

## Ventura Charter School of Arts and Global Education

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Thursday August 20, 2020 at 6:00 PM

##### **Location**

Join Zoom Meeting

<https://zoom.us/j/96503626744?pwd=SkhGNE1MUWVUanVobGhZVEZaVzREUT09>

Meeting ID: 965 0362 6744

Passcode: stBuS8

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##### **Directors Present**

Adam Meyers (remote), Cecilia Johnston (remote), Deanna Weik (remote), Liz Smiley (remote), Tom Mc Nerney (remote), Tricia McClain (remote)

##### **Directors Absent**

*None*

##### **Ex Officio Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

##### **Non Voting Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

##### **Guests Present**

Benny Martinez (remote), Laura Bingham (remote)

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#### **I. Opening Items**

##### **A.**

### **Call the Meeting to Order**

Tricia McClain called a meeting of the board of directors of Ventura Charter School of Arts and Global Education to order on Thursday Aug 20, 2020 at 6:00 PM.

### **B. Record Attendance and Guests**

### **C. Mission Statement**

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings.*

### **D. Approve the Agenda**

Cecilia Johnston made a motion to approve the agenda.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Liz Smiley	Aye
Tricia McClain	Aye
Adam Meyers	Aye
Deanna Weik	Aye
Cecilia Johnston	Aye
Tom Mc Nerney	Aye

### **E. Approve Minutes from 7-16-20**

Tom Mc Nerney made a motion to approve the Minutes from 7-16-20.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Adam Meyers	Aye
Tom Mc Nerney	Aye
Deanna Weik	Aye
Liz Smiley	Aye
Cecilia Johnston	Aye
Tricia McClain	Aye

### **F. Consent Agenda**

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of August, 2020

--Gifts to School: Parent/Foundation:

--Credit Cards: MGalvin:\$1831.15 Lisa Hildebrand: \$502.17

--Personnel: --Approval of the resignation of Allan Viscarra

--Approval of the hiring of Hannah Allen for 1.0 FTE Teacher

--Approval of the hiring of Annie Kate Barnes for .50 Homeschool Teacher.

- Approval of the hiring of Justine Medeiros for .50 Homeschool Teacher.
- Approval of the resignation of Mary Neathery
- Approval of the resignation of Angelica Norton
- Approval of the resignation of Jeannine Poles
- Approval of the resignation of Dana Peralta
- Approval of the change from equalized pay to hourly pay for lead custodian.
- Approval of the hiring of Christine Snipes as .70 FTE paraeducator

Cecilia Johnston made a motion to approve the Consent Agenda items.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Liz Smiley	Aye
Tom Mc Nerney	Aye
Adam Meyers	Aye
Cecilia Johnston	Aye
Deanna Weik	Aye
Tricia McClain	Aye

### **G. Upcoming Events**

August 27: PAC Budget Meeting  
September 17: Board Meeting 6pm  
September 24-25: Virtual Campout  
October 8: PAC Meeting  
October 14: Board Governance/Brown Act Training 5:30-8:30  
October 15: Board Meeting 6pm  
October 26-30: Fall Break

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

None

### **C. Board Committee Reports**

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain: Deanna reported that there is someone interested in joining the board.

Finance Committee: Tom McNerney (Chair), Tricia McClain: Did not meet

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston: Did not meet.

Development Committee: Adam Meyers (Chair), Liz Smiley: Did not meet.

**D. Parent Liaison Report**

None

**E. Teacher Report**

Laura reported that teachers began school by calling each family. Teachers are getting materials out to their students and have been busy preparing for the year to start.

**F. Directors' Report**

Lisa gave an update regarding EL Education and staff Crew. Mary updated the board on enrollment, device distribution and the PAC meeting/budget. The County Brown Act training will be on October 14th from 5:30 to 7:30 pm.

**G. VCOE Director of Charter School Support and Oversight Report**

None

**III. Items Scheduled for Information, Discussion, and/or Action**

**A. Unaudited Actuals 2019-20**

Benny reviewed the Unaudited Actuals report for 2019-20.

Deanna Weik made a motion to approve the Unaudited Actuals Report for 2019-20 as presented.

Adam Meyers seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Cecilia Johnston Aye

Adam Meyers Aye

Tricia McClain Aye

Deanna Weik Aye

Liz Smiley Aye

Tom Mc Nerney Aye

**B. Board Resolution Concerning Measures to Address Existing Students who Temporarily Disenroll**

Mary presented a Resolution stipulating:

--Parents/Guardians of Students who wish to temporarily disenroll pursuant to this Resolution, must notify VCS by September 1, 2020 of their intent to disenroll and the intent to re-enroll for the 2021-22 school year; If no such timely notification is received by VCS, the Student's "existing student" status will be forfeited; and

--Temporarily disenrolled students must notify VCS no later than May 28, 2021 confirming their intent to re-enroll for the 2021-22 school year. If no such notification is received by VCS, the Student's "existing student" status will be forfeited; and

--During the 2020-21 school year, any vacancies which arise as a result of student disenrollment (temporary or otherwise) shall not be filled from the waitlist to limit the number of students who must be accommodated safely at the school site under the state and local public health orders.

Adam Meyers made a motion to approve the Resolution as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Tricia McClain	Aye
Deanna Weik	Aye
Cecilia Johnston	Aye
Adam Meyers	Aye
Tom Mc Nerney	Aye
Liz Smiley	Aye

### **C. Homeschool Coordinator Job Description and Stipend**

Lisa presented a revised job description for the Homeschool Coordinator and asked the Board to approve an additional stipend of \$2,000 per year.

Tom Mc Nerney made a motion to approve the job description and stipend as discussed.

Liz Smiley seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

Liz Smiley	Aye
Tom Mc Nerney	Aye
Tricia McClain	Aye
Cecilia Johnston	Aye
Deanna Weik	Aye
Adam Meyers	Aye

## **IV. Other Business**

### **A. Future Agenda Topics**

### **B. Board Meeting Check In**

2020-21 Annual Goals:

Goal 1: Develop a well-governed organization.--Governance Committee (Recruit diverse board members from the community)

Goal 2: Students progressing towards the highest level of achievement.

Goal 3: Develop a CEO Succession plan.--Governance Committee

Goal 4. Build financial capacity for a sustainable organization. (Fundraising/Marketing Plan)—Development Committee

## **V. Closing Items**

### **A. Adjourn Meeting**

Deanna Weik made a motion to adjourn the meeting.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Liz Smiley        Aye

Tricia McClain   Aye

Deanna Weik     Aye

Tom Mc Nerney   Aye

Adam Meyers     Aye

Cecilia Johnston Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:21 PM.

Respectfully Submitted,

Cecilia Johnston