

APPROVED

ventura charter school  
of arts and global education

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting May

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**Date and Time**

Thursday May 20, 2021 at 6:00 PM

**Location**

Join Zoom Meeting

<https://us06web.zoom.us/j/83117646997?pwd=elVueHp2Zm56RmVmaFVKKeDUwalhOUT09>

Meeting ID: 831 1764 6997

Passcode: tgmir2

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**Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Deanna Weik (remote), Dominic Aguirre (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Non Voting Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Guests Present**

Laura Bingham (remote), Rudy Calasin (remote), Tony Biasotti (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday May 20, 2021 at 6:02 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.* Read by Cecilia

**D. Approval of the Agenda**

Adam Meyers made a motion to approve the agenda.  
Liz Smiley seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Aye  
Deanna Weik Aye  
Liz Smiley Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Tom Mc Nerney Absent  
Adam Meyers Aye

**E. Public Comment on Closed Session Items**

None

**F. Motion to go to Closed Session**

Liz Smiley made a motion to adjourn to closed session at 6:04 pm.  
Tricia McClain seconded the motion.  
Public Employee Appointment--Assistant Director  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye  
Dominic Aguirre Aye  
Adam Meyers Aye  
Deanna Weik Aye  
Tricia McClain Aye  
Cecilia Johnston Aye  
Tom Mc Nerney Absent

**G. Return to Regular Session**

at 6:16 pm.

**H. Report of Actions Taken in Closed Session**

Tricia reported that the Board approved the appointment of Amanda Aragon for the position of Assistant Director.

**I. Introduction of the new Assistant Director-Amanda Aragon**

Lisa welcomed and introduced Amanda Aragon and Amanda introduced herself and expressed her gratitude for joining the VCS staff and looks forward to the new school year.

**J. Approval Minutes for the Regular Board Meeting 4/15/21.**

Deanna Weik made a motion to approve the minutes from April 15, 2021 as amended. Regular Board Meeting April on 04-15-21.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Dominic Aguirre Aye  
Tricia McClain Aye  
Deanna Weik Aye  
Tom Mc Nerney Absent  
Adam Meyers Aye  
Liz Smiley Aye

**K. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of April 2021.

--Gifts to School: NA

--Credit Cards: MGalvin: \$91.35; L.Hildebrand: \$988.83

--Personnel: NA

Cecilia Johnston made a motion to approve the Consent Agenda items as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye  
Cecilia Johnston Aye  
Deanna Weik Aye  
Liz Smiley Aye  
Tricia McClain Aye  
Tom Mc Nerney Absent  
Dominic Aguirre Aye

**L.**

### **Upcoming Events**

- 8th Grade In-person Promotion: 6/8/21 6:30 pm on field
- Last day of school: 6/9/21
- School office closes: 6/30/21
- Board Retreat: TBD
- School office re-opens: 8/3/21
- Regular Board Meeting: 8/19/21 6:00pm
- Brown Act Training: 9/15/21 5:30 pm by YMC on Zoom

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

None

### **C. Board Committee Reports**

Governance Committee: Cecilia Johnston (Chair), Deanna Weik, Tricia McClain

Finance Committee: Tom McNerney (Chair), Tricia McClain

CEO Support and Evaluation Committee: Tricia McClain (Chair), Liz Smiley, Cecilia Johnston

Development Committee: Adam Meyers (Chair), Liz Smiley

None of the Committees met since the last Board meeting.

### **D. Parent Liaison Report**

Tony reported that the PAC met last week and discussed the specialist classes of Music and STEM which parents would like to continue.

### **E. Teacher Report**

Laura reported that Kindergarten orientation is the next day; third graders are finishing their Peace Project and are collecting school supplies for a local non-profit that serves foster and adopted children in the county. Teachers Emily and Flow won Impact II grants both together and individually; Parent Appreciation Day was well received. The middle school teachers prepared a slide deck outlining all the accomplishments during the year which was shared with the Board.

### **F. Directors' Report**

Mary provided an update on enrollment for 2021-22; and shared that preparations are being made for the end of the year and for the beginning of next. Lisa gave an update on Promotion for this year; she is administering the ELPAC testing, and the GATE testing for students on the monitoring list.

**G. VCOE Director of Charter School Support and Oversight Report**

None

**III. Items Scheduled for Information, Discussion, and/or Action**

**A. School Re-opening Update**

Mary and Lisa shared their best thoughts about returning to school in August. It is expected that the school will be back to pre-COVID normal. They will be following all local and state guidelines during the summer.

**B. VCS Salary Schedule--Assistant Director Salary Schedule**

The Board approved the salary schedule for the Assistant Director which was adapted from other charter schools in the county for like positions. First step is \$83,107 which progresses to step 5 at \$94,448 with a health benefit cap of \$17,053 and a cell phone stipend of \$100 per month.

**C. Expanded Learning Opportunity Grant**

Mary and Rudy presented the VCS plan for the Expanded Learning Opportunity Grant which includes funding for an increased reading intervention and ELD instruction; a 50% Math intervention teacher, and funding for summer tutoring of small groups of students. Tom Mc Nerney made a motion to approve the Expanded Learning Opportunity Grant as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Mc Nerney Aye  
Deanna Weik Aye  
Liz Smiley Aye  
Cecilia Johnston Aye  
Dominic Aguirre Aye  
Adam Meyers Aye  
Tricia McClain Aye

**D. 2021-2024 Local Control Accountability Plan (LCAP)**

Mary and Lisa presented a draft of the 2021-24 LCAP and will bring it to the Board in June for approval.

**E.**

### **Job Description--School Counselor**

Mary presented a revised job description for the school counselor and asked for board approval.

Liz Smiley made a motion to approve the Counselor job description as presented.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tricia McClain Aye  
Dominic Aguirre Aye  
Deanna Weik Aye  
Adam Meyers Aye  
Cecilia Johnston Aye  
Liz Smiley Aye  
Tom Mc Nerney Aye

### **F. VCS 990 Income Tax 2019-2020**

Mary presented the 2019-20 990 Income Tax forms and asked asked for Board approval.

Cecilia Johnston made a motion to approve the 2019-20 990 Tax forms as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Cecilia Johnston Aye  
Adam Meyers Aye  
Liz Smiley Aye  
Deanna Weik Aye  
Tom Mc Nerney Aye  
Tricia McClain Aye  
Dominic Aguirre Aye

### **G. AB 1316 Resolution**

Mary shared some of the low lights of proposed legislation AB 1316 and asked the Board to pass a resolution in opposition.

Cecilia Johnston made a motion to pass a Resolution in opposition to AB 1316.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Liz Smiley Aye  
Deanna Weik Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye  
Cecilia Johnston Aye  
Dominic Aguirre Aye

#### IV. Other Business

##### A. Future Topics

- Year end Resolutions
- CharterSafe Agreement
- Closed session to complete CEO Evaluation cycle.

##### B. Motion to go to Closed Session

Adam Meyers made a motion to adjourn to Closed Session at 7:44 pm.  
Tricia McClain seconded the motion.  
Pubic Employee Performance Evaluation.

- Directors of Operation and Education.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

Adam Meyers    Aye  
Dominic Aguirre    Aye  
Tom Mc Nerney    Aye  
Liz Smiley        Aye  
Cecilia Johnston    Aye  
Deanna Weik        Aye  
Tricia McClain    Aye

##### C. Return to Regular Session

at 8:14 pm.

##### D. Report of Action Taken in Closed Session

No action taken in Closed Session.

##### E. Board Meeting Check In

#### V. Closing Items

##### A. Adjourn Meeting

Cecilia Johnston made a motion to adjourn the meeting.  
Tom Mc Nerney seconded the motion.  
The board **VOTED** unanimously to approve the motion.

##### Roll Call

Liz Smiley        Aye  
Deanna Weik        Aye  
Dominic Aguirre    Aye

**Roll Call**

Tom Mc Nerney Aye

Cecilia Johnston Aye

Tricia McClain Aye

Adam Meyers Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,  
Cecilia Johnston