

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Annual Retreat

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**Date and Time**

Friday August 5, 2022 at 9:00 AM

**Location**

Ventura Charter School Campus

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#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND THE COMMUNITY**

The Ventura Charter School of Arts and Global Education (“School”) welcomes your participation at the School’s Board meetings. The purpose of the public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. We honor our partners in education. We recognize that we are a collective group of teachers, parents, students, and community. We encourage written and verbal communication. Your participation is vital to the healthy operation of our school. Our guidelines:

1. Agendas are available to all audience members at the door to the meeting.
  2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Communications”.
  3. “Public Comments” is set aside for members of the audience to address the Board. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to five (5) minutes each and total time allotted to non-agenda items that will not exceed thirty (30) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a community-requested item.
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4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and affiliation with the School.
6. Community members may request that a topic related to School business be placed on future agenda in accordance with the guidelines in Board Governance Policy. If such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon request, the School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the Director's office. To request assistance contact (805) 648-5503.
8. Public requests for agenda and materials should be directed in writing to the Director of Operations at [mary@venturacharterschool.org](mailto:mary@venturacharterschool.org).
9. Board agendas for regular meetings are posted 72 hours in advance at [www.venturacharterschool.org](http://www.venturacharterschool.org) and at 2060 Cameron Street, Ventura, CA 93001.

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**Directors Present**

Cecilia Johnston, Dominic Aguirre, Liz Smiley, Tom Mc Nerney, Tricia McClain

**Directors Absent**

*None*

**Ex Officio Members Present**

Lisa Hildebrand

**Non Voting Members Present**

Lisa Hildebrand

**Guests Present**

Christi Sandbach, Sarah Purdy

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**I. Opening Items****A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Friday Aug 5, 2022 at 9:00 AM.

**B.**

## **Record Attendance and Guests**

### **C. Mission Statement**

Tricia McClain read the VCS Mission Statement.

VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated and socially intelligent human beings.

### **D. Approve the Agenda**

Cecilia Johnston made a motion to approve the agenda for the August 5th Board Retreat.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Items Scheduled for Information, Discussion and/or Action**

### **A. VCS Board CREW and Q & A with Sarah Purdy**

Sarah Purdy, from EL Education, led the Board in a Crew activity on core values.

### **B. Annual Review of Board Bylaws**

Tricia McClain led the Board in a discussion to review the Board Bylaws.

### **C. Board Officer Elections**

The Board elected officers for the 22/23 school year.

Tricia McClain - President

Liz Smiley - Vice President

Cecilia Johnston - Secretary

Tom McNerney - CFO

Dominic Aguirre made a motion to approve the election of the 22/23 Board Officers.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Board Meeting Date Selection 2022-23**

The Board decided to continue to meet on the third Thursday of each month at 6:30PM for the 22/23 school year. The August 18th meeting will be in person. After that the meetings in first semester will be virtual.

Liz Smiley made a motion to meet on the third Thursday of each month at 6:30PM for the 22/23 school year.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Board Committee Memberships**

The Board committees for the 22/23 school year are as follows:

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain  
Finance Committee: Tom McNerney (Chair), Liz Smiley, Cecilia Johnston  
CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston  
Fundraising Liaison: Dominic Aguirre  
Dominic Aguirre made a motion to approve the 22/23 Board committees.  
Tricia McClain seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **F. Review Strategic Plan**

Tricia McClain led a discussion to review the VCS 2018-2023 Strategic Plan.

#### **G. Board Self Evaluation**

Tricia McClain led a discussion on the annual Board self-evaluation survey.

#### **H. Annual Board Goals 2022-2023**

The Board decided on their Annual Board Goals as follows:

Goal 1: Develop a well-governed organization - Governance Committee (Recruit diverse board members from the community, review/revise annual board survey, research a replacement for Board on Track.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Build community presence/outreach for a sustainable organization (Marketing plan, increase enrollment and a waiting list, create an online presence, promote VCS as a leader in education in Ventura County\_

Liz Smiley made a motion to approve the 22/23 Annual Board Goals.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **I. CEO Goals for 2022-2023**

Lisa Hildebrand presented her Executive Director goals for the 22/23 school year. These goals will be revised and brought back to the 8/18/22 Board meeting.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:49 AM.

Respectfully Submitted,

Cecilia Johnston

Cecilia Johnston made a motion to adjourn the meeting.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.