

Ventura Charter School of Arts and Global Education

Minutes

Regular Board Meeting

Date and Time

Thursday June 18, 2020 at 12:00 PM

Location

Join Zoom Meeting

<https://zoom.us/j/96962229617?pwd=WmxnNkx1ZDQ0YjN3UzB2VkNaL2VYUT09>

Meeting ID: 969 6222 9617

Password: 7tAQFK

One tap mobile

+16699006833,,96962229617#,,1#,406761# US (San Jose)

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Directors Present

Adam Meyers (remote), Deanna Weik (remote), Liz Smiley (remote), Tom Mc Nerney (remote),
Tricia McClain (remote)

Directors Absent

Cecilia Johnston, Eva Oxelson

Ex Officio Members Present

Lisa Hildebrand (remote), Mary Galvin (remote)

Non Voting Members Present

Lisa Hildebrand (remote), Mary Galvin (remote)

Guests Present

Benny Martinez (remote), Laura Bingham (remote), Tony Biasotti (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Mission Statement

VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings. Read by Tricia

D. Approve the Agenda

Liz Smiley made a motion to rearrange the agenda to move the items under Section III to the top of the agenda.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Deanna Weik | Aye |
| Cecilia Johnston | Absent |
| Adam Meyers | Aye |
| Tricia McClain | Aye |
| Eva Oxelson | Absent |
| Liz Smiley | Aye |
| Tom Mc Nerney | Aye |

E. Approve Minutes

Adam Meyers made a motion to approve the minutes from Regular Board Meeting on 05-21-20.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Deanna Weik | Aye |
| Eva Oxelson | Absent |
| Liz Smiley | Aye |
| Tricia McClain | Aye |
| Cecilia Johnston | Absent |
| Tom Mc Nerney | Aye |
| Adam Meyers | Aye |

F. Consent Agenda

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of May, 2020

--Gifts to School: Parent/Foundation: \$4,000

--Credit Cards: MGalvin:\$1831.15 Lisa Hildebrand: \$502.17

--Personnel: --Approval of the termination of Cassie Messer.

--Approval of the termination of Francine Freund

--Approval of the termination of Ashley Johnson

--Approval of the termination of Danny Bolanos

--Approval of the resignation of Fidelity Ballmer

Adam Meyers made a motion to approve the Consent Agenda items.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Meyers Aye

Eva Oxelson Absent

Deanna Weik Aye

Tricia McClain Aye

Liz Smiley Aye

Cecilia Johnston Absent

Tom Mc Nerney Aye

G. Upcoming Events

June 30th: School Office Closes

July 9th: Board meeting 6pm

August ?: Annual Board Retreat

August 13, 14, 17, 18: Teacher Inservice

August 19: First Day of School

August 20: Regular Board Meeting

II. Communications

A. Public Comments

None

B. President and Board Report

Tricia reported that she attended the 8th grade Promotion ceremony that went very well.

Adam reported that he had several calls regarding the Board's written statement that went out to the community on June 4th condemning discrimination and racism in the U.S.

C. Board Committee Reports

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney

Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain

Finance Committee: Liz Smiley (Chair), Tricia McClain

CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston

Development Committee: Adam Meyers (Chair), Liz Smiley

Committees did not meet. But the Nominating Task Force met to consider the extension of three board members' terms: Tom McNerney, Adam Meyers, and Liz Smiley.

D. Parent Liaison Report

Tony reported that the PAC did not meet.

E. Teacher Report

Laura reported that the staff discussed proposed budget cuts; that distance learning report cards went out; that the staff appreciated the Board's letter to the community on June 4th; and that they had a productive inservice meeting on June 11th with Sarah from EL and worked to establish staff norms.

F. Directors' Report

-Mary reported that she is making plans necessary in the event we are allowed to reopen the school in August.

-Lisa discussed the work teachers did on establishing group norms; reported on the 8th grade Promotion; and discussed work being done and plans being made for next year's instructional programs.

G. VCOE Director of Charter School Support and Oversight Report

None

III. Items Scheduled for Information, Discussion, and/or Action

A. Return to School Advisory Committee Update

Mary provided an update regarding the Committee's first meeting: Liz and Tony also weighed in. Mary stated that she and Lisa are drafting a Return to School plan for the Committee's next meeting on July 1st and noted the plan must be approved by the Board and turned into VCOE by July 15th.

B. Approval of COVID-19 Operations Written Report

Mary presented the COVID-19 Operations Report describing how VCS responded to the pandemic and closure of schools.

Deanna Weik made a motion to approve the VCS COVID-19 Operations Report as presented.

Tom McNerney seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Meyers Aye

Cecilia Johnston Absent

Tom McNerney Aye

Roll Call

| | |
|----------------|--------|
| Tricia McClain | Aye |
| Liz Smiley | Aye |
| Eva Oxelson | Absent |
| Deanna Weik | Aye |

C. VCS Budget for 2020-21 School Year.

Benny presented the budget which represented \$362,000 in cuts based on the Governor's proposal to cut LCFF funding by 10% and includes a freeze in step and column salary increases. Mary requested that if cuts are not as deep as expected or if additional federal funding becomes available that the Board put salary step and column increases back into the budget.

Liz Smiley made a motion to approve the budget as presented.

Tricia McClain seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Tricia McClain | Aye |
| Eva Oxelson | Absent |
| Adam Meyers | Aye |
| Deanna Weik | Aye |
| Tom Mc Nerney | Absent |
| Cecilia Johnston | Absent |
| Liz Smiley | Aye |

D. Prop 30 Report 2020

Adam Meyers made a motion to approve the Prop 30 Report as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Tricia McClain | Aye |
| Deanna Weik | Aye |
| Liz Smiley | Aye |
| Eva Oxelson | Absent |
| Adam Meyers | Aye |
| Cecilia Johnston | Absent |
| Tom Mc Nerney | Aye |

E. VCS Salaries for the 2020-21 School Year

Liz Smiley made a motion to approve the 2020-21 VCS Salary schedule as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|-------------|-----|
| Adam Meyers | Aye |
|-------------|-----|

Roll Call

| | |
|------------------|--------|
| Tricia McClain | Aye |
| Eva Oxelson | Absent |
| Tom Mc Nerney | Aye |
| Liz Smiley | Aye |
| Cecilia Johnston | Absent |
| Deanna Weik | Aye |

F. Approval of Local Agency Executive Compensation

In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. Tricia reported that the Director's salary schedule remains the same (\$117,734); that it includes \$16,241 for Health and Welfare benefits and \$1100 per year as a cell phone stipend.

Tom Mc Nerney made a motion to approve the Local Agency Executive Compensation as presented.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Eva Oxelson | Absent |
| Deanna Weik | Aye |
| Cecilia Johnston | Absent |
| Adam Meyers | Aye |
| Tricia McClain | Aye |
| Tom Mc Nerney | Aye |

G. Teacher Stipends for Committee Work

Lisa requested Board for a \$250 stipend for teachers who work on the EL Work Plan Team and who work on Distance Learning/Assessment/Scheduling Committees during the summer. Total cost: \$1,500 from this year's budget and \$6,000 from next year's Professional Development Budget.

Liz Smiley made a motion to approve the stipends as requested.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|----------------|--------|
| Tricia McClain | Aye |
| Adam Meyers | Aye |
| Tom Mc Nerney | Aye |
| Eva Oxelson | Absent |
| Liz Smiley | Aye |
| Deanna Weik | Aye |

Roll Call

Cecilia Johnston Absent

H. Employee Handbook/Policy

Mary presented a Progressive Discipline Policy and requested Board approval for it to be added to the Employee Handbook.

Tricia McClain made a motion to approve the Progressive Discipline Policy as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Cecilia Johnston Absent

Tricia McClain Aye

Adam Meyers Aye

Tom Mc Nerney Aye

Eva Oxelson Absent

Liz Smiley Aye

Deanna Weik Aye

I. Revised VCS Teacher Employment Agreements

Mary presented updated Employment Agreements with COVID-19 and Telework language added and requested Board approval.

Adam Meyers made a motion to approve the Employment Agreements and Telework Conditions as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Meyers Aye

Tricia McClain Aye

Tom Mc Nerney Aye

Eva Oxelson Absent

Cecilia Johnston Absent

Deanna Weik Aye

J. CharterSafe Insurance 2020-21

Mary presented the 2020-21 CharterSafe Renewal proposal which represents a 28% increase in premiums. She reported that she will be seeking a reduction in this rate and will seek quotes from alternative providers.

Deanna Weik made a motion to approve the 2020-21 CharterSafe proposal as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Deanna Weik Aye

Cecilia Johnston Absent

Roll Call

| | |
|----------------|--------|
| Liz Smiley | Aye |
| Adam Meyers | Aye |
| Tricia McClain | Aye |
| Eva Oxelson | Absent |
| Tom Mc Nerney | Aye |

K. Comprehensive Sexual Health and HIV/AIDS Prevention Instruction Policy

In order to comply with AB 329, Board approval was requested for a policy outlining our Sexual Health Instruction plan. Lisa answered some questions regarding the curriculum used.

Tricia McClain made a motion to approve the policy as presented.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|------------------|--------|
| Cecilia Johnston | Absent |
| Tricia McClain | Aye |
| Tom Mc Nerney | Aye |
| Liz Smiley | Aye |
| Eva Oxelson | Absent |
| Deanna Weik | Aye |
| Adam Meyers | Aye |

L. Date for Annual Board Retreat

Mary suggested that the Board retreat be held the week of August 3rd and will confirm all Board members' availability for that week.

M. Board adjourns to a Closed Session

Tricia announced there was no need for the Board to adjourn into Closed Session.

N. Board returns to Open Session

O. Board report out of any actions taken during Closed Session.

IV. Other Business

A. Future Agenda Topics

- Plan to reopen school.
- Board member term extensions.
- Injury Illness Prevention Plan
- Parent Handbook
- Cell Phone Policy

B.

Board Meeting Check In

Tricia announced that Eva Oxelson's term on the Board will expire on June 30th and all thanked her for her service.

V. Closing Items

A. Adjourn Meeting

Deanna Weik made a motion to adjourn the meeting.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Adam Meyers Aye

Cecilia Johnston Absent

Liz Smiley Absent

Tom Mc Nerney Aye

Deanna Weik Aye

Tricia McClain Aye

Eva Oxelson Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:39 PM.

Respectfully Submitted,

Tom Mc Nerney