

## Ventura Charter School of Arts and Global Education

### Minutes

#### August Board Meeting

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##### **Date and Time**

Thursday August 19, 2021 at 6:30 PM

##### **Location**

Join Zoom Meeting

<https://us06web.zoom.us/j/84627497241?pwd=MFNhMjN0ZmFMcldKQnFNOGo3Sy9UUT09>

Meeting ID: 846 2749 7241

Passcode: 9dGgq3

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##### **Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Liz Smiley (remote), Tom Mc Nerney (remote)

##### **Directors Absent**

Dominic Aguirre, Tricia McClain

##### **Ex Officio Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

##### **Non Voting Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

##### **Guests Present**

Amanda Aragon (remote), Laura Bingham (remote), Tony Biasotti (remote)

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#### **I. Opening Items**

**A. Call the Meeting to Order**

Liz Smiley called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Aug 19, 2021 at 6:32 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.* Read by Adam.

**D. Approval of the Agenda**

Tom Mc Nerney made a motion to approve the agenda.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Tricia McClain Absent

Dominic Aguirre Absent

Tom Mc Nerney Aye

Adam Meyers Aye

Liz Smiley Aye

**E. Approval Minutes for the Regular Board Meeting 6/17/21.**

Cecilia Johnston made a motion to approve the minutes from the June 17th Board meeting Regular Board Meeting June on 06-17-21.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Dominic Aguirre Absent

Tom Mc Nerney Aye

Adam Meyers Aye

Liz Smiley Aye

Tricia McClain Absent

**F. Minutes from Annual Board Retreat Meeting 8/8/21**

Liz Smiley made a motion to approve the minutes from the August 7th Annual Retreat Meeting. Annual Retreat on 08-07-21.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Cecilia Johnston Aye  
Tricia McClain Absent  
Adam Meyers Aye  
Liz Smiley Aye

## **G. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of June-July, 2021.

--Gifts to School: \$0

--Credit Cards: MGalvin: \$84/05; LHildebrand: \$812.80

--Personnel:

--Approval of the resignation of Francine Taran, elective teacher; Para, Christine Snipes--  
Approval to hire as a substitute teacher/para.

--Ratification of the hiring of Joe Grandados as Counselor (.50 FTE), Jim Forsythe as Special Education teacher (1.0 FTE), Rebeca De Los Santos, Office Assistant (1.0) FTE, Briana Bocanegra K para .63 FTE.

Adam Meyers made a motion to approve the Consent Agenda items.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Dominic Aguirre Absent  
Liz Smiley Aye  
Adam Meyers Aye  
Cecilia Johnston Aye  
Tricia McClain Absent  
Tom Mc Nerney Aye

## **H. Upcoming Events**

--First Day of School: 8/25

--Brown Act Training: 9/22: 5:30-7:30 pm by YMC on Zoom

--Regular Board Meeting: 9/23 6:30pm (Last Virtual Board meeting)

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

None

### **C. Board Committee Reports**

Governance Committee: Cecilia Johnston (Chair), Deanna Weik, Tricia McClain

Finance Committee: Tom McNerney (Chair), Tricia McClain

CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston

Development Committee: Adam Meyers (Chair), Liz Smiley

No Committee Reports.

### **D. Parent Liaison Report**

Tony stated that there will be a PAC meeting on September 9th.

### **E. Teacher Report**

Laura reported that the teachers returned today and we had Chumash elder, Julie Tumamait start our day of meetings with a blessing. All are getting ready for school to begin and for welcoming our students back to campus.

### **F. Directors' Report**

Lisa provided an update of staff development, EL, and preparations for the beginning of school.

Mary reported that she attended a charter leader meeting last week with Marlo where student COVID testing was discussed. Since distance learning is no longer an option, students who have been exposed to COVID now need to "modify quarantine" which means if student can attend school if s/he has no symptoms but must test twice a week. She stated that she and Lisa are monitoring local conditions and will update policies as necessary.

### **G. VCOE Director of Charter School Support and Oversight Report**

None

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. EL Education Presentation**

Sarah Purdy, from EL Education gave a presentation to the Board with a Crew activity; and explained the EL strategic planning cycle, dimensions of student achievement, and promoting shared leadership.

### **B. Consolidated Application (ConnApp)**

Rudy presented the Consolidated Application for 2021-22 and requested Board approval.

Cecilia Johnston made a motion to approve the Consolidated Application as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye

Tom Mc Nerney Aye

Cecilia Johnston Aye

Tricia McClain Absent

Dominic Aguirre Absent

Liz Smiley Aye

**C. Admin Job Descriptions**

Mary presented revised admin job descriptions: Office Assistant, Administrative Coordinator, and Admin Assistant/Enrollment Coordinator and asked for board approval.

Adam Meyers made a motion to approve the Admin job descriptions as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Absent

Tom Mc Nerney Aye

Adam Meyers Aye

Cecilia Johnston Aye

Liz Smiley Aye

Tricia McClain Absent

**D. Revised Independent Study Policy-Homeschool**

Board approval was requested for a revised Homeschool (Independent Study) policy.

This policy was drafted by YMC to comply with AB 130.

Cecilia Johnston made a motion to approve the revised Independent Study as discussed.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Absent

Adam Meyers Aye

Cecilia Johnston Aye

Tom Mc Nerney Aye

Tricia McClain Absent

Liz Smiley Aye

**E. Revised Independent Study Policy-Short Term**

Board approval of the revised short-term Independent Study policy was requested. The policy was drafted by YMC to comply with AB 130.

**F.**

### **Revised Parent Handbook**

Mary provided an updated parent handbook for the 2021-22 school year and requested board approval.

Adam Meyers made a motion to approve the revised parent handboook for the 21-22 school year.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Cecilia Johnston Aye

Adam Meyers Aye

Tom Mc Nerney Aye

Dominic Aguirre Absent

Liz Smiley Aye

Tricia McClain Absent

## **G. Revised Salary Schedule**

Board Approval was requested for the revision of the 2021-22 salary schedule:

Full Day Elective Specialist Substitutes: \$204.36

--Certificated Hourly: \$44.53

Liz Smiley made a motion to approve the revised salary schedule as discussed.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

Tricia McClain Absent

Tom Mc Nerney Aye

Adam Meyers Aye

Dominic Aguirre Absent

Liz Smiley Aye

Cecilia Johnston Aye

## **IV. Other Business**

### **A. Future Topics**

### **B. Board Meeting Check In**

2021-22 Annual Goals:

Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community, review policy for board member fundraising, review/revise annual board survey.)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

## V. Closing Items

### A. Adjourn Meeting

Adam Meyers made a motion to adjourn the meeting.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Liz Smiley      Aye

Adam Meyers    Aye

Tricia McClain   Absent

Tom Mc Nerney   Aye

Cecilia Johnston   Aye

Dominic Aguirre   Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,  
Cecilia Johnston