

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting - January

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**Date and Time**

Thursday January 20, 2022 at 6:30 PM

**Location****Public Comments may be received at the following link:**

Join Zoom Meeting

<https://us02web.zoom.us/j/87652719381?pwd=N24xaTJJUXo2QmlyS1J3dnppNDR1UT09>

Meeting ID: 876 5271 9381

Passcode: TMq0gn

One tap mobile

+16699006833,,87652719381#,,,,\*754310# US (San Jose)

+13462487799,,87652719381#,,,,\*754310# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 876 5271 9381

Passcode: 754310

Find your local number: <https://us02web.zoom.us/j/87652719381?pwd=N24xaTJJUXo2QmlyS1J3dnppNDR1UT09>

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**Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

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**Directors Absent**

Dominic Aguirre, Liz Smiley

**Ex Officio Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote)

**Non Voting Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote)

**Guests Present**

Laura Bingham (remote), Rudy Calasin (remote), Tony Biasotti (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Jan 20, 2022 at 6:32 PM.

**B. Record Attendance and Guests**

**C. Virtual VCS Board Meeting**

Board approval is requested to conduct the January board meeting virtually in compliance with AB 361.

***If there is a state of emergency proclaimed by the Governor, the same suspension of teleconferencing rules apply IF either state or local officials have imposed or recommended measures to promote social distancing or by Board vote finding imminent risk to health or safety of attendees.***

Cecilia Johnston made a motion to conduct the January board meeting virtually in compliance with AB 361.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain	Aye
Liz Smiley	Absent
Tom Mc Nerney	Aye
Cecilia Johnston	Aye
Adam Meyers	Aye
Dominic Aguirre	Absent

**D. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.*

Tom McNerney read the mission statement.

**E. Approval Minutes for the Regular Board Meeting November 18, 2021.**

Adam Meyers made a motion to approve the minutes from Regular Board Meeting on 11-18-21.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Absent  
Liz Smiley Absent  
Tricia McClain Aye  
Cecilia Johnston Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye

**F. Approval Minutes for the Regular Board Meeting December 16, 2021.**

This item was tabled to the February board meeting due to board members being unable to access the file.

**G. Approval of the Agenda**

Cecilia Johnston made a motion to approve the agenda for the January 20, 2022 board meeting.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Dominic Aguirre Absent  
Tricia McClain Aye  
Adam Meyers Aye  
Tom Mc Nerney Aye  
Liz Smiley Absent

**H. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of December, 2021.

--Gifts to School: NA

--Credit Cards: MGalvin: \$661.73 ; LHildebrand: \$315.81

--Personnel:

\*\*Approval of the hiring of April McClure as Administrative/Enrollment Coordinator at 1.0 FTE.

\*Ratification of the hiring of Scott Savin, PE and Math Intervention: FTE 0.59 AND substitute teacher.

\*\*Ratification of the hiring of Michelle Wilson as substitute teacher.

\*\*Ratification of hiring of Zoe Manoguerra for Substitute Office Assistant.

\*\* Ratification of the retirement of Mary Galvin as Director of Operations effective 12/18/21.

\*\*Approval of the hiring of Mary Galvin as Consulting/Assistant at \$60. per hour to manage Accounting until current Accting. Asst. returns from leave and to assist with Administrator transition. Budget neutral-(no sub for Acctg. Asst.) up to \$5,000.

Tom Mc Nerney made a motion to approve the consent agenda items.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tom Mc Nerney Aye

Tricia McClain Aye

Cecilia Johnston Aye

Liz Smiley Absent

Adam Meyers Aye

Dominic Aguirre Absent

### **I. Upcoming Events**

--PAC Meeting - February 10, 6:30 PM via Zoom

--VCS Board Meeting - February 17, 6:30 PM via Zoom

--CCSA Conference, March 14 - 17 (Long Beach?)

--700 Forms due from every Board Member by March 31st

### **II. Communications**

#### **A. Public Comments**

There were no public comments.

#### **B. President and Board Report**

Tricia McClain reported out that she, Cece Johnston, and Liz Smiley attended Mary Galvin's retirement celebration on December 17, 2021.

#### **C. Board Committee Reports**

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain

Finance Committee: Tom McNerney (Chair), Tricia McClain

CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston

Development Committee: Adam Meyers (Chair), Liz Smiley

There were no board committee reports.

#### **D. Parent Liaison Report**

Tony Biassotti reported out that there was no Parent Advisory Council meeting during the month of January.

#### **E. Teacher Report**

Laura Bingham gave her teacher report and shared with the Board the Expeditions that Kindergarten, third grade, and fourth grade are working on as well as a reading incentive program happening in the 5th/6th grade classrooms. She also shared that teachers are busy with report cards to be handed out to parents on February first.

#### **F. Directors' Report**

Amanda Aragon, Assistant Director, reported on how teachers are being supported during this challenging time.

Lisa Hildebrand, Executive Director, reported out:

- \* We will have a PD on our In-Service day (1/31) with Sarah, our EL Education coach.
- \* K-4 teachers will learn to give the Reading Fluency test from MAP Growth.
- \* We have hired ParsecGO Data Support to work with us on interpreting our test scores and improving our sub group scores. More information to come.
- \* We have hired a Drama teaching team to cover our last specialist position in 7/8.
- \* We will hold the Winter sessions of MAP Growth testing during the month of February.

#### **G. VCOE Director of Charter School Support and Oversight Report**

Marlo Hartsyuker was not in attendance so there was no report given.

### **III. Items Scheduled for Information, Discussion, and/or Action**

#### **A. COVID Update**

Amanda Aragon and Lisa Hildebrand presented an update of how COVID has impacted the school since returning from Winter Break.

- 268 students have signed up for weekly PCR testing
- We are testing twice per week (Monday and Thursday)
- I monitor test results (LabQ) daily
- 352 students have signed up for Rapid Testing
- We offer rapid testing for our students returning to school at 8:15am each morning
- We ordered 200 Rapid Antigen Tests
  - We have used these tests on teachers and students who may need them

- We received about 450 Rapid Antigen Tests from the county
  - We have been using these tests to give to students who are sick, who are on modified quarantine, and for returning to school
- During Winter Break there were 10 reported student cases
- From 1/03/2022 - 1/14/2022 we have 48 reported positive cases for COVID-19, about 10% of our school
- All classrooms have been or continue to be on a modified schedule
- We have encouraged mask wearing inside and outside, as well as helping students remain 6 feet apart when eating
- We ordered KN95 masks for all teachers
- We received N95 masks from the county
- We have received overall positive feedback from parents regarding our communication and testing efforts
- We continue to work with COVID Schools in reporting all of our cases.

#### **B. School Accountability Report Card (SARC) for 2020 - 2021**

The 2020/2021 must be approved and posted by February 1 annually. The CDE has not yet provided complete data for this template; however, Board approval was requested for the attached which will be updated as the CDE data becomes available.

Tricia McClain made a motion to approve the 2020/2021 School Accountability Report Card as presented,.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Tom Mc Nerney Aye  
Tricia McClain Aye  
Cecilia Johnston Aye  
Adam Meyers Aye  
Dominic Aguirre Absent  
Liz Smiley Absent

#### **C. VCS School Calendar for the 2022-2023 School Year**

The board was asked to approve the 2022/2023 school calendar.

Adam Meyers made a motion to approve the 2022/2023 school calendar.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Tom Mc Nerney Aye  
Adam Meyers Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Liz Smiley Absent  
Dominic Aguirre Absent

#### **D. VCS Speech and Language Pathologist**

Board approval was requested for the current speech teacher to telework for the remainder of the 2021/2022 school year. Lisa explained that it is very difficult to find available speech and language pathologists, especially during COVID. Allowing the speech teacher to work remotely will allow us to continue speech services without interruption.

Tricia McClain made a motion to approve the request for the speech teacher to telework for the remainder of the school year.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

Adam Meyers	Aye
Cecilia Johnston	Aye
Tricia McClain	Aye
Tom Mc Nerney	Aye
Liz Smiley	Absent
Dominic Aguirre	Absent

#### **IV. Other Business**

##### **A. Future Topics**

- Item 1: AB 361 Resolution for the February Board Meeting.
- Item 2: Closed session for mid-year evaluation of Executive Director
- Item 3: Annual update for the LCAP for the February Meeting.
- Item 4: ELO-P Plan

##### **B. Board Meeting Check In**

2021-22 Annual Goals:

Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community, review policy for board member fundraising, review/revise annual board survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,  
Cecilia Johnston