

APPROVED

ventura charter school  
*of arts and global education*

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting June

---

##### Date and Time

Thursday June 17, 2021 at 6:00 PM

##### Location

Join Zoom Meeting

<https://us06web.zoom.us/j/9196068267?pwd=eIVkUGlsUGxkbIRzaTZEMTJuNzRPUT09>

Meeting ID: 919 606 8267

Passcode: 4AXxAz

One tap mobile

+16699006833,,9196068267#,,,\*410019# US (San Jose)

+14086380968,,9196068267#,,,\*410019# US (San Jose)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 408 638 0968 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 919 606 8267

Passcode: 410019

Find your local number: <https://us06web.zoom.us/u/kCkvSNbWE>

---

##### Directors Present

Adam Meyers (remote), Cecilia Johnston (remote), Deanna Weik (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

**Directors Absent**

Dominic Aguirre

**Ex Officio Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Non Voting Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Guests Present**

Laura Bingham (remote), Rudy Calasin (remote)

---

**I. Opening Items**

**A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Jun 17, 2021 at 6:12 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.* Read by Deanna

**D. Approval of the Agenda**

Deanna Weik made a motion to approve the agenda.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Deanna Weik Aye

Adam Meyers Aye

Cecilia Johnston Aye

Liz Smiley Aye

Tricia McClain Aye

Tom Mc Nerney Absent

Dominic Aguirre Absent

**E. Approval Minutes for the Regular Board Meeting 5/20/21.**

Cecilia Johnston made a motion to approve the minutes from Regular Board Meeting May on 05-20-21.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Cecilia Johnston Aye

Deanna Weik Aye

Adam Meyers Aye

Liz Smiley Aye

Tom Mc Nerney Aye

Dominic Aguirre Absent

Tricia McClain Aye

#### **F. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of May 2021.

--Gifts to School: \$618.30-Farm Cart Organics: (Mar-May)

--Credit Cards: MGalvin: \$1287.13; L.Hildebrand: \$1490.33

--Personnel:

--Ratification of the re-hiring of Kristi McLoughlin, School Psychologist FTE: 45

--Acceptance of the resignations of Shoshana Wheeler, Amelia Gutierrez, and Benicia Smith

Liz Smiley made a motion to approve the Consent Agenda items.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Adam Meyers Aye

Tricia McClain Aye

Tom Mc Nerney Aye

Dominic Aguirre Absent

Cecilia Johnston Aye

Liz Smiley Aye

Deanna Weik Aye

#### **G. Upcoming Events**

--School office closes: 6/30/21

--Board Retreat: TBD

--School office re-opens: 8/3/21

--Regular Board Meeting: 8/19/21 6:00pm

--Brown Act Training: 9/15 Cancelled New Date 9/22: 5:30-7:30 pm by YMC on Zoom

### **II. Communications**

#### **A.**

### **Public Comments**

None

### **B. President and Board Report**

Tricia noted that this was the last Board meeting of the 2020-21 school year.

### **C. Board Committee Reports**

Governance Committee: Cecilia Johnston (Chair), Deanna Weik, Tricia McClain

Finance Committee: Tom McNerney (Chair), Tricia McClain

CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston

Development Committee: Adam Meyers (Chair), Liz Smiley

The only Committee that met was the Finance Committee and Tom reported that the budget was on the agenda.

### **D. Parent Liaison Report**

None

### **E. Teacher Report**

Laura reported that teachers are now off for their hard-earned summer vacation.

### **F. Directors' Report**

Mary provided an update about all the facility changes/moves being made before August. Lisa reported on Promotion; that Sarah from EL Education came to an inservice in person for the first time; that Distance Learning families will be offered Homeschool spots; that summer tutoring will happen for students needing support; and that she completed teachers' Performance Plans.

### **G. VCOE Director of Charter School Support and Oversight Report**

None

## **III. Items Scheduled for Information, Discussion, and/or Action**

### **A. 2021 LCAP/LCP Annual Update---2021-2022 Local Control Accountability Plan (LCAP)---2021 LCFF Budget Overview for Parents**

Liz Smiley made a motion to approve the 2021 LCAP/LCP Annual Update, ---the 2021-2022 Local Control Accountability Plan (LCAP) ---the 2021 LCFF Budget Overview for Parents.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye  
Dominic Aguirre Absent  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Cecilia Johnston Aye  
Liz Smiley Aye  
Deanna Weik Aye

**B. 2021-22 Adopted Budget**

Rudy presented the 2021-22 budget and reviewed enrollment, revenues, and expenditures including one-time funding and a COLA increase.

Tom Mc Nerney made a motion to approve the budget as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye  
Tricia McClain Aye  
Deanna Weik Aye  
Dominic Aguirre Absent  
Tom Mc Nerney Aye  
Cecilia Johnston Aye  
Liz Smiley Aye

**C. 2021-22 Prop 30 Report**

Rudy presented the 2020-21 Prop 30 Report.

Liz Smiley made a motion to approve the 2020-21 Prop 30 report as presented.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Deanna Weik Aye  
Liz Smiley Aye  
Dominic Aguirre Absent  
Cecilia Johnston Aye  
Adam Meyers Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye

**D. VCS Salary Schedule 2021-22**

Board Approval was requested for the 2021-22 VCS Salary Schedule with additional steps for Clerical staff.

Adam Meyers made a motion to approve the VCS Salary Schedule as presented.

Deanna Weik seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye  
Deanna Weik Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye  
Dominic Aguirre Absent  
Tricia McClain Aye  
Cecilia Johnston Aye

**E. One time 1% Salary Bonus**

Board approval was requested for a one time 1% salary bonus off regular positional pay for all VCS employees due to the additional duties required during the COVID pandemic. Deanna Weik made a motion to approve a one time 1% salary bonus off regular positional pay for all VCS employees as discussed. Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Deanna Weik Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Liz Smiley Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Adam Meyers Aye

**F. Local Agency Executive Compensation**

The Board reviewed, discussed and approved the Local Agency Executive Compensation. In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

**G. Director Over Contract Days 2020-21**

Board approval was requested to pay the Directors for their days worked over contract in July during the COVID pandemic.

Tricia McClain made a motion to pay the Directors for their days worked over contract as discussed. Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye

**Roll Call**

Cecilia Johnston Aye  
Tricia McClain Aye  
Dominic Aguirre Absent  
Tom Mc Nerney Aye  
Deanna Weik Aye  
Adam Meyers Aye

**H. Certification of Signatures**

Board approval was requested to approve an updated Certification of Signatures.  
Cecilia Johnston made a motion to approve the Certification of Signatures as presented.  
Tricia McClain seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Tricia McClain Aye  
Liz Smiley Absent  
Adam Meyers Aye  
Deanna Weik Aye  
Cecilia Johnston Aye

**I. Authorization for VCOE to Make Budget Transfers 21-22-01**

Deanna Weik made a motion to approve Resolution 21-22-01 for Authorization for VCOE to Make Budget Transfers.  
Tricia McClain seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye  
Liz Smiley Absent  
Cecilia Johnston Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye  
Dominic Aguirre Absent  
Deanna Weik Aye

**J. Authorization to Allow Appropriation/Budget Transfers 21-22-02**

Adam Meyers made a motion to approve Resolution 21-22-02 for Authorization to Allow Appropriation/Budget Transfers.  
Tom Mc Nerney seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye

**Roll Call**

Deanna Weik Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Absent  
Cecilia Johnston Aye  
Adam Meyers Aye  
Liz Smiley Absent

**K. Appropriation of the Ending Balance to a Reserve 2021-22-03**

Tom Mc Nerney made a motion to approve Resolution 21-22-03 for Appropriation of the Ending Balance to a Reserve.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye  
Liz Smiley Absent  
Cecilia Johnston Aye  
Adam Meyers Aye  
Dominic Aguirre Absent  
Deanna Weik Aye  
Tom Mc Nerney Aye

**L. Retroactive Compensation Resolution 21-22-04**

Item pulled from agenda.

**M. MOU between St. Paul's and VCS**

Mary presented a revised MOU with St. Paul's for rental of an additional classroom.

Adam Meyers made a motion to approve the MOU with St. Paul's as presented.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Liz Smiley Absent  
Adam Meyers Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Deanna Weik Aye  
Dominic Aguirre Absent

**N. CharterSafe Insurance Agreement for 2021-22**

Mary presented the proposed agreement for CharterSafe Insurance for the 2021-22 school year and asked for Board approval.

Deanna Weik made a motion to approve the CharterSafe proposal as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tricia McClain Aye

Tom Mc Nerney Aye

Cecilia Johnston Aye

Adam Meyers Aye

Liz Smiley Absent

Deanna Weik Aye

Dominic Aguirre Absent

**O. CLA Engagement Letter**

Cecilia Johnston made a motion to approve the CLA Audit Engagement letter as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Tricia McClain Aye

Deanna Weik Aye

Dominic Aguirre Absent

Tom Mc Nerney Aye

Liz Smiley Absent

Adam Meyers Aye

**IV. Other Business**

**A. Future Topics**

**B. Board Meeting Check In**

**C. Motion to go to Closed Session**

Tricia McClain made a motion to move into Closed Session at 7:29 pm.

Cecilia Johnston seconded the motion.

Pubic Employee Performance Evaluation.

- Directors of Operation and Education.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye

Tom Mc Nerney Aye

Liz Smiley Absent

Deanna Weik Aye

**Roll Call**

Dominic Aguirre Absent  
Tricia McClain Aye  
Cecilia Johnston Aye

**D. Return to Regular Session**

Board Returned to Open Session at 7:58 pm.

**E. Report of Action Taken in Closed Session**

No Action Taken.

**V. Closing Items**

**A. Adjourn Meeting**

Deanna Weik made a motion to adjourn the meeting.  
Adam Meyers seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Liz Smiley Absent  
Adam Meyers Aye  
Tricia McClain Aye  
Dominic Aguirre Absent  
Tom Mc Nerney Aye  
Deanna Weik Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,  
Cecilia Johnston