

APPROVED

ventura charter school  
*of arts and global education*

Ventura Charter School of Arts and Global Education

**Minutes**

Regular Board Meeting

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**Date and Time**

Thursday June 18, 2020 at 12:00 PM

**Location**

Join Zoom Meeting

<https://zoom.us/j/96962229617?pwd=WmxnNkx1ZDQ0YjN3UzB2VkNaL2VYUT09>

Meeting ID: 969 6222 9617

Password: 7tAQFK

One tap mobile

+16699006833,,96962229617#,,1#,406761# US (San Jose)

+14086380968,,96962229617#,,1#,406761# US (San Jose)

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**Directors Present**

Adam Meyers (remote), Deanna Weik (remote), Liz Smiley (remote), Tom Mc Nerney (remote),  
Tricia McClain (remote)

**Directors Absent**

Cecilia Johnston, Eva Oxelson

**Ex Officio Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Non Voting Members Present**

Lisa Hildebrand (remote), Mary Galvin (remote)

**Guests Present**

Benny Martinez (remote), Laura Bingham (remote), Tony Biasotti (remote)

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## I. Opening Items

### A. Call the Meeting to Order

### B. Record Attendance and Guests

### C. Mission Statement

*VCS engages every student in meaningful and supportive learning experiences to grow resilient, educated, and socially intelligent human beings. Read by Tricia*

### D. Approve the Agenda

Liz Smiley made a motion to rearrange the agenda to move the items under Section III to the top of the agenda.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Cecilia Johnston	Absent
Eva Oxelson	Absent
Liz Smiley	Aye
Tom Mc Nerney	Aye
Deanna Weik	Aye
Adam Meyers	Aye
Tricia McClain	Aye

### E. Approve Minutes

Adam Meyers made a motion to approve the minutes from Regular Board Meeting on 05-21-20.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

Cecilia Johnston	Absent
Tricia McClain	Aye
Tom Mc Nerney	Aye
Liz Smiley	Aye
Adam Meyers	Aye
Deanna Weik	Aye
Eva Oxelson	Absent

### F. Consent Agenda

--Ratification of attached check register, purchase orders, summary of revenue and expenditures for the month of May, 2020

--Gifts to School: Parent/Foundation: \$4,000

- Credit Cards: MGalvin:\$1831.15 Lisa Hildebrand: \$502.17
- Personnel: --Approval of the termination of Cassie Messer.
  - Approval of the termination of Francine Freund
  - Approval of the termination of Ashley Johnson
  - Approval of the termination of Danny Bolanos
  - Approval of the resignation of Fidelity Ballmer

Adam Meyers made a motion to approve the Consent Agenda items.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Cecilia Johnston Absent  
Deanna Weik Aye  
Adam Meyers Aye  
Tom Mc Nerney Aye  
Eva Oxelson Absent  
Liz Smiley Aye  
Tricia McClain Aye

### **G. Upcoming Events**

June 30th: School Office Closes  
July 9th: Board meeting 6pm  
August ?: Annual Board Retreat  
August 13, 14, 17, 18: Teacher Inservice  
August 19: First Day of School  
August 20: Regular Board Meeting

## **II. Communications**

### **A. Public Comments**

None

### **B. President and Board Report**

Tricia reported that she attended the 8th grade Promotion ceremony that went very well.  
Adam reported that he had several calls regarding the Board's written statement that went out to the community on June 4th condemning discrimination and racism in the U.S.

### **C. Board Committee Reports**

Educational Excellence Committee: Eva Oxelson (Chair), Tom McNerney  
Governance Committee: Deanna Weik (Chair), Cecilia Johnston, Tricia McClain  
Finance Committee: Liz Smiley (Chair), Tricia McClain  
CEO Support and Evaluation Committee: Tricia McClain (Chair), Deanna Weik, Cecilia Johnston  
Development Committee: Adam Meyers (Chair), Liz Smiley

Committees did not meet. But the Nominating Task Force met to consider the extension of three board members' terms: Tom McNerney, Adam Meyers, and Liz Smiley.

**D. Parent Liaison Report**

Tony reported that the PAC did not meet.

**E. Teacher Report**

Laura reported that the staff discussed proposed budget cuts; that distance learning report cards went out; that the staff appreciated the Board's letter to the community on June 4th; and that they had a productive inservice meeting on June 11th with Sarah from EL and worked to establish staff norms.

**F. Directors' Report**

-Mary reported that she is making plans necessary in the event we are allowed to reopen the school in August.

-Lisa discussed the work teachers did on establishing group norms; reported on the 8th grade Promotion; and discussed work being done and plans being made for next year's instructional programs.

**G. VCOE Director of Charter School Support and Oversight Report**

None

**III. Items Scheduled for Information, Discussion, and/or Action**

**A. Return to School Advisory Committee Update**

Mary provided an update regarding the Committee's first meeting: Liz and Tony also weighed in. Mary stated that she and Lisa are drafting a Return to School plan for the Committee's next meeting on July 1st and noted the plan must be approved by the Board and turned into VCOE by July 15th.

**B. Approval of COVID-19 Operations Written Report**

Mary presented the COVID-19 Operations Report describing how VCS responded to the pandemic and closure of schools.

Deanna Weik made a motion to approve the VCS COVID-19 Operations Report as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tricia McClain	Aye
Liz Smiley	Aye
Eva Oxelson	Absent

**Roll Call**

Tom Mc Nerney Aye  
Deanna Weik Aye  
Adam Meyers Aye  
Cecilia Johnston Absent

**C. VCS Budget for 2020-21 School Year.**

Benny presented the budget which represented \$362,000 in cuts based on the Governor's proposal to cut LCFF funding by 10% and includes a freeze in step and column salary increases. Mary requested that if cuts are not as deep as expected or if additional federal funding becomes available that the Board put salary step and column increases back into the budget.

Liz Smiley made a motion to approve the budget as presented.

Tricia McClain seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Liz Smiley Aye  
Tom Mc Nerney Absent  
Cecilia Johnston Absent  
Tricia McClain Aye  
Eva Oxelson Absent  
Deanna Weik Aye  
Adam Meyers Aye

**D. Prop 30 Report 2020**

Adam Meyers made a motion to approve the Prop 30 Report as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tricia McClain Aye  
Tom Mc Nerney Aye  
Eva Oxelson Absent  
Liz Smiley Aye  
Cecilia Johnston Absent  
Adam Meyers Aye  
Deanna Weik Aye

**E. VCS Salaries for the 2020-21 School Year**

Liz Smiley made a motion to approve the 2020-21 VCS Salary schedule as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Adam Meyers Aye

**Roll Call**

Liz Smiley Aye  
Tricia McClain Aye  
Deanna Weik Aye  
Eva Oxelson Absent  
Tom Mc Nerney Aye  
Cecilia Johnston Absent

**F. Approval of Local Agency Executive Compensation**

In accordance with SB 1436, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. Tricia reported that the Director's salary schedule remains the same (\$117,734); that it includes \$16,241 for Health and Welfare benefits and \$1100 per year as a cell phone stipend.

Tom Mc Nerney made a motion to approve the Local Agency Executive Compensation as presented.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Deanna Weik Aye  
Eva Oxelson Absent  
Adam Meyers Aye  
Cecilia Johnston Absent  
Tom Mc Nerney Aye  
Tricia McClain Aye

**G. Teacher Stipends for Committee Work**

Lisa requested Board for a \$250 stipend for teachers who work on the EL Work Plan Team and who work on Distance Learning/Assessment/Scheduling Committees during the summer. Total cost: \$1,500 from this year's budget and \$6,000 from next year's Professional Development Budget.

Liz Smiley made a motion to approve the stipends as requested.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Deanna Weik Aye  
Liz Smiley Aye  
Tricia McClain Aye  
Eva Oxelson Absent  
Tom Mc Nerney Aye  
Cecilia Johnston Absent

**Roll Call**

Adam Meyers Aye

**H. Employee Handbook/Policy**

Mary presented a Progressive Discipline Policy and requested Board approval for it to be added to the Employee Handbook.

Tricia McClain made a motion to approve the Progressive Discipline Policy as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Tom Mc Nerney Aye

Cecilia Johnston Absent

Adam Meyers Aye

Tricia McClain Aye

Eva Oxelson Absent

Deanna Weik Aye

Liz Smiley Aye

**I. Revised VCS Teacher Employment Agreements**

Mary presented updated Employment Agreements with COVID-19 and Telework language added and requested Board approval.

Adam Meyers made a motion to approve the Employment Agreements and Telework Conditions as presented.

Tom Mc Nerney seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Adam Meyers Aye

Tom Mc Nerney Aye

Tricia McClain Aye

Cecilia Johnston Absent

Eva Oxelson Absent

Deanna Weik Aye

**J. CharterSafe Insurance 2020-21**

Mary presented the 2020-21 CharterSafe Renewal proposal which represents a 28% increase in premiums. She reported that she will be seeking a reduction in this rate and will seek quotes from alternative providers.

Deanna Weik made a motion to approve the 2020-21 CharterSafe proposal as presented.

Liz Smiley seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Cecilia Johnston Absent

Deanna Weik Aye

**Roll Call**

Eva Oxelson Absent  
Liz Smiley Aye  
Tom Mc Nerney Aye  
Tricia McClain Aye  
Adam Meyers Aye

**K. Comprehensive Sexual Health and HIV/AIDS Prevention Instruction Policy**

In order to comply with AB 329, Board approval was requested for a policy outlining our Sexual Health Instruction plan. Lisa answered some questions regarding the curriculum used.

Tricia McClain made a motion to approve the policy as presented.

Deanna Weik seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Liz Smiley Aye  
Adam Meyers Aye  
Cecilia Johnston Absent  
Tricia McClain Aye  
Tom Mc Nerney Aye  
Eva Oxelson Absent  
Deanna Weik Aye

**L. Date for Annual Board Retreat**

Mary suggested that the Board retreat be held the week of August 3rd and will confirm all Board members' availability for that week.

**M. Board adjourns to a Closed Session**

Tricia announced there was no need for the Board to adjourn into Closed Session.

**N. Board returns to Open Session**

**O. Board report out of any actions taken during Closed Session.**

**IV. Other Business**

**A. Future Agenda Topics**

- Plan to reopen school.
- Board member term extensions.
- Injury Illness Prevention Plan
- Parent Handbook
- Cell Phone Policy

**B.**

### **Board Meeting Check In**

Tricia announced that Eva Oxelson's term on the Board will expire on June 30th and all thanked her for her service.

## **V. Closing Items**

### **A. Adjourn Meeting**

Deanna Weik made a motion to adjourn the meeting.

Adam Meyers seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Deanna Weik Aye

Adam Meyers Aye

Cecilia Johnston Absent

Tom Mc Nerney Aye

Liz Smiley Absent

Tricia McClain Aye

Eva Oxelson Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:39 PM.

Respectfully Submitted,

Tom Mc Nerney