

APPROVED



# Ventura Charter School of Arts and Global Education

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday February 18, 2021 at 6:00 PM

#### Location

Join Zoom Meeting

<https://zoom.us/j/94048320475?pwd=Q1NUeURuQ0k1K04rWVdDdUNSaDhCZz09>

Meeting ID: 940 4832 0475

Passcode: yzP7k4

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#### Directors Present

Adam Meyers (remote), Cecilia Johnston (remote), Dominic Aguirre (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

#### Directors Absent

Deanna Weik

#### Ex Officio Members Present

Mary Galvin

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#### Non Voting Members Present

Mary Galvin

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#### I. Opening Items

##### A. Call the Meeting to Order

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Feb 18, 2021 at 6:03 PM.

**B. Record Attendance and Guests**

**C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.* Read by Dominic

**D. Approval of the Agenda**

Liz Smiley made a motion to approve the agenda.

Cecilia Johnston seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Tom Mc Nerney Aye

Cecilia Johnston Aye

Liz Smiley Aye

Tricia McClain Aye

Adam Meyers Absent

Deanna Weik Absent

Dominic Aguirre Aye

**E. Approval Minutes for the Regular Board Meeting 1/21/21.**

Cecilia Johnston made a motion to approve the minutes from Regular Board Meeting on 01-21-21.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Liz Smiley Aye

Deanna Weik Absent

Adam Meyers Aye

Dominic Aguirre Aye

Cecilia Johnston Aye

Tricia McClain Aye

Tom Mc Nerney Aye

**F. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of January 2021.

--Credit Cards: MGalvin: \$1260.62; LHildebrand: \$421.24

Tricia McClain made a motion to approve Consent Agenda items.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye  
Liz Smiley Aye  
Deanna Weik Absent

**G. Upcoming Events**

--Petition Presentation 2/22/21 6pm VCOE (Board will receive link)  
--All School Virtual Dance Party 6:30-7:30 pm (Board will receive link)  
--CCSA Virtual Conference 3/15-3/19  
--Lottery 2/26/21 9am (need Board member to attend)  
--PAC Meeting 3/11/21 6:30 pm  
--Board Meeting 3/18/21 6pm

**II. Communications**

**A. Public Comments**

None

**B. President and Board Report**

None

**C. Board Committee Reports**

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain--Did not meet.

Finance Committee: Tom Mc Nerney (Chair), Tricia McClain--Met/item on agenda

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston--Did not meet.

Development Committee: Adam Meyers (Chair), Liz Smiley--Did not meet.

**D. Parent Liaison Report**

Tony said that PAC discussed the return to school; the Equity Statement draft, and Safety Plan.

**E. Teacher Report**

Laura reported that the K-2 students celebrated the 100th day of school with 100 collections and practice counting to 100, they had virtual celebrations of love and friendship in honor of Valentine's Day, and also learned about African American history

and the Lunar New Year. Third graders began an Energy Project, and celebrated SSKF Day (Super Secret Kind Friend Day) with their fourth grade friends. Students were given a secret friend. They created paper dolls for their SSKF that included food and a setting that represented what that person liked. The dolls were mailed to the students' home. They had a reveal party. Once the SSKF's were revealed, they had connection time together virtually and created stories with one another. Seventh/Eighth graders did a "Styletribes" project with the guiding questions: How might young people use style differences to define themselves? and How might young people use style differences to associate themselves with a particular trend or group? Students learned/explored how youth (both present and throughout modern history) have used style and dress as a form of self-expression and belonging. They then worked in groups of 3 to invent their own Styletribe. This was a four week project that culminated last week. All students K-8 are currently finishing up the second round of Growth MAP testing. Teachers have met with both Lisa and Mary in discussions about our VCS reopening. Teachers who will be teaching Hybrid are busy getting their rooms ready for students. DL teachers are busy making room for their partners' classroom items that need to be stored. We now know what we are teaching but are anxiously awaiting our new class lists. There is much to be done to get ready to safely welcome students back on campus, as well as making plans to create new virtual crew communities.

#### **F. Directors' Report**

Lisa reported that the Equity Statement has gone through multiple drafts and is on the agenda; MAP testing is currently being conducted and that she is working on class lists for hybrid classes. Mary reported that she is completing necessary forms to apply for ESSER and Title 1 funds.

#### **G. VCOE Director of Charter School Support and Oversight Report**

None

### **III. Items Scheduled for Information, Discussion, and/or Action**

#### **A. School Re-opening Update**

Lisa and Mary provided an update of re-opening schedules and plans.

#### **B. 2nd Interim Budget**

Rudy presented the 2nd Interim Budget outlining a surplus of \$56K and additional funds that were not initially budgeted due to re-opening and CARES funds.

Tom Mc Nerney made a motion to approve the 2nd Interim Budget as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Deanna Weik      Absent

**Roll Call**

Liz Smiley Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Adam Meyers Aye  
Dominic Aguirre Aye  
Cecilia Johnston Aye

**C. Comprehensive School Safety Policy Revisions**

Mary presented an updated and revised School Safety plan that has been reviewed by Counsel and PAC.

Cecilia Johnston made a motion to approve the School Safety Plan as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Dominic Aguirre Aye  
Liz Smiley Aye  
Deanna Weik Absent  
Adam Meyers Aye

**D. VCS Organization Chart Revision**

Lisa presented a revised organization chart that the Governance Committee has discussed. Instead of a Director of Operations and Director of Education, there would be an Executive Director and Assistant Director.

Dominic Aguirre made a motion to approve the revised organization chart as presented.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Dominic Aguirre Aye  
Tom Mc Nerney Aye  
Deanna Weik Absent  
Adam Meyers Aye  
Cecilia Johnston Aye  
Tricia McClain Aye  
Liz Smiley Aye

**E. Assistant Director Recruitment and Selection Process**

Lisa presented an Assistant Director Recruitment and Selection process that both the Governance Committee and PAC have reviewed.

Liz Smiley made a motion to approve the Assistant Director Recruitment and Selection process as presented.

Tricia McClain seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Tom Mc Nerney Aye

Adam Meyers Aye

Liz Smiley Aye

Dominic Aguirre Aye

Deanna Weik Absent

Tricia McClain Aye

**F. Assistant Director Job Description**

Lisa presented an Assistant Director job description that she, Mary, and our EL school advisors worked on. There was discussion whether a Master's Degree would be required or preferred. Consensus was for it to be preferred.

Tricia McClain made a motion to approve the Assistant Director job description as amended.

Dominic Aguirre seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye

Tricia McClain Aye

Deanna Weik Absent

Dominic Aguirre Aye

Cecilia Johnston Aye

Tom Mc Nerney Aye

Liz Smiley Aye

**G. VCS Equity Statement**

Lisa presented the Equity statement the staff drafted and that PAC discussed. Adam questioned the purpose of the statement and wondered if it might create additional liability for the school. There was discussion regarding the intention and purpose which is to acknowledge and reject societal inequities and racism.

**VCS Equity Statement**

*From its founding, VCS has been rooted in educating and empowering children to advocate for and contribute to a just and hopeful society.*

*We are a community that continually prioritizes a climate of purposeful inclusion and belonging.*

*We strive to engage with and learn from the lived experiences of Latinx, BIPOC (Black, Indigenous, People of Color) and LGBTQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer,*

*Intersex, Asexual, +) communities, as well as immigrants, people with differing abilities, people of varying religious beliefs, and cultures/groups who identify on the margins or outside of dominant culture.*

*We acknowledge that societal inequities place particular groups at an advantage while disadvantaging others. We reject systemic racism and the use of privilege and bias against marginalized groups.*

*As anti-racist educators, we learn from the diverse voices of a multicultural world, challenge the normalization of racial disparities, and empower children to be advocates and allies for a more equitable world.*

Cecilia Johnston made a motion to approve the VCS Equity Statement as presented.

Dominic Aguirre seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Dominic Aguirre Aye

Tricia McClain Aye

Adam Meyers No

Liz Smiley Aye

Tom Mc Nerney Aye

Deanna Weik Absent

Cecilia Johnston Aye

#### **H. Future Topics:**

### **IV. Other Business**

#### **A. Future Topics**

#### **B. Board Meeting Check In**

2020-21 Annual Goals:

Goal 1: Develop a well-governed organization.-Governance Committee (Recruit diverse board members from the community)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Develop a CEO Succession plan.--Governance Committee

Goal 4. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

**C. Board Adjourns to Closed Session**

7:36 pm.--Public Employee Evaluation: Directors of Operations and Education Midyear Check-in.

**D. Board Returns to Open Session**

7:57 pm.

**E. Board Report Out on Any Actions Taken in Closed Session**

No action taken.

**V. Closing Items**

**A. Adjourn Meeting**

Cecilia Johnston made a motion to adjourn the meeting.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Adam Meyers Aye

Dominic Aguirre Aye

Tricia McClain Aye

Liz Smiley Aye

Tom Mc Nerney Aye

Cecilia Johnston Aye

Deanna Weik Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:57 PM.

Respectfully Submitted,

Cecilia Johnston