJCLIsVR/ics?](https://us02web.zoom.us/meeting/tZMrcuuvrzlpEtXWHVvk2BCFeNEqeJCLIsVR/ics?icsToken=98tyKuGvqD4oHdWcsxGGRpwEBI_4a-3zmFhej7dlqzTFsSBQCDQM8xnI7dVM_T5)

[icsToken=98tyKuGvqD4oHdWcsxGGRpwEBI\\_4a-3zmFhej7dlqzTFsSBQCDQM8xnI7dVM\\_T5](https://us02web.zoom.us/j/87652719381?pwd=N24xaTJJUXo2QmlyS1J3dnppNDR1UT09)

Join Zoom Meeting

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Meeting ID: 876 5271 9381

Passcode: TMq0gn

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## **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting and online at [venturacharterschool.org](http://venturacharterschool.org)
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications”.
3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the opinion of returning with a community-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.

6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Executive Director at [lisa.h@venturacharterschool.us](mailto:lisa.h@venturacharterschool.us)
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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#### **Directors Present**

Cecilia Johnston (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

#### **Directors Absent**

Dominic Aguirre

#### **Ex Officio Members Present**

Christi Sandbach (remote), Lisa Hildebrand (remote)

#### **Non Voting Members Present**

Christi Sandbach (remote), Lisa Hildebrand (remote)

#### **Guests Present**

Isabelle Rhode (remote), Liza Scheer (remote), Rudy Calasin (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Tuesday Nov 15, 2022 at 6:31 PM.

#### **B. Record Attendance and Guests**

#### **C. Virtual VCS Board Meeting**

Board approval was requested to conduct the November board meeting virtually in compliance with AB 361.

***If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply IF either state or local officials have imposed or recommended measures to promote social distancing or by Board vote finding imminent risk to health or safety of attendees.***

Cecilia Johnston made a motion to conduct the November board meeting virtually in compliance with AB 361.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye  
Tricia McClain Aye  
Dominic Aguirre Absent  
Tom Mc Nerney Aye  
Cecilia Johnston Aye

**D. Mission Statement**

Liz Smiley read the VCS mission statement: *VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.*

**E. Approval of Minutes for the Regular Board Meeting for October 20, 2022.**

Tricia McClain made a motion to approve the minutes from Regular Board Meeting - October on 10-20-22.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Absent

**F. Approval of the Agenda**

Cecilia Johnston made a motion to approve the agenda for the November 15, 2022 board meeting.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Absent

**Roll Call**

Cecilia Johnston Aye  
Tricia McClain Aye  
Liz Smiley Aye  
Tom Mc Nerney Aye

**G. Consent Agenda**

Approval of the Consent Agenda was requested:

--**Ratification** of attached check register, purchase orders, summary of revenue and expenditures for the month of October 2022.

--**Gifts to School:** Skating Plus:

Parent Donation: \$12,000

--**Credit Cards:** LHildebrand: \$2,631.55

Assistant Director: \$ \$1,938.81

-**Personnel:**

-- none

Liz Smiley made a motion to approve the Consent Agenda.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye  
Liz Smiley Aye  
Cecilia Johnston Aye  
Dominic Aguirre Absent  
Tom Mc Nerney Aye

**H. Upcoming Events**

Lisa Hildebrand presented the upcoming events at VCS:

--No School: November 11 (Veteran's Day)

--Feast!: November 18 at Arroyo Verde Park - Join us!

--Thanksgiving Break: November 23 - 25

--Programmatic Audit at VCOE: November 28 at 6:00PM

--Winter Boutique: December 2 from 5:00 - 8:00 PM

--EL Education Conference: December 6-9

--VCS Board Meeting: December 15

--Winter Break: December 19 - January 2

**II. Communications**

**A. Public Comments**

There were no public comments.

**B. President and Board Report**

None

**C. Board Committee Reports**

None

**D. Parent Liaison Report**

None

**E. Teacher Report**

Liza Scheer reported that the teachers and students are busy planning for Feast! Classrooms are practicing the songs and the committee is looking forward to the new location at Arroyo Verde park. Liza shared a "What's Up in Room 1" slide show with the Board. She discussed that 2nd grade is focusing in Crew on gratitude this week. Liza also reported on the library project that 3rd grade is working on.

**F. Directors' Report**

A moment of silence was held for Michelle Pedone Garcia, a VCS parent, who lost her battle with cancer.

Christi Sandbach, Assistant Director, reported on the EL Education School Designer visit we had in November. Althea Holford and Lakesha Anderson came with Sarah Purdy to work on text-dependent questions and training for the ELA curriculum. Christi also reported that the grade level meetings with her are focusing on the beginning of year MAP data and how practicing integrating text-dependent questions into lesson planning is going. She also focused her report on the new 5D Teacher Evaluation System and the SST (Student Study Team) referral process.

Lisa Hildebrand, Executive Director, focused her report on the new logo VCS just created, a Halloween Parade slide show, and the EL National Conference in Chicago on December 6-9. Both Directors will be there with five teachers and two Board Members.

**G. VCOE Director of Charter School Support and Oversight Report**

None

**III. Items Scheduled for Information, Discussion, and/or Action**

**A. 1st Interim Budget**

Board approval was requested for the 1st Interim VCS Budget. Cecilia Johnston made a motion to approve the 1st Interim Budget. Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- Liz Smiley Aye
- Tom Mc Nerney Aye
- Cecilia Johnston Aye
- Dominic Aguirre Absent
- Tricia McClain Aye

**B. Updated 2022/2023 Salary Schedule**

Board approval was requested for the updated 2022/2023 Salary Schedule which reflects a 3% on--schedule increase. This increase is retroactive to the beginning of the 2022/2023 school year. This gives a 6% on-schedule increase for the 22/23 school year with no cut to health care benefits.

Tom Mc Nerney made a motion to approve the updated 2022/2023 salary schedule.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- Cecilia Johnston Aye
- Dominic Aguirre Absent
- Liz Smiley Aye
- Tom Mc Nerney Aye
- Tricia McClain Aye

**IV. Other Business**

**A. Future Topics**

AB 361 Resolution for the January Board Meeting.  
Governance Committee needs to schedule a committee meeting.

**B. Board Meeting Check In**

The Board discussed their 22/23 school year goals:

**VCS Board Goals for the 2022/2023 School Year**

Goal 1: Develop a well-governed organization- Governance Committee (Recruit diverse board members from the community, review/revise annual board survey, research a replacement for Board on Track.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, create an online presence, promote VCS as a leader in education in Ventura County)

**V. Closing Items**

**A.**

**Adjourn Meeting**

Liz Smiley made a motion to adjourn the meeting.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye

Tom Mc Nerney Aye

Dominic Aguirre Absent

Cecilia Johnston Aye

Liz Smiley Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:48 PM.

Respectfully Submitted,

Liz Smiley