

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting - February

---

**Date and Time**

Thursday February 17, 2022 at 6:30 PM

---

**Directors Present**

Cecilia Johnston (remote), Dominic Aguirre (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

**Directors Absent**

Adam Meyers

**Directors who arrived after the meeting opened**

Dominic Aguirre

**Ex Officio Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote)

**Non Voting Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote)

**Guests Present**

Laura Bingham (remote), Rudy Calasin (remote), Tony Biasotti (remote)

---

**I. Opening Items****A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Feb 17, 2022 at 6:30 PM.

**B. Record Attendance and Guests**

Dominic Aguirre arrived at 7:25 PM.

**C. Virtual VCS Board Meeting**

Cecilia Johnston made a motion to conduct the February board meeting virtually in compliance with AB 361.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain	Aye
Tom Mc Nerney	Aye
Adam Meyers	Absent
Cecilia Johnston	Aye
Dominic Aguirre	Absent
Liz Smiley	Aye

**D. Mission Statement**

Tricia McClain read the VCS mission statement. *VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings. R*

**E. Approval Minutes for the Regular Board Meeting December 16, 2021.**

Liz Smiley made a motion to approve the minutes from December Regular Board Meeting on 12-16-21.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Mc Nerney	Aye
Adam Meyers	Absent
Dominic Aguirre	Absent
Cecilia Johnston	Aye
Liz Smiley	Aye
Tricia McClain	Aye

**F. Approval Minutes for the Regular Board Meeting January 20, 2022.**

Cecilia Johnston made a motion to approve the minutes from Regular Board Meeting - January on 01-20-22.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Dominic Aguirre Absent  
Adam Meyers Absent  
Tom Mc Nerney Aye  
Liz Smiley Aye  
Tricia McClain Aye

**G. Approval of the Agenda**

Tricia McClain made a motion to approve the agenda for the February 17, 2022 board meeting.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Tricia McClain Aye  
Cecilia Johnston Aye  
Adam Meyers Absent

**H. Consent Agenda**

Liz Smiley made a motion to approve the consent agenda.

Cecilia Johnston seconded the motion.

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of January, 2022.

--Gifts to School: None

--Credit Cards: MGalvin:\$968.50 ; LHildebrand: \$4,812.65; AAragon: \$968.50

--Personnel: None

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Adam Meyers Absent  
Cecilia Johnston Aye  
Liz Smiley Aye

**I. Upcoming Events**

--PAC Meeting - March 10, 2022 @6:30pm via Zoom

--VCS Board Meeting - March 17, 2022 @6:30pm

--CCSA Conference, March 14 - 17, Long Beach.

--700 Forms due from every Board Member by March 31st

## II. Communications

### A. Public Comments

None

### B. President and Board Report

None

### C. Board Committee Reports

CEO Support and Evaluation Committee will meet on 2/23 at 6:30 in person at school.

Governance Committee will meet on 3/2 at 3:00 in person at school.

Finance Committee will meet by the April Board Meeting.

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain

Finance Committee: Tom McNerney (Chair), Tricia McClain CEO Support and Evaluation

Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston Development Committee:

Adam Meyers (Chair), Liz Smiley

None

### D. Parent Liaison Report

Tony Biassotti reported that the PAC met on February 10, 2022 and discussed:

- The congestion in the parking lot
- A COVID update
  - plans to bring parent volunteers back on campus in early March
  - discussion regarding if unvaccinated parents should be brought back on campus at this time
  - VCS planning to allow Buddy Classes and Choice Classes in early March
- The PAC heard a report on the Supplement to the LCAP

### E. Teacher Report

Laura Bingham presented a slide show on the Kindergarten "Farm Workers" project.

### F. Directors' Report

Amanda Aragon, Assistant Director, reported out:

- VCS continues once a week COVID testing (down from twice a week).
- Teachers are working on building their curriculum maps for the year, Expeditions, MAP Growth and Fluency testing, NVC training for new employees.
- The Board will hear a report on our MAP Growth data in March.

- The admin. team, along with the EL School Designer, are working on a new teacher evaluation process to be used beginning in the 22/23 school year.

Lisa Hildebrand, Executive Director, reported out:

- Attendance hit an all-time low at VCS of 85.42% Month 5 and 86.94% Month 6, but the COVID surge is receding and attendance is returning to more normal figures.  
- The current biggest challenges are the new requirements for TK at all California schools along with 9 hours of care for all unduplicated students to be available on campus for all TK – 8 grade students funded by the school. Attending many meetings about these two new requirements. Challenges are: ♣ Facilities and Funding

#### **G. VCOE Director of Charter School Support and Oversight Report**

None.

### **III. Items Scheduled for Information, Discussion, and/or Action**

#### **A. COVID Update**

- Cases are going down
- Currently have 3 classes on Modified Quarantine and are finding an average of 1 case per day
- Masking indoors will end for Ventura on 02.16.22 but will continue for K-12 schools
  - staff and students
- Early to mid-March considering opening
  - Parent volunteers - follow symptom tree/same requirements as staff
    - Vaccinated only
- Buddy Classes
- Choice Classes
- Campout
  - Looking possible
    - Meeting with campout committee end of February to discuss
- Connection Committee gearing up for some events

#### **B. One time Supplement to the Annual Update to the 2021-22 LCAP**

##### **Presentation on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents**

California's 2021–22 Budget Act, the federal American Rescue Plan Act of 2021, and other state and federal relief acts have provided local educational agencies (LEAs) with a significant increase in funding to support students, teachers, staff, and their communities

in recovering from the COVID-19 pandemic and to address the impacts of distance learning on students. Section 124(e) of Assembly Bill 130 requires LEAs to present an update on the Annual Update to the 2021–22 LCAP and Budget Overview for Parents. Presented at this meeting were:

- The Supplement to the Annual Update for the 2021–22 LCAP (2021–22 Supplement);
- All available mid-year outcome data related to metrics identified in the 2021–22 LCAP; and
- Mid-year expenditure and implementation data on all actions identified in the 2021–22 LCAP.

The 2021–22 Supplement is considered part of the 2022–23 LCAP for the purposes of adoption, review, and approval, and must be included with the LCAP as follows:

- The 2022–23 Budget Overview for Parents
- The 2021–22 Supplement
- The 2022–23 LCAP
- The Action Tables for the 2022–23 LCAP
- The Instructions for the LCAP Template

As such, the 2021–22 Supplement will be submitted for review and approval as part of the LEA’s 2022–23 LCAP.

### C. 2nd Interim Budget

Rudy reviewed the 2nd Interim Budget and noted that one-time monies continue to help backfill the loss in revenue due to low enrollment and absences as a result of the COVID pandemic.

Tricia McClain made a motion to approve the 3rd Interim Budget as presented.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Liz Smiley	Aye
Dominic Aguirre	Aye
Cecilia Johnston	Aye
Tricia McClain	Aye
Tom Mc Nerney	Aye
Adam Meyers	Absent

### D. Winter Release of Consolidated Application

Rudy reviewed how the funds from the Consolidated Application were spent last year and what funds have carried over to this year.

Cecilia Johnston made a motion to approve the Winter Release of the Consolidated Application as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Tom Mc Nerney Aye

Dominic Aguirre Aye

Adam Meyers Absent

Liz Smiley Aye

Tricia McClain Aye

**E. Approval of the VCS Audit Report for 2020/2021**

Lisa presented the clean Audit report with no findings.

Tricia McClain made a motion to approve the 2020/2021 VCS Audit Report as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Liz Smiley Aye

Dominic Aguirre Aye

Tom Mc Nerney Aye

Tricia McClain Aye

Adam Meyers Absent

**F. Revised VCS Salary Schedule**

Lisa presented the revised salary schedule which reflects the new Administrative Support hourly rate.

Liz Smiley made a motion to approve the revised VCS Salary Schedule as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Liz Smiley Aye

Dominic Aguirre Aye

Tricia McClain Aye

Tom Mc Nerney Aye

Adam Meyers Absent

**IV. Other Business**

**A. Future Topics**

--Item 1: AB 361 Resolution for the March Board Meeting.

--Item 2: SB 114: Employment: COVID 19: Supplemental Sick Leave

--Item 3: Move April Board Meeting due to Campout

## **B. Board Meeting Check In**

2021-22 Annual Goals:

Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community, review policy for board member fundraising, review/revise annual board survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

## **C. Motion to go to Closed Session**

Board went to Closed Session to discuss the Executive Director's Mid-Year Performance Evaluation at 8:06 pm.

Tricia McClain made a motion to go to Closed Session.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Tricia McClain Aye

Liz Smiley Aye

Adam Meyers Absent

Tom Mc Nerney Aye

Cecilia Johnston Aye

Dominic Aguirre Aye

## **D. Return to Regular Session**

Board returned to Regular Session at 8:29 pm.

## **E. Report of Action Taken in Closed Session**

No action taken.

## **V. Closing Items**

### **A. Adjourn Meeting**

Cecilia Johnston made a motion to adjourn the meeting at 8:30 pm.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Liz Smiley Aye

Tom Mc Nerney Aye

**Roll Call**

Dominic Aguirre Aye

Tricia McClain Aye

Adam Meyers Absent

Cecilia Johnston Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Cecilia Johnston