

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

October

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**Date and Time**

Thursday October 21, 2021 at 6:30 PM

**Location**

**Public Comments may be received at the following link:**

Join Zoom Meeting

<https://us06web.zoom.us/j/88169541827?pwd=emtrYUFvTFo5WU9BcEJ5NStKZjBwUT09>

Meeting ID: 881 6954 1827

Passcode: sAD5xS

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**Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Dominic Aguirre (remote), Liz Smiley (remote), Tricia McClain (remote)

**Directors Absent**

Tom Mc Nerney

**Ex Officio Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote), Mary Galvin (remote)

**Non Voting Members Present**

Amanda Aragon (remote), Lisa Hildebrand (remote), Mary Galvin (remote)

**Guests Present**

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Laura Bingham (remote), Marlo Hartsuyker (remote), Rudy Calasin (remote), Tony Biasotti (remote)

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## I. Opening Items

### A. Call the Meeting to Order

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Oct 21, 2021 at 6:31 PM.

### B. Record Attendance and Guests

### C. Mission Statement

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings. Read by Cec*

### D. Approval of the Agenda

Liz Smiley made a motion to approve the agenda.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Tricia McClain	Aye
Cecilia Johnston	Aye
Tom Mc Nerney	Absent
Liz Smiley	Aye
Dominic Aguirre	Aye
Adam Meyers	Aye

### E. Approval Minutes for the Regular Board Meeting 9/23/21.

Adam Meyers made a motion to approve the minutes from Regular Board Meeting on 09-23-21.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Tricia McClain	Aye
Liz Smiley	Aye
Cecilia Johnston	Aye
Adam Meyers	Aye
Tom Mc Nerney	Absent
Dominic Aguirre	Aye

### F. Consent Agenda

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of September, 2021.

--Gifts to School: Farm Cart- \$856.31 (June-August)

--Credit Cards: MGalvin: \$116.41 ; LHildebrand: \$1142.98

--Personnel:

--Ratification of the hiring of Michelle Petit as elective art teacher.

Cecilia Johnston made a motion to approve the Consent Agenda items as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tom Mc Nerney Absent

Adam Meyers Aye

Liz Smiley Aye

Dominic Aguirre Aye

Cecilia Johnston Aye

Tricia McClain Aye

### **G. Upcoming Events**

--10/25-10/29: Fall Break

--11/1: Veterans Day, no school

--11/18 Regular Board Meeting 6:30 pm

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

None

### **C. Board Committee Reports**

Governance Committee: Cecilia Johnston (Chair), Dominic Aguirre, Tricia McClain-  
\_None

Finance Committee: Tom McNerney (Chair), Tricia McClain- \_None

CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia  
Johnston-None

Development Committee: Adam Meyers (Chair), Liz Smiley: Adam reported that they  
had a joint meeting with the PAC fundraising Committee meeting and discussed ways to  
increase parent annual donations.

### **D. Parent Liaison Report**

Tony reported that there was no PAC meeting in October.

### **E. Teacher Report**

Laura reported that Kindergarten had a fall festival with lots of pumpkin fun, and are starting their expedition on farm workers; Amanda, Sarah, and Lisa did a walk through of classrooms; 4th grade continue to work on their Passion Project by conducting interviews with professionals who share students' passions; students are learning how to use research, quotes, cites and how to make their writing more complex. This will eventually become a 4th grade informational magazine booklet. They have also had two virtual field trips as part of their California History project. Students are learning from the stories from Anthropologists and docents. She shared photos of 7th and 8th graders during a Crew on initiatives and students debriefed their challenges, successes, and shared appreciations; students analyzed a model of 8 globes displaying the earths' tilt and its revolution around the sun. Using the model, students were able to identify the causes of seasons on Earth.

All teachers just completed a first round of Parent/Teacher conferences. Laura also shared that teachers continue to have Professional development with Sarah Purdy, our EL school designer. All teachers are in one of four focus groups. These focus groups are: Instructional Leadership Team, Crew/SEL, Equity/Diversity, and Curriculum-ELA Team. We continue to work several Wednesday afternoons a month in our focus groups.

### **F. Directors' Report**

Lisa reported that there was a staff Inservice the following day; she shared more about what the EL admin team were looking for during their classroom walk throughs. Mary reported on the parent walkout to protest mandated vaccines in schools.and provided an update in attendance and enrollment.

### **G. VCOE Director of Charter School Support and Oversight Report**

Marlo reminded the Board about the date for the VCS annual programmatic audit.

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. Virtual VCS Board Meeting**

Adam Meyers made a motion to conduct the October Board meeting virtually.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tricia McClain Aye

Dominic Aguirre Aye

Cecilia Johnston Aye

Adam Meyers Aye

Tom Mc Nerney Absent

Liz Smiley Aye

### **B.**

### **Admin Teleworking policy**

Mary requested Board approval to allow Administrative Assistants to temporarily telework as long as they are able to complete their duties remotely for the 2021-22 school year..

Liz Smiley made a motion to allow the Administrative Assistants to temporarily telework as needed during the 2021-22 school year.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Cecilia Johnston Aye

Liz Smiley Aye

Adam Meyers Aye

Tom Mc Nerney Absent

Dominic Aguirre Aye

Tricia McClain Aye

### **C. Executive Director Job Description**

Lisa requested Board approval for a revised Executive Director job description.

Cecilia Johnston made a motion to approve the Executive Director job description as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tom Mc Nerney Absent

Cecilia Johnston Aye

Adam Meyers Aye

Liz Smiley Aye

Tricia McClain Aye

Dominic Aguirre Aye

### **D. ESSER III Spending Plan**

Lisa presented the ESSER III spending plan and requested Board approval.

Dominic Aguirre made a motion to approve the ESSER III spending plan as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Adam Meyers Aye

Liz Smiley Aye

Cecilia Johnston Aye

Tom Mc Nerney Absent

Tricia McClain Aye

Dominic Aguirre Aye

### **E.**

## **VCS Independent Study Policy Revised**

Mary presented a revised Independent Study policy with changes the School's Counsel made to comply with AB167.

Tricia McClain made a motion to approve the revised Independent Study policy as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Tom Mc Nerney Absent

Cecilia Johnston Aye

Dominic Aguirre Aye

Tricia McClain Aye

Adam Meyers Aye

Liz Smiley Aye

## **IV. Other Business**

### **A. Future Topics**

--AB 361 Resolution for November Board Meeting (first item).

### **B. Board Meeting Check In**

2021-22 Annual Goals:

Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community, review policy for board member fundraising, review/revise annual board survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

## **V. Closing Items**

### **A. Adjourn Meeting**

Cecilia Johnston made a motion to adjourn the meeting at 7:59 pm.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Adam Meyers Aye

Liz Smiley Aye

Tricia McClain Aye

Tom Mc Nerney Absent

Cecilia Johnston Aye

Dominic Aguirre Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,  
Cecilia Johnston